**COMPANY/BUSINESS NAME**  
KBH Jewels

**COMPANY/BUSINESS WEBSITE**  
https://kbhjewels.com

**BUSINESS PHONE NUMBER**  
2016946869

**LOCATION**  
Saddle River, NJ 07458, United States

**YOUR NAME**  
Kimberly Haisch

**POSITION**  
CEO/FOUNDER

**EMAIL**  
kbh@kbhjewels.com

**FACEBOOK**  
https://www.facebook.com/KBHJewels/

**INSTAGRAM**  
@kbhjewels

**TWITTER**  

I have a clear, comprehensive written commitment on my website and/or marketing materials and include specific practices I follow. Additionally, my jewelry descriptions include whether they are made from recycled materials and/or artisanally mined metals such as Fairtrade, Fairmined, or Gold from the Just Gold Project sold as 'Harmony Congo'. I provide the provenance of my gems and diamonds, based on written assurances from my suppliers and/or a source that is certified and third-party validated.

When communicating with customers, [my staff or] I proactively educate our customers on our policies regarding responsible practices and sourcing in jewelry production. Written material is included with my final product.

I require a written copy of my vendors and suppliers policies regarding origins, ethics, or practices when purchasing gemstones, metal, findings, supplies, or subcontractor services.

I am a leader in this field and present at relevant forums, symposiums, seminars, webinars or conferences and help educate others on responsible jewelry practices.

Yes

I am a member of two or more professional Jewelry or Metalsmithing organizations and I present findings in Symposiums, Conferences, Seminars, and/or Webinars.
I have a commitment to reducing my environmental impact wherever possible in the design and packaging of my products. (Note: This question applies to practices such as limiting the use of paper where possible, using recycled paper for design and client contact, choosing recycled materials for product packaging, using rags instead of paper towels, and using green energy like solar to power the work studio.) This does not include the materials in the product itself.

### Summary of Measures

Please add any additional information you think is relevant to this section. (Optional)

In my jewelry production I use responsibly sourced precious metals.

I only use precious metals that are either Fairmined, Fair Trade, Third-Party Certified Recycled precious metals, or metal I recycle myself.

I use responsibly mined colored gemstones in my products. (Responsibly sourced practices include at a minimum, documentary evidence or written assurances of: no child or forced labor, fair wages, safe working conditions, and low environmental impact.)

My vendor has shown me the chain of custody and/or applicable certifications to assure me that my colored gemstones are sourced from ethically run mining operations. I list the country of origin of my gems on my website and/or marketing materials. OR I use 100% recycled, synthetic, or heirloom gemstones.

I use responsibly cut colored gemstones in my products. (Responsibly cut practices include at a minimum: documentation or written assurances of: no child or forced labor, fair wages, safe working conditions, and low environmental impact.)

My vendor has shown me the documented chain of custody and/or applicable certifications to assure me that my colored gemstones (natural) are sourced from ethically run mines and cutting operations (natural or synthetic). I list the country of origin of my gems on my website and/or marketing materials. OR I use 100% post-consumer recycled or heirloom gemstones.
I USE RESPONSIBLY MINED CENTER DIAMONDS (.19 CARAT AND OVER) IN MY PRODUCTS. (RESPONSIBLY MINED PRACTICES INCLUDE AT A MINIMUM: NO CHILD OR FORCED LABOR, FAIR WAGES, SAFE WORKING CONDITIONS, AND LOW ENVIRONMENTAL IMPACT.)

All of my diamonds are CanadaMark certified, certified Lab-grown, Certified Post-Consumer Recycled, or heirloom diamonds. I have written documentation to prove this. If I use Lab-grown diamonds, they must be responsibly grown in facilities meeting the statement in bold above.

My vendor guarantees that my diamonds are conflict free. I have a trusted relationship with my vendor, and they have provided information on the cutting facilities and employees, assuring me that the diamonds are cut responsibly (see bold statement above). If I use Lab-grown diamonds, they must also be responsibly cut in facilities that meet the statement in bold above.

I USE RESPONSIBLY MINED MELEE DIAMONDS (.01-.18 CARAT) IN MY PRODUCTS. (RESPONSIBLY SOURCED PRACTICES INCLUDE AT A MINIMUM: NO CHILD OR FORCED LABOR, FAIR WAGES AND SAFE WORKING CONDITIONS. IF RAW DIAMONDS ARE USED, SELECT THE ANSWER BELOW THAT APPLIES BEST TO THE MINING OPERATIONS.)

All of my melee diamonds are CanadaMark certified, certified Lab-grown, Certified Post-Consumer Recycled, or heirloom diamonds. I have written documentation to prove this. If I use Lab-grown diamonds, they must be responsibly grown in facilities that meet the bold statement above.

I USE RESPONSIBLY CUT MELEE DIAMONDS (.01-.18 CARAT) IN MY PRODUCTS. (RESPONSIBLY SOURCED PRACTICES INCLUDE AT A MINIMUM: NO CHILD OR FORCED LABOR, FAIR WAGES AND SAFE WORKING CONDITIONS.

All of my melee diamonds are CanadaMark certified, certified Lab-grown, Certified Post-Consumer Recycled, or heirloom diamonds. I have written documentation to prove this. If I use Lab-grown diamonds, they must also be responsibly cut in facilities that meet the bold statement above.

I USE FINDINGS AND COMPONENTS THAT ARE MADE OF RECYCLED OR ARTISANALLY MINED METALS (CERTIFIED FAIRTRADE OR FAIRMINED) AND MANUFACTURED UNDER SAFE WORKING CONDITIONS.

I make my components and findings or buy components and findings that are made of recycled metals. My components and findings are manufactured under safe working conditions.

PLEASE ADD ANY ADDITIONAL INFORMATION YOU THINK IS RELEVANT TO THIS SECTION. (OPTIONAL)
<table>
<thead>
<tr>
<th>Statement</th>
<th>Response</th>
</tr>
</thead>
<tbody>
<tr>
<td>I AM COMMITTED TO LEARNING ABOUT WHICH CHEMICALS ARE HAZARDOUS (THOSE WHICH CAN CAUSE BODILY HARM) AND USING NON-HAZARDOUS MATERIALS WITH THE LEAST ENVIRONMENTAL IMPACT IN THE DESIGN AND MANUFACTURE OF MY PRODUCTS.</td>
<td>Not applicable. I do not use chemicals in the production of my jewelry.</td>
</tr>
<tr>
<td>I DISPOSE OF HAZARDOUS CHEMICALS IN ACCORDANCE WITH LAWS AND IN WAYS THAT MINIMIZE THE IMPACT TO THE ENVIRONMENT.</td>
<td>Not applicable. I do not use chemicals in the production of my jewelry.</td>
</tr>
<tr>
<td>I RECYCLE PRECIOUS AND NON-PRECIOUS METALS USED IN THE MANUFACTURING PROCESS.</td>
<td>I recycle all of the precious metal and non-precious metal scraps and sweeps from my manufacturing process.</td>
</tr>
<tr>
<td>I USE SUBCONTRACTORS THAT ARE COMMITTED TO RESPONSIBLE LABOR PRACTICES. (THEY PROVIDE THEIR EMPLOYEES WITH A REASONABLE, SAFE WORK ENVIRONMENT, AND THEY PAY FAIR WAGES. THEY DO NOT USE FORCED OR CHILD LABOR. THEY DO NOT DISCRIMINATE BASED ON RACE, RELIGION, OR SEXUAL ORIENTATION). THIS QUESTION APPLIES TO JEWELERS WHO HIRE SUBCONTRACTORS TO MANUFACTURE SOME OR ALL OF THEIR FINISHED PRODUCT.</td>
<td>I have visited and verified that my subcontractors provide their employees a reasonable, safe work environment and pay fair wages. They do not use forced or child labor.</td>
</tr>
<tr>
<td>I USE SUBCONTRACTORS THAT ARE COMMITTED TO RESPONSIBLE SOURCING OF MATERIALS. (THEY USE ARTISANALLY MINED OR RECYCLED METALS, AND ETHICALLY-SOURCED GEMSTONES, BEADS, AND OTHER MATERIALS.) THIS QUESTION APPLIES TO JEWELERS WHO HIRE SUBCONTRACTORS TO MANUFACTURE SOME OR ALL OF THEIR FINISHED PRODUCT.</td>
<td>I have visited and verified that my subcontractors responsibly source their materials (e.g Fairmined, Fairtrade or Certified Post-Consumer recycled metals), or I provide the materials used by my subcontractor.</td>
</tr>
<tr>
<td>PLEASE ADD ANY ADDITIONAL INFORMATION YOU THINK IS RELEVANT TO THIS SECTION. (OPTIONAL)</td>
<td></td>
</tr>
<tr>
<td>I AM AN EQUAL OPPORTUNITY EMPLOYER AND I HIRE WITHOUT DISCRIMINATION ON THE BASIS OF</td>
<td>I abide by all of the criteria defined in the non-discrimination clause above.</td>
</tr>
</tbody>
</table>
RACE, COLOR, RELIGION, GENDER IDENTITY OR EXPRESSION, SEXUAL ORIENTATION, AGE, DISABILITY, MARITAL STATUS, CITIZENSHIP, OR NATIONAL ORIGIN.

I AM COMMITTED TO PROVIDING FAIR WAGES AND ACCESS TO EMPLOYER-SPONSORED BENEFITS. (CONTINUING EDUCATIONAL OPPORTUNITIES, HEALTH INSURANCE, PAID TIME OFF, AND A RETIREMENT PLAN).

My employees are paid more than minimum wage or the fair living wage for the area, and can access employer-sponsored benefits.

I AM COMMITTED TO PROVIDING A REASONABLE WORK ENVIRONMENT FOR MY EMPLOYEES. A REASONABLE WORK ENVIRONMENT SHOULD INCLUDE: ACCESS TO A WORKING BATHROOM, A REASONABLE NUMBER OF BREAKS THROUGHOUT THE DAY, HANDWASHING STATIONS, ERGONOMIC SEATS, ADEQUATE VENTILATION, AND TEMPERATURE CONTROL.

I provide all of the items listed above.

PLEASE ADD ANY ADDITIONAL INFORMATION YOU THINK IS RELEVANT TO THIS SECTION. (OPTIONAL)

I PROVIDE MY EMPLOYEES (IF APPLICABLE), AND MYSELF, WITH THE APPROPRIATE PERSONAL PROTECTIVE EQUIPMENT (PROTECTIVE EYEWEAR, GLOVES, APRONS, RESPIRATORS, MSDS SHEETS, ETC) AND INFORMATION TO DO THEIR/MY JOB SAFELY AND IN COMPLIANCE WITH APPLICABLE HEALTH AND SAFETY LAWS.

I provide all of the necessary personal protective equipment for my employees and I to work safely. We meet to discuss and review safety protocol in the work environment at least quarterly.

I PROVIDE A SAFE, WELL-VENTILATED WORK ENVIRONMENT FOR MYSELF AND MY EMPLOYEES.

There is forced air ventilation in all work areas and local exhaust hoods with Hepa filters are provided for operations using chemicals, casting, high temperature soldering, or any processes that generate fumes.

PLEASE ADD ANY ADDITIONAL INFORMATION YOU THINK IS RELEVANT TO THIS SECTION. (OPTIONAL)
I have committed to moving the ethical jewelry movement forward by joining one or more of the organizations that seek to make the jewelry industry cleaner and safer. Some of the not-for-profit organizations and impact initiatives working for change are Mercury Free Mining Challenge, Pact, Solidaridad, Impact, and ARM (Alliance for Responsible Mining).

I have joined, supported, or renewed my membership in one or more of these non-profit organizations.

I have a formal plan to continually improve the practices in my jewelry making operations.

I have completed this self-assessment, have a written plan to address all of the questions where I have less than the highest score and have made good progress on implementation.