



This Memorandum of Understanding (MOU) sets forth the terms and understanding between [District Name] (District) and Montessori Public Works (MPW) to provide training and support for the Montessori implementation of (#) Montessori kindergarten classrooms.

Background

Montessori Public Works (MPW) is a 501c3 nonprofit organization that provides curriculum implementation packages, training and professional development to New Jersey districts who wish to implement authentic Montessori classrooms in public school settings.

[District Name] (District), is a public school district that wishes to implement (#) Montessori kindergarten classrooms starting in the fall of 2022.

Purpose

This MOU will allow both Partners to collaborate in the implementation of (#) Montessori classrooms in the District. The goal of this agreement is to provide clarity around the commitments that both entities make to one another.

MPW believes that effective Montessori implementations require a rigorous Montessori training program and continuing professional support for teachers, but also ongoing learning opportunities for both administrators and parents. We have found these three things to be critical for successful implementation of the Montessori method.

Roles and Responsibilities

1. Teacher Training

1. MPW will provide a two summer (2022-2023), mostly online, self-paced, AMI-accredited Montessori training for each lead teacher (there will two weeks of in-person time required per summer). Observation and student teaching requirements will be able to be done in the teacher's own classroom during the school year. Some additional coursework will be required during the school year.
2. District will make sure teachers are able to commit to two summer training sessions with mostly self-paced work.
3. MPW is available to assist in talking with union representatives about training opportunity and details.

2. Classroom Set-Up

1. MPW will provide a complete Montessori materials buying guide.
2. District teachers will have knowledge from first year of Montessori training to set up their own classrooms.
3. District will work with teachers leading Montessori classrooms on all materials purchasing decisions.
4. Optional classroom set-up consultations available by MPW for \$45/hour to assist teachers.

3. Administrator Orientation

1. MPW will provide a free 2.5 day administrator orientation facilitated by MPW held at a TBD location in the county of Monmouth County (open to administrators for all schools working with MPW) for the first two years (2022 and 2023).
2. District will require participation of their superintendent/principal, director of curriculum, and master teacher. Other administrators or interested teachers are encouraged to attend, but optional.

4. Parent Orientation

1. MPW will provide a twice yearly, 2-hour Montessori parent education evening at a location of the district's choosing, by an MPW facilitator. These will be free for the first year. After that time, a facilitators' toolkit will be provided for use by District's master teacher or another administrator. We've found yearly parent orientations to be a key to the success of Montessori programs. Additional facilitation can be provided by MPW on a fee-for-service basis.

5. Teacher Coaching

1. MPW will provide a Montessori coach once weekly to work in your district with the new classrooms for the first year of implementations free of charge.
2. The District agrees after a year of coaching to cover the cost of any mutually agreed up coaching needed, and/or begin to provide Montessori training for master teacher(s). Additional coaching can be provided by MPW for \$70/hour.

6. Evaluation

1. District can continue to use it's own assessment tools, but may choose to purchase the DERS, a classroom observation tool that measures environmental and behavioral qualities proven to support outcomes like inhibitory control, working memory, linguistic and cultural fluency social-emotional flexibility (\$195/month purchased directly from the National Center for Montessori in the Public Sector).
2. District can purchase Transparent Classroom, a popular observation tool used by almost 2000 Montessori schools to help teachers observe and record children's progress over time, see gaps and opportunities in lesson areas, and see patterns of learning across all children.
3. District agrees to provide data to University researchers who, working with MPW, seek to evaluate the effectiveness of the new Montessori classrooms. (More details forthcoming).

Expenses

The costs of the implementation over two years will be shared by the Organization and subsidized through private donations given to Montessori Public Works, a 501c3 nonprofit corporation. After 2023, the organization assumes responsibilities for costs associated with the curriculum, which are inline with other comprehensive curriculums.

Set-Up Expenses 2022-2023 Per Montessori Classroom



Montessori Public Works

	True Cost	MPW Subsidy	Cost to Organization	Notes
AMI Training Year 1: 2022: Training Costs	\$5,000	TBD	TBD	Per teacher.
AMI Training Cost Year 2: 2023: Training Costs	\$5,000	TBD	TBD	Per teacher
New Classroom All Materials: 2022	\$25,000.00	\$8,500	TBD	Cost intended to be equivalent to other curriculum set-up (\$16,500).
Administrator Orientation	TBD	TBD	TBD	
Parent Orientation	TBD	TBD	TBD	
Weekly Coaching	TBD	TBD	TBD	
TOTALS				

Duration

This MOU is at-will and may be modified by mutual consent of authorized officials from MPW and the District at any time. This MOU shall become effective upon signature by the authorized officials from MPW and the District and will remain in effect until modified or terminated by any one of the partners by mutual consent.

Commitment to Partnership

Montessori Public Works and the District have read and agree with this MOU. Further, both partners have reviewed the information in this MOU and approved it.

Contact Information

MPW name: _____ Position: _____

Telephone: _____ E-mail: _____

Organization name: _____ Position: _____

Telephone: _____ E-mail: _____

Partner Authorized Signatures

MPW Signature: _____ MPW Name: _____



Montessori Public Works

Title: _____ Date: _____

Organization Signature: _____ Organization Name: _____

Title: _____ Date: _____