WHAT IS A LETTER TO THE EDITOR (LTE)?

An LTE is a letter written to a specific news outlet regarding issues of concern from its readers. These letters are normally intended for publication and are often a response to an article, editorial, op-ed, or column previously published.

**LTE**
- Written in response to an article.
- Your topic has been mentioned in the news outlet recently.
- Uses facts to bolster article or clarify information.
- You have just one or two points that can be succinctly stated.

**OP-ED**
- Your topic will be of interest to most of the news outlet’s readers.
- You have something new, interesting, or unexpected to say.
- You are writing about a longer theme that will not fit into 150 words or less.

1. **STATE WHAT YOU’RE RESPONDING TO & WHY**
2. **BACK UP YOUR ARGUMENT WITH EVIDENCE, STATS, YOUR EXPERTISE**
3. **CONCLUDE BY STATING YOUR POINT & A CALL TO ACTION (IF APPROPRIATE)**

BEFORE YOU SUBMIT AN LTE FOR PUBLICATION:
- Make it relevant and timely.
- Cite the article you’re referencing.
- Make sure you cite all your sources.
- Check your facts.

EXAMPLES:
- Congress Has the Power to Lower Drug Prices
- Letter to the Editor Template

SOURCES:
- https://www.youtube.com/watch?v=coxNPt5eQd00