



## **General Teacher Job Description 2024-25 (Part-time)**

**Peninsula Bridge is seeking experienced, passionate, 4th-7th grade educators for our After School Academy at various sites across the peninsula. (September 2024 - May 2025.)**

**Schedule: 2 days a week, 4:00 - 6:00pm, on-site, plus approximately 1.5 hour of administrative and collaborative work each week. This role can be done at two sites**

**Salary: \$50/hr**

**Location: Various sites across the peninsula. See below.**

<b>Site</b>	<b>Schedule</b>
Menlo School in Atherton, CA	Monday and Wednesday, 4:00 - 6:00pm
Crittenden Middle School in Mountain View, CA	Monday and Wednesday, 4:00 - 6:00pm
Nueva School in San Mateo, CA	Tuesday and Thursday, 4:00 - 6:00pm
Laurel School in San Mateo, CA	Tuesday and Thursday, 4:00 - 6:00pm
Synapse School in Menlo Park, CA	Tuesday and Thursday, 4:00 - 6:00pm

### **About Peninsula Bridge**

Peninsula Bridge empowers motivated, under-resourced students to achieve college and career success through individualized support and transformational educational opportunities. Our 13-year holistic program model provides academic and personal support for students from 4th grade through college graduation. With a high quality teaching staff, engaging curriculum and a long-term commitment from participants and their families, Peninsula Bridge prepares students for success in school, college, career and life.

### **Job Description**

Instructors will teach a class of 12-18 students using the Peninsula Bridge curriculum. The lessons integrate academic content (ELA, Math and STEM), social emotional learning (SEL) and executive functioning skills to promote grade-appropriate academic readiness. The after school curriculum is hands-on, globally oriented, and based on Common Core standards. There is no curricula design required and all lesson plans and materials will be prepared and provided by Peninsula Bridge.

Classes meet two times per week in the academic year (September-May) during after school hours. Instructors are responsible for being well prepared for all sessions and for reading all communications (lesson plans, email announcements, etc.) In addition to teaching, there are

monthly site meetings, 2-3 training sessions outside of the regularly scheduled program time, and regular debriefs and collaboration with the site-based coordinator and instructional coach. Instructors are expected to analyze student work and assessments and use it to inform their teaching. At the conclusion of the program, instructors will provide an assessment and narrative comment for each student.

Instructors are part of a collaborative site-based team with four to five other teachers, a Site Coordinator who is also a full-time Peninsula Bridge Staff member, and an Instructional Lead who report to the Director of Middle School Programs.

### **Key Competencies**

- Proven excellence in teaching in a public school or independent school setting
- Experience making curriculum relevant and engaging for students
- Effective at supporting students to meet academic goals and objectives
- Experience using student work and assessments to inform instructional practices.
- Knowledge of and direct practice in teaching and modeling Social Emotional Learning (SEL) skills
- Effective in developing confidence and motivation in young people
- Effective student group management skills that incorporate a growth mindset and positive behavioral interactions with students (PBIS)
- Effective in building a strong sense of community and belonging and maintaining positive rapport
- Ability to demonstrate cultural humility
- Highly developed understanding of child and/or adolescent development
- Creative, adaptable, and able to manage multiple objectives at one time; the ideal candidate must be nimble and proactive and have the ability to be responsive in the face of student fatigue or disengagement
- Ability to collaborate with a wide range of stakeholders including colleagues, families, volunteers, and visitors
- Experience working with diverse learners
- Effective organization skills and attention to detail
- Excellent communication skills, verbally and in writing
- Bachelor's Degree

### **Preferred Competencies/Qualifications:**

- Teaching Credential
- Masters Degree
- Spanish speaking

### **Additional Information**

- This is a position based on hourly pay. Compensation is:
  - \$75/hr. for Direct Teaching Hours
  - \$35/hr. for Administrative Tasks (trainings, teacher meetings, assessment)
- There are an average of 25 sessions per semester (September-January and February-May.)
- We observe school holidays and in-service days. These are unpaid.

### **Application Requirements**

- Resumé

- Cover letter explaining why you are interested in teaching with Peninsula Bridge and indicating which positions and sites you are most interested in
- Email materials in PDF format to [careers@peninsulabridge.org](mailto:careers@peninsulabridge.org)
- Application deadline: April 15, 2024