

Community Engagement Manager

Status

Full-time 1-year contract position

Responsibilities

As a member of the Programs Team reporting to the Program Manager, the Community Engagement Manager will be responsible for program design/creation and implementation.

With the approval of White Ribbon's new strategic plan "The Change Begins Here" (2023-2027) there is a need for enhanced program oversight of White Ribbon's significantly expanding portfolio. The Community Engagement Manager will support advancement of Pillar 2: Leading transformative culture change through programming and initiatives. The Community Engagement Manager will provide ongoing insights, and recommendations based on emerging evidence from program implementation. The Community Engagement Manager will work closely with other Community Engagement Managers, Program Managers and the Director of Programs to identify ways to align program activities, and design and implement creative programs.

They will build meaningful and mutually beneficial relationships with wide ranging partners, with a focus on Indigenous, Black, 2SLGBTQ+, youth and disability communities to address all forms of gender-based violence and discrimination. In addition, they will support partnerships with the education sector to embrace their roles in ending all forms of GBV and discrimination.

The Community Engagement Manager will bring a passion for their work and have a strong understanding of how their work relates to and contributes to White Ribbon's new strategic pillars. The Community Engagement Manager regularly demonstrates their commitment to reconciliation, diversity, equity and inclusion in their everyday interactions and relationships with colleagues and external partners.

Main Responsibilities (this is not an exhaustive list of duties to be performed):

Project Management

- Support existing and new programs in all project related activities such as reporting, evaluation and completion of deliverables:
- Support assigned projects as required and work closely with consultants, and partners to ensure proper coordination exists for efficient project implementation.
- Compile, track and write progress reports, work plans and budget reports in accordance with requirements, ensuring that activities remain appropriate and realistic.
- Update and monitor key performance measurement frameworks in accordance with project contracts and proposals, as well as use of standardized work plans, budgets, MOUs to ensure time efficiency
- Through supervision provided by Program Manager, monitor and communicate achievements of project results and indicators as per work plan for assigned projects, work collaboratively with team members, and ensure that project activities are on track to deliver results on time and on budget.
- Submission of all project related invoices and expenses to the Director of Programs and Senior Director, Finance and Operations.

Workshop Facilitation

- Respond to requests for workshops, presentations, and training from various partners as assigned.
- Update curriculum and facilitate workshops, webinars and public digital events

Thought Leadership and Innovation

- Ensure programming and initiatives are rooted in best practice intersectional and GBV prevention programming and male engagement strategies;
- Remain current on creative new approaches, particularly in digital spaces where the organization can further innovate and amplify organizational visibility;

- Represent White Ribbon with various media outlets as required, and assigned by management;
- Continuously seek out emerging evidence and innovation in GBV prevention programming, adopting key strategies which are proving effective in transforming boys, male youth and men's attitudes and behaviours; and
- Engage and build working relationships with different stakeholders including consultants of different expertise, influencers and creators to support project deliverables.

Skills/Experience /

• Experience in staff management and program oversight (3-5 years)

Qualifications

- Solid understanding of compliance requirements of donor government agencies; multilateral agencies; and charitable organizations / Foundations.
- Solid understanding of monitoring and evaluation systems within a results-based management context.
- Exceptional communication skills both oral and written.
- Strong ability to build and maintain positive relationships with staff, and key stakeholders including local and international organizations, government officials and corporate employees.
- Ability to influence and engage a wide range of partners, and donors and build long-term relationships.
- Demonstrated thought leader in the field of GBV prevention.
- Ability to establish priorities in a time-sensitive environment, and meet deadlines with strong attention to detail.
- Ability to work independently and thrive in a remote structure.

Requirements

- Post-secondary Degree in a related field;
- Minimum 3 years experience managing projects;
- Fluent in oral and written English; French would be an asset;
 - o Bilingual candidates may be given preference
- Proven success with managing complex projects and ability to successfully handle multiple projects and meet critical deadlines;
- Excellent verbal, written, and interpersonal communication skills;

- Solid understanding of monitoring and evaluation systems;
- Demonstrated ability to review and synthesize information and produce high-quality, accurate reports;
- Passionate about advancing gender equity with women, vulnerable youth, Indigenous, racialized, and 2SLGBTQ+ folks who experienced different forms of gender-based violence and discrimination; Lived experience is considered an asset
- Ability to build/maintain networks and working relationships with local and international organizations, government and private sector employees;
- Solid understanding of gender-based violence, primary prevention, gender equity, male allyship and healthy masculinities;
- Excellent computer skills using Google Suite
- Openness to travel within Canada and internationally
- Must be legally eligible to work in Canada.
- Must possess a valid Driver's License.
- A cleared criminal reference check is required.

About White Ribbon

White Ribbon is a Canadian registered charity focused on engaging men and boys to promote gender equality and end violence against women and girls. Started in Toronto, Canada, in 1991, White Ribbon Campaign initiatives have now been organized in over 60 countries around the globe. Through education, awareness-raising, outreach, technical assistance, capacity building, partnerships and creative campaigns, White Ribbon develops tools, strategies and models that challenge negative, outdated concepts of masculinity and inspire men and boys to understand and embrace the potential they have to be a part of positive change.

Visit our website: https://www.whiteribbon.ca/