

# BOTTEGA

*Private Dining*



# PRIVATE EVENTS

Welcome to Bottega's private event spaces.

Our purpose built private rooms can accommodate anywhere from 6 - 60 guests, and are located upstairs from our main restaurant. Perfect for a wide range of events, from corporate presentations or meetings, to milestone birthdays or intimate weddings.

To reserve a private room a minimum expenditure needs to be reached with food & beverage consumption. In addition, a 10% service charge will apply to your final bill.

Due to the popularity of our private rooms we do not take tentative reservations, and a deposit is required to secure your date.

If you have any queries, or would like to inquire availability in the private rooms, please complete a website inquiry form, or contact directly on weekdays between 9am-5pm.

Kind regards,

**Brin Kath + Courtney Ludlow**

Events - BOTTEGA Restaurant



# Eat & Drink

## SET MENUS

All function menus include noisette sourdough baguette on arrival, shared sides, plus tea or coffee to finish

### SIGNATURE MENU \$120 PER PERSON

Canapes + Entree + Main + Dessert

### MENU #1 \$100 PER PERSON

Entree + Main + Dessert

### MENU #2 \$80 PER PERSON

Entree + Main + Dessert - Served Alternately

### LUNCH MENU #3 \$75 PER PERSON

Entree + Main

### LUNCH MENU #4 \$75 PER PERSON

Main + Dessert

### ALTERNATE DROP IS REQUIRED:

Tuesday - Thursday: For groups 25 or more

Friday - Saturday: For groups 20 or more

## BEVERAGE PACKAGES

*Our beverage package durations are 3 hours, and there is an option to add an additional hour.*

*Beverage packages will apply to all guests attending your event*

### BEVERAGE PACKAGE #1 - \$55 PER PERSON

### BEVERAGE PACKAGE #2 - \$65 PER PERSON

### BEVERAGE PACKAGE #3 - \$75 PER PERSON

### SIGNATURE BEVERAGE PACKAGE - \$115 PER PERSON

## ON CONSUMPTION

*Pre-select from our sommelier created wine list, and we'll serve your preferred selection of beverages for the duration of the event.*

*All beverages are subject to availability and selections must be finalised a minimum of seven days prior to your event.*

ITEMISED MENUS PROVIDED WITH INQUIRY

# THE T&C's

PLEASE READ THE BELOW TERMS + CONDITIONS CAREFULLY PRIOR TO CONFIRMING A RESERVATION. PROCEEDING WITH A RESERVATION IMPLIES YOUR ACCEPTANCE OF THESE TERMS + CONDITIONS.

**HOURS OF OPERATION** for lunch in the private rooms are strictly 12pm – 4pm. Last drinks will be called at 3:30pm and the room must be vacated no later than 4pm.

Hours of operation for dinner in the private rooms are 5:30pm – 11:30pm (last drinks called at 11pm; the room must be vacated by 11:30pm). Failure to vacate the room by the specified time will incur an additional late night service charge.

**FINAL ATTENDANCE NUMBER** must be confirmed with us by 5:00pm on the day prior to your event. It is extremely important to confirm correct numbers of guests by this time, as your account will reflect this number or your actual attendance number - whichever is greater.

**DIETARY REQUIREMENTS** must be confirmed with us in writing a minimum of 48 hours prior to your event. If any guest is known to be anaphylactic and does not carry an EpiPen for their own safety, Bottega has the right to refuse food service.

We will endeavor to accommodate special meal requests for our customers with food allergies or intolerances. We cannot, however, guarantee completely allergy-free meals. This is due to the potential of trace allergens in the working environment and supplied ingredients.

**TV HIRE** is subject to availability, and microphones or speakers are not permitted in the private rooms to prevent disturbances. The cost to hire a 75-inch UHD LED TV (including setup and GST) is \$250. *Includes HDMI cable - If alternative cables or a clicker are required, you will need to bring these along with you.* Please let us know if you require a TV for your event so we can check availability.

## ALTERNATE DROP MENU IS REQUIRED

Tuesday to Thursday: For groups of 25 or more

Friday & Saturday: For groups of 20 or more

Select two or three dishes from each course to be served to your guests alternately. We cater to dietary requirements outside of your selections provided they are confirmed with us 48 hours prior to your event

**FOOD + DRINK MENUS** must be confirmed with us 10 days prior to your event, and are subject to seasonal changes.

We reserve the right to apply price increases to menus without notice.

Drinks can be charged on a consumption basis. To assist with the smooth running of your event, we require you to select a minimum of white and one red wine prior to the event. Additional selections can be made on the night if required. Alternatively, please select one of our all-inclusive beverage packages. As our wine list is constantly updated, some wines may not be available. As Bottega is a fully licensed restaurant, we do not offer BYO.

**THE FINAL BILL** must be settled with credit card or cash at the conclusion of your event. A 1.4% credit card surcharge applies to all card transactions All private dining room reservations will incur a 10% service charge which will be added to your final bill.

A 20% service charge applies on public holidays.

**TO CONFIRM YOUR RESERVATION** we require a deposit of \$30 per person. A reservation is not considered confirmed until a deposit has been received.

Please ensure you understand and agree to our cancellation policy prior to making any payment.

