

Event Policies and Pricing



Welcome to the Best Western Plus Dutch Haus Inn & Suites Banquet & Events department. We offer 3 banquet spaces to rent that include the 5-hour use of the room with setup of our quality tables and chairs.

You have the flexibility to customize your event or meeting by bringing in your own food or coordinating with your own caterer.

Read on for detailed information on policies and pricing and our recommended caterers or contact the Banquet and Event Office for availability

866-482-5050 ext. 425 | callie@dasdutchvillage.com



150 East State Route 14
Columbiana, Ohio 44408

866-482-5050

www.dasdutchvillage.com

Event Spaces



Legacy Room, 3rd Fl.

5 – hour rental fee Friday & Saturday \$300
5 – hour rental fee Sunday-Thursday \$200
Each additional hour \$75
*Third floor room with vaulted ceilings and sunbeam windows for up to 56 Guests
770 Sq. Ft.*



Heritage Room, 2nd Fl.

5 – hour rental fee Friday & Saturday \$300
5 – hour rental fee Sunday-Thursday \$200
Each additional hour \$75
*Cozy second floor room with adjacent fire-
place in sitting area for up to 48 Guests
770 Sq. Ft.*



Banquet Hall

5 – hour rental fee Friday & Saturday \$1200
5 – hour rental fee Sunday-Thursday \$900
Half Hall only Sunday-Thursday \$400
Each additional hour \$200
*Versatile event space featuring custom
woodwork and outdoor patio for up to 240
guests or 200 with a dance floor
3,500 Sq. Ft. *Optional dividing wall for split
events*



Gazebo, East Lawn

2—hour rental fee \$150
220 Guest Capacity, standing room only
**Vendor recommendations available for
chair & tent rentals*





Catering

Preferred Caterers

Full-service, professionally-trained chefs with more than 20 years experience; we're confident in their quality of service for your event.

Catering by Chef Christopher
330-330-7923

Mike's Avenue Penn Grille
Mike Cranmer
440-667-8180

Julian Gray's Catering
Chef Billy Prest
330-506-9982



Local Recommended Caterers

Lariccia's Italian Marketplace
(330) 729 0222
www.laricciasitalianmarketplace.com

Sweet Melissa's
330-892-0420
sweetmelissasgoodeats.com

A La Carte Catering
330-533-0363
www.alacartcateringcanfield.com

Jeffrey Chrystal Catering
330-743-8062
www.jeffreychrystalcatering.com

The Catered Affair/The Stone Trough
Lori Weingard
www.thestonetrough.com
330-337-8639



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Food & Beverage

Snack & Break Selections

We are happy to offer snack and beverage requests in house



Individual bags of chips & pretzels | \$2.25pp
Homemade cookies | \$9.95 per doz.
Dutch Haus Donuts | \$15.95 per doz.
Assorted Muffins | \$14.95 per doz.
Fresh Whole Fruit | 2.25 pp

Coffee Station

Regular & Decaffeinated Coffee, Assorted Hot Tea, Ice Water

Serve up to 50	Serve up to 100	Serve up to 200
5 hours.....\$55.00	5 hours.....\$82.50	5 hours.....\$123.75
10 hours\$82.50	10 hours\$123.75	10 hours....\$185.50

Continental Hot Breakfast

Available on the Banquet Level from 6:30am –9:30am, extended hours available upon request

Waffles, Eggs, Meat, Fruit, Cereal, Oatmeal, Breads, Bagels, and Yogurt. Coffee, Tea, Juice, Water
\$11.75

Alcohol Allowance

Enjoy the savings and flexibility that comes with supplying your own personal selection of beer, wine and spirits!

Self Serve:

Heritage/Legacy Room | \$85.00
North/South Banquet Hall | \$165.00

Bartender & Security Required:
Banquet Hall | \$300.00

Includes:

Beverage ice
Corkscrew and bottle opener
Wine Glasses
9oz. and 16oz. Disposable Cups
Beverage Napkins



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Event Rentals



Wedding Package | \$400

- Access to hall at 9:00am
- Special group hotel rates
- Complimentary standard overnight room (suites 50% off). *Booked in advanced, based on availability.*
- Dancefloor setup
- Head table or sweetheart table



Linen & Tableware

Complete your event with crisp white linens, ivory stoneware dishes and stainless steel flatware

White cloth napkins (20" x 20" square)
Sold in quantities of 25
\$.60 per napkin

White tablecloths:
84" round | \$10.00 per cloth
54" x 120" rectangular | \$10.00 per cloth

Place Setting Package:
Sold in quantities of 25
\$5.40 per setting

Rolled flatware in white cloth napkins (2 forks, spoon, knife)
Dinner plate (10 1/2in.)
Bread or Dessert plate (7 1/8in.)
Coffee cups & saucers
(Table cloths priced per table, see above)

Audio & Visual

Microphone | \$20.00
Lapel Microphone | \$25.00
Whiteboard & Markers | \$15.00
Flip Chart, Markers | \$20.00
Easels | \$7.50
Computer Projector | \$50.00 (with HDMI and PC hook-up)
Screen/ AV Cart | No Charge
Podium | No Charge



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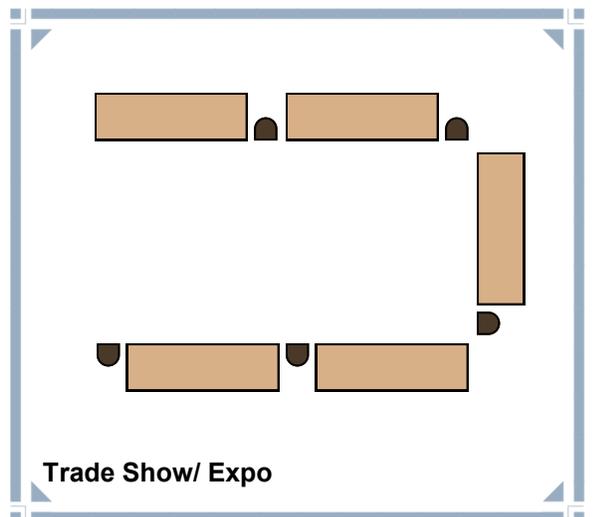
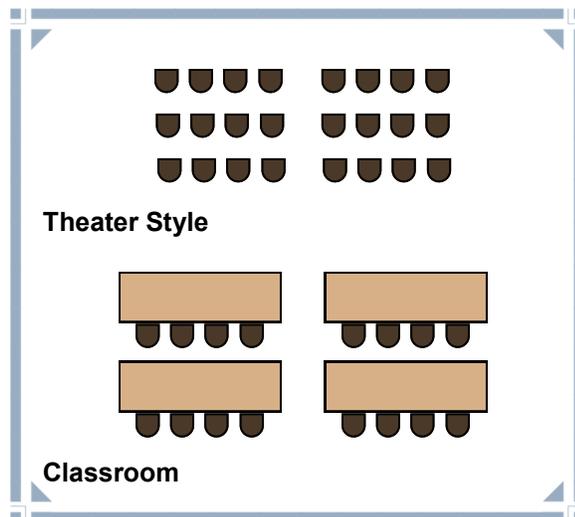
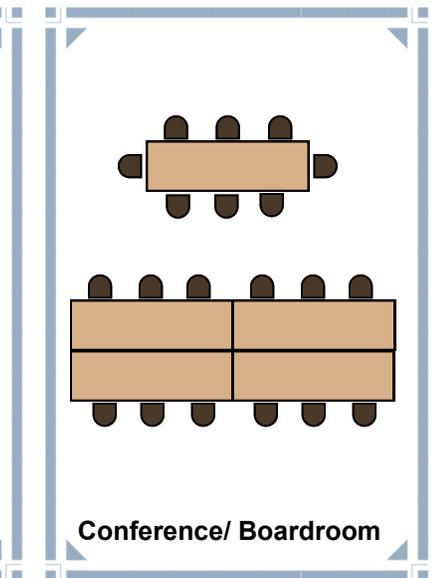
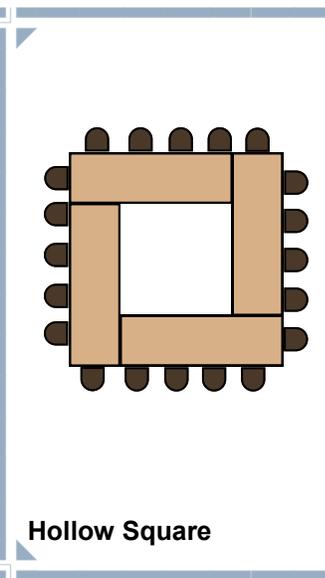
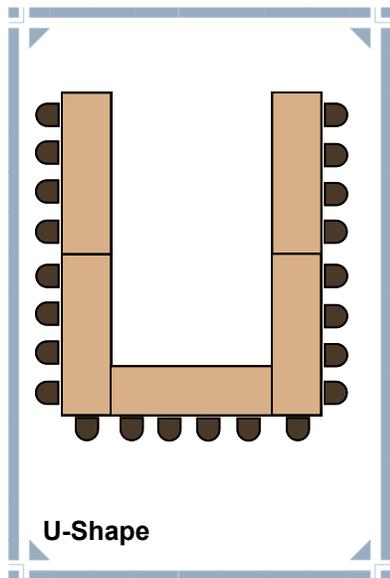
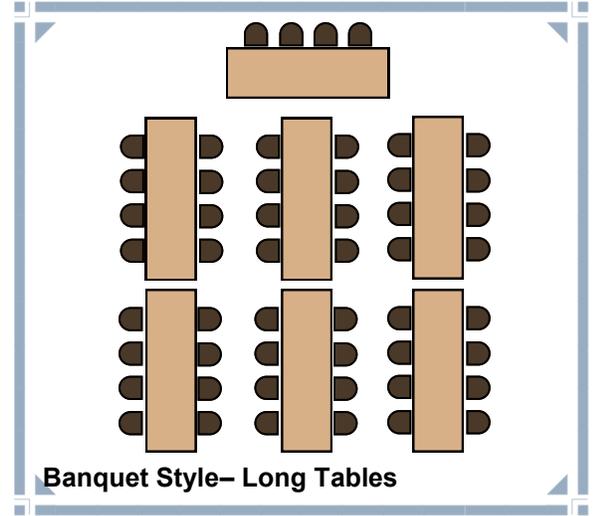
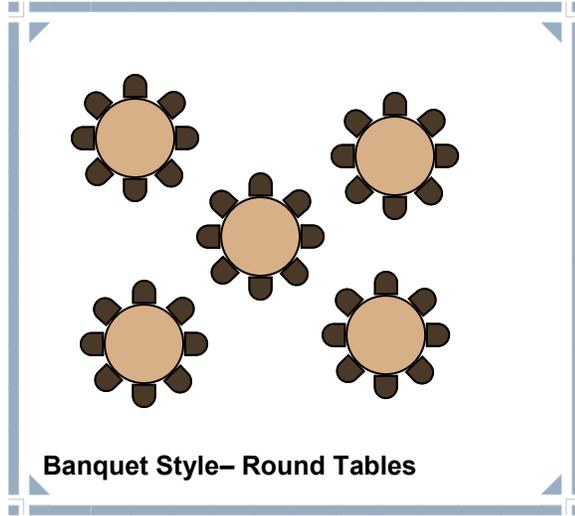
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Table Placement

Below you can see some of the most popular setups



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Banquet Room Rental & Rates

All banquet reservations must be booked in advance through the Banquet Department. A prospective date may be held with no obligation for 2 weeks, a signed contract and payment in full of the rental fee plus tax will guarantee the event booking. Room rates include 5-hour use of room, each additional hour must be prearranged and will be charged at a per hour rate. Each banquet space has a guest capacity; accommodations for guest counts exceeding this limit cannot be guaranteed. 2 weeks prior to the event date all rentals and prices will be finalized with a invoice paid in full.

Legacy Room, 3rd Fl.

5 – hour rental fee Friday & Saturday \$300

5 – hour rental fee Sunday-Thursday \$200

Each additional hour \$75

Third floor room with vaulted ceilings and sunbeam windows with kitchenette and mini fridge inside room. Seating for up to 56 at 7 - 60" round tables with room for 8ft. long and 42" round display tables, and buffet in lobby area.

770 Sq. Ft.

Heritage Room, 2nd Fl.

5 – hour rental fee Friday & Saturday \$300

5 – hour rental fee Sunday-Thursday \$200

Each additional hour \$75

Cozy second floor room with kitchenette and mini fridge inside room and adjacent fireplace in sitting area. Seating for up to 48 at 6 – 60" round tables with 8ft. long and 42" round display tables and buffet in lobby.

770 Sq. Ft.

Banquet Hall

5 – hour rental fee Friday & Saturday \$1200

5 – hour rental fee Monday-Friday \$900

Half Hall only Sunday-Thursday \$400

Each additional hour \$200

Versatile event space featuring custom woodwork and outdoor patio for up to 240 guests or 220 with a dance floor. Up to 24 – 60" round tables with plenty of space for 15' x 21' dancefloor and display tables.

3,500 Sq. Ft.

*Optional dividing wall for split events

Gazebo, East Lawn—\$150 for 2 hours

240 Guest Capacity, standing room only

*Vendor recommendations available for chair & tent rentals

Event Times

Event doors will be open at the event start time listed on the contract. All outside items must be brought in and then removed within the rental time agreed upon. Wedding receptions in the Banquet Hall are guaranteed access 9:00am day-of for setup and vendor access with purchase of the Wedding Package. Set-up access for the Banquet Lobby will be after 10:30am day of due to the Hotel Continental Breakfast.

Food & Beverage Catering

The customer is responsible for coordinating all catering and event service separately for food and beverage. A full service caterer is required for all events in the banquet hall. Best Western Plus reserves the right to request proof of the caterers license and insurance. Contact the Best Western Plus Banquet Office for light snacks and drink stations in-house options.

Alcohol

The client is permitted to bring in his/her own alcohol and will be subject to an alcohol allowance fee. Beverage ice and refrigeration will be provided during the hours of the event. Alcohol may not be stored outside of event hours. Banquet Hall events with alcohol will require a security guard and a bartender. The Inn will schedule the security guard to be paid by the client at the time the final invoice is paid. The Inn requires a minimum of 4 hours for the security guard, but may be increased dependent on the number of hours the event is booked.

Cancellation

Event space rentals are non-refundable. Any cancellation will result in a forfeiture of the full rental fee paid upon signing the contract. If for any reason Best Western Plus would need to cancel your event due to our staff or facility not being able to fulfill the service, you may choose to rebook a future date at no further cost or receive a full refund for your event.

Decorations

Open flames, confetti, glitter, rice or any like items are prohibited. Flames must be contained in a vessel with the flame at least five inches below the top of the vessel. The Inn reserves the right to prohibit lighting of hazardous candles. The client is responsible for any loss or damages incurred to the Inn by their guests during the event. All items must be removed immediately following the event. The Inn is not responsible for any items left on-site after the event. All items brought in by the guest must also be removed at the end of the event. Trash receptacles are available in each space and guests may place any unwanted items in them to be disposed of by Best Western Plus staff after the event.

Vendors

Please ask your event coordinator for recommendations on Photographers, Bar Tenders, DJ's, full service Audio Visual rentals and more.

Table & Chair Setup

Each event space has standard setup options included with the rental price. Custom setups may incur an additional \$10.00 expense per table.

Wedding Package Fee - \$400

9:00am access to the Hall for setup and vendors.

Dancefloor setup, head table or sweetheart table setup

Complimentary overnight room or 50% off any suite. *Booked separately, based on availability.



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