



## WORKSHOP AGREEMENT

**Group Name:** \_\_\_\_\_

**Representative Name:** \_\_\_\_\_

**Facilitator Name:** \_\_\_\_\_

**Provider Name:** \_\_\_\_\_

This agreement, between Representative (of Group) and Facilitator, is for a workshop that will begin on \_\_\_\_\_ at \_\_\_\_\_ and will continue for a period ending on or near \_\_\_\_\_ at \_\_\_\_\_. This is a \_\_\_\_\_ session package with \_\_\_\_\_ minutes per session. Additional workshop sessions can be scheduled by agreement. The workshop will take place at the location of \_\_\_\_\_.

All sessions are scheduled at the discretion of the Facilitator. Facilitator may send reminders via Google Calendar.

### Payment

There is no fee for the initial consultation (15 min.). Payment for workshop services is \$\_\_\_\_\_ per person for a total of \$\_\_\_\_\_. All fees must be paid in advance of the first session by \_\_\_\_\_. (See email for payment invoice)

If Representative needs to cancel a workshop session, Representative shall provide 24 hours or more notice so that the session can be rescheduled. Cancelled workshop sessions can be rescheduled within 7 days of the original session time. Failure to notify 24 hours or more in advance, or to reschedule a session within 7 days shall result in a non-refundable workshop session fee.



## **Workshop Sessions**

Sessions between Facilitator and Group are conducted in-person. Representative understands risks of gathering with the potential for exposure to COVID-19, flu, and other illnesses. Facilitator will follow whatever state guidelines are in place, and will ask Group to do the same. Representative and Group agree not to hold Facilitator and/or Provider responsible for anyone who contracts an illness from contact with someone while attending a workshop.

Workshops may address specific personal struggles, personal/work-related issues, relationships with family/friends, or general conditions in a group participant's life. Workshop services may include any combination of: externalizing conversations, re-authoring conversations, re-membering conversations, outsider witnessing, metaphorical narrative methodologies (the tree of life, team of life, journey of life, soundtrack of life, band of life, etc.), the web of identity, writing letters, deconstructing discourses, analyzing the influences of works of fiction, role-playing scenarios, creating intentional plans of action, asking clarifying questions, making empowering requests or suggestions for action, or other methodologies. Additionally, the Group may be asked to reflect on difficult topics or situations which may result in an expression of emotions.

The Representative understand that successful workshops require a collaborative approach between Group and Facilitator. Though the Facilitator can advise change, it is the Group's responsibility to enact or bring about the change.

If Group believes the workshop is not working as desired, Representative will communicate this with Facilitator as soon as possible and the teaching strategy will be restructured to address Group's desired outcome.



The Facilitator is not a registered psychologist or psychiatrist, nor a licensed therapist. Though some practices may appear in therapeutic or counseling settings, these workshops are not therapy nor counseling.

### **Prior History**

Representative agrees to disclose information that may be helpful to Facilitator regarding Group Participants.

### **Confidentiality**

All information Group Participants share will remain strictly confidential except where decreed by law, i.e. where the court might issue a subpoena for the file or information. Exceptions to confidentiality relate to circumstances such as intent to seriously harm someone, thoughts of suicide, etc.

If Group wishes for Facilitator to speak to someone outside our sessions, Group will give Facilitator written permission (via letter or email) to do so.

If Facilitator wishes to share with others particular words or specific experiences about workshop experiences with Group, Facilitator will ask Group Participant's written consent/permission (via letter or email).

### **Release of Liability**

Workshops are a service that provides guiding tools and resources to individuals and groups. Representative agrees that using any of these life services are entirely at Group's own risk. Workshop services are provided "as is", without warranty of any kind, either expressed or implied, including without limitation any warranty for information services, coaching, uninterrupted access, or products and services provided through or in connection with the service. This service is requested at Representative's own choice and with



inherent singular responsibility, with full understanding that Group is responsible for creating results. No assumption of responsibility is made, or given, and Group requesting such advice agrees not to hold All Things Narrative LLC (Provider) and/or Derrick Hatch (Facilitator) responsible or legally liable in any form or fashion, for such actions taken/not taken of their own accord as a result of workshop sessions.

Facilitator may provide resources which may be of value, interest, and convenience to Group. This does not constitute an endorsement of any materials, websites, products of service, or associated organization. It is Group's responsibility to make an informed decision about the accuracy or appropriateness of any such resources including their privacy policies. In no event shall All Things Narrative LLC (Provider) and Facilitator be liable for any incidental or consequential damages resulting from use of any resources.

The laws of the state of Florida and the jurisdiction of Palm Beach County and its courts shall apply to this agreement.

The signatures on this agreement indicate a full review and understanding of this agreement.

Representative Signature / Date \_\_\_\_\_

Facilitator Signature / Date \_\_\_\_\_