<table>
<thead>
<tr>
<th>COMPANY/BUSINESS NAME</th>
<th>Myel design inc</th>
</tr>
</thead>
<tbody>
<tr>
<td>COMPANY/BUSINESS WEBSITE</td>
<td><a href="https://myeldesign.com">https://myeldesign.com</a></td>
</tr>
<tr>
<td>BUSINESS PHONE NUMBER</td>
<td>+1(438)384-6935</td>
</tr>
<tr>
<td>MOBILE/WHATSAPP/MESSAGE NUMBER</td>
<td>+1(514)501-9208</td>
</tr>
<tr>
<td>LOCATION</td>
<td>Montreal, Quebec H2T 2N9, Canada</td>
</tr>
<tr>
<td>YOUR NAME</td>
<td>Myriam Elie</td>
</tr>
<tr>
<td>POSITION</td>
<td>Founder &amp; Designer</td>
</tr>
<tr>
<td>EMAIL</td>
<td><a href="mailto:myriam@myeldesign.com">myriam@myeldesign.com</a></td>
</tr>
<tr>
<td>LINKEDIN</td>
<td>Myel Design</td>
</tr>
<tr>
<td>FACEBOOK</td>
<td><a href="https://www.facebook.com/myeldesign">https://www.facebook.com/myeldesign</a></td>
</tr>
<tr>
<td>INSTAGRAM</td>
<td>myeldesign</td>
</tr>
<tr>
<td>TWITTER</td>
<td></td>
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</table>
I HAVE A WRITTEN COMMITMENT TO RESPONSIBLE JEWELRY PRACTICES PUBLISHED ON MY WEBSITE AND/OR IN MY MARKETING MATERIALS.

I have a clear, comprehensive written commitment on my website and/or marketing materials and include specific practices I follow. Additionally, my jewelry descriptions include whether they are made from recycled materials and/or artisanally mined metals such as Fairtrade, Fairmined, or Gold from the Just Gold Project sold as 'Harmony Congo'. I provide the provenance of my gems and diamonds, based on written assurances from my suppliers and/or a source that is certified and third-party validated.

I AM COMMITTED TO EDUCATING MY CUSTOMERS ABOUT RESPONSIBLE PRACTICES AND SOURCING IN JEWELRY PRODUCTION.

When communicating with customers, [my staff or] I proactively educate our customers on our policies regarding responsible practices and sourcing in jewelry production. Written material is included with my final product.

WHEN I PURCHASE SUPPLIES OR JEWELRY SUBCONTRACTOR SERVICES, I REQUEST A COPY OF THEIR RESPONSIBLE SOURCING AND ETHICAL POLICIES.

I require a written copy of my vendors and suppliers policies regarding origins, ethics, or practices when purchasing gemstones, metal, findings, supplies, or subcontractor services.

PLEASE ADD ANY ADDITIONAL INFORMATION YOU THINK IS RELEVANT TO THIS SECTION. (OPTIONAL)

I SEEK TO INFORM MYSELF AND STAY CURRENT ON BEST PRACTICES FOR RESPONSIBLE JEWELRY PRODUCTION BY ATTENDING OR PARTICIPATING IN RELEVANT EDUCATIONAL FORUMS.

I read articles on responsible jewelry practices regularly and/or attend at least one relevant conference, symposium, webinar, or seminar annually.

I AM WILLING TO MENTOR OTHER MEMBERS IN RESPONSIBLE PRACTICES.

I AM COMMITTED TO SHARING BEST PRACTICES ON RESPONSIBLE JEWELRY PRODUCTION WITH FELLOW JEWELRY PROFESSIONALS.

I am not a member of any professional Jewelry or Metalsmithing organizations.
I have assessed the environmental impact of my studio operations and identified areas where I can improve. I plan to reduce my environmental footprint.

**Summary of Measures**

**In my jewelry production I use responsibly sourced precious metals.**
I am unsure where all my precious metals come from, but I use some Fairmined, Fair Trade, Third-Party Certified Recycled precious metals, or metal I recycle myself.

**I use responsibly mined colored gemstones in my products.**
My vendor has shown me the chain of custody and/or applicable certifications to assure me that my colored gemstones are sourced from ethically run mining operations. I list the country of origin of my gems on my website and/or marketing materials. OR I use 100% recycled, synthetic, or heirloom gemstones.

**I use responsibly cut colored gemstones in my products.**
My vendor has shown me the documented chain of custody and/or applicable certifications to assure me that my colored gemstones (natural) are sourced from ethically run mines and cutting operations (natural or synthetic). I list the country of origin of my gems on my website and/or marketing materials. OR I use 100% post-consumer recycled or heirloom gemstones.
I use responsibly mined center diamonds (.19 carat and over) in my products. (Responsibly mined practices include at a minimum: no child or forced labor, fair wages, safe working conditions, and low environmental impact.)

Most of my diamonds are CanadaMark certified, certified lab-grown, certified Post-Consumer Recycled, or heirloom diamonds.

I use responsibly cut center diamonds (.19 carat and over) in my products. (Responsibly cut practices include at a minimum: no child or forced labor, fair wages, safe working conditions, and low environmental impact.)

My vendor guarantees that my diamonds are conflict free, but I have limited information on the working conditions of the cutting operations (lab-grown or natural).

I use responsibly mined melee diamonds (.01-.18 carat) in my products. (Responsibly sourced practices include at a minimum: no child or forced labor, fair wages and safe working conditions. If raw diamonds are used, select the answer below that applies best to the mining operations.)

Most of my melee diamonds are CanadaMark certified, certified lab-grown, certified Post-Consumer Recycled, or heirloom diamonds.

I use responsibly cut melee diamonds (.01-.18 carat) in my products. (Responsibly sourced practices include at a minimum: no child or forced labor, fair wages and safe working conditions.

My vendor guarantees that my diamonds are conflict free, but I have limited information on the working conditions of the cutting operations (for lab-grown or natural).

I use findings and components that are made of recycled or artisanally mined metals (certified fairtrade or fairmined) and manufactured under safe working conditions.

I know where my suppliers source the findings and components I use in my products, and I have been assured they utilize safe working conditions. Some of my findings and components are made of recycled metals.

Please add any additional information you think is relevant to this section. (Optional)

I am committed to learning about which chemicals are I have substituted some, but not all of the chemicals used in my processes with less hazardous materials.
HAZARDOUS (THOSE WHICH CAN CAUSE BODILY HARM) AND USING NON-HAZARDOUS MATERIALS WITH THE LEAST ENVIRONMENTAL IMPACT IN THE DESIGN AND MANUFACTURE OF MY PRODUCTS.

I DISPOSE OF HAZARDOUS CHEMICALS IN ACCORDANCE WITH LAWS AND IN WAYS THAT MINIMIZE THE IMPACT TO THE ENVIRONMENT.

I dispose of some of my hazardous chemicals at a professional hazardous waste or recycling facility.

I RECYCLE PRECIOUS AND NON-PRECIOUS METALS USED IN THE MANUFACTURING PROCESS.

I recycle all of the precious metal and non-precious metal scraps and sweeps from my manufacturing process.

I USE SUBCONTRACTORS THAT ARE COMMITTED TO RESPONSIBLE LABOR PRACTICES. (THEY PROVIDE THEIR EMPLOYEES WITH A REASONABLE, SAFE WORK ENVIRONMENT, AND THEY PAY FAIR WAGES. THEY DO NOT USE FORCED OR CHILD LABOR. THEY DO NOT DISCRIMINATE BASED ON RACE, RELIGION, OR SEXUAL ORIENTATION). THIS QUESTION APPLIES TO JEWELERS WHO HIRE SUBCONTRACTORS TO MANUFACTURE SOME OR ALL OF THEIR FINISHED PRODUCT.

I have visited and verified that my subcontractors provide their employees a reasonable, safe work environment and pay fair wages. They do not use forced or child labor.

I USE SUBCONTRACTORS THAT ARE COMMITTED TO RESPONSIBLE SOURCING OF MATERIALS. (THEY USE ARTISANALLY MINED OR RECYCLED METALS, AND ETHICALLY-SOURCED GEMSTONES, BEADS, AND OTHER MATERIALS.) THIS QUESTION APPLIES TO JEWELERS WHO HIRE SUBCONTRACTORS TO MANUFACTURE SOME OR ALL OF THEIR FINISHED PRODUCT.

I have visited and verified that my subcontractors responsibly source their materials (e.g Fairmined, Fairtrade or Certified Post-Consumer recycled metals), or I provide the materials used by my subcontractor.

PLEASE ADD ANY ADDITIONAL INFORMATION YOU THINK IS RELEVANT TO THIS SECTION. (OPTIONAL)

I AM AN EQUAL OPPORTUNITY EMPLOYER AND I HIRE WITHOUT DISCRIMINATION ON THE BASIS OF RACE, COLOR, RELIGION, GENDER IDENTITY OR EXPRESSION,

I abide by all of the criteria defined in the non-discrimination clause above.
SEXUAL ORIENTATION, AGE, DISABILITY, MARITAL STATUS, CITIZENSHIP, OR NATIONAL ORIGIN.

I AM COMMITTED TO PROVIDING FAIR WAGES AND ACCESS TO EMPLOYER-SPONSORED BENEFITS. (CONTINUING EDUCATIONAL OPPORTUNITIES, HEALTH INSURANCE, PAID TIME OFF, AND A RETIREMENT PLAN).

My employees are paid more than minimum wage or the fair living wage for the area, and can access employer-sponsored benefits.

I AM COMMITTED TO PROVIDING A REASONABLE WORK ENVIRONMENT FOR MY EMPLOYEES. A REASONABLE WORK ENVIRONMENT SHOULD INCLUDE: ACCESS TO A WORKING BATHROOM, A REASONABLE NUMBER OF BREAKS THROUGHOUT THE DAY, HANDWASHING STATIONS, ERGONOMIC SEATS, ADEQUATE VENTILATION, AND TEMPERATURE CONTROL.

I provide all of the items listed above.

PLEASE ADD ANY ADDITIONAL INFORMATION YOU THINK IS RELEVANT TO THIS SECTION. (OPTIONAL)

I PROVIDE MY EMPLOYEES (IF APPLICABLE), AND MYSELF, WITH THE APPROPRIATE PERSONAL PROTECTIVE EQUIPMENT (PROTECTIVE EYEWEAR, GLOVES, APRONS, RESPIRATORS, MSDS SHEETS, ETC) AND INFORMATION TO DO THEIR/MY JOB SAFELY AND IN COMPLIANCE WITH APPLICABLE HEALTH AND SAFETY LAWS.

I provide all of the necessary personal protective equipment for my employees and I to work safely. We meet to discuss and review safety protocol in the work environment at least quarterly.

I PROVIDE A SAFE, WELL-VENTILATED WORK ENVIRONMENT FOR MYSELF AND MY EMPLOYEES.

I do not use any operations utilizing chemicals or high temperatures.

PLEASE ADD ANY ADDITIONAL INFORMATION YOU THINK IS RELEVANT TO THIS SECTION. (OPTIONAL)

I HAVE COMMITTED TO MOVING THE ETHICAL JEWELRY MOVEMENT FORWARD BY JOINING ONE OR MORE OF THE

I have joined, supported, or renewed my membership in one or more of these non-profit organizations.
ORGANIZATIONS THAT SEEK TO MAKE THE JEWELRY INDUSTRY CLEANER AND SAFER. SOME OF THE NOT-FOR-PROFIT ORGANIZATIONS AND IMPACT INITIATIVES WORKING FOR CHANGE ARE MERCURY FREE MINING CHALLENGE, PACT, SOLIDARIDAD, IMPACT, AND ARM (ALLIANCE FOR RESPONSIBLE MINING).

<table>
<thead>
<tr>
<th>Statement</th>
<th>Response</th>
</tr>
</thead>
<tbody>
<tr>
<td>I HAVE A FORMAL PLAN TO CONTINUALLY IMPROVE THE PRACTICES IN MY JEWELRY MAKING OPERATIONS.</td>
<td>I have completed this self-assessment, have a written plan to address all of the questions where I have less than the highest score and have made good progress on implementation.</td>
</tr>
<tr>
<td>I WOULD LIKE TO IMPROVE MY PRACTICES BUT FEEL I NEED SOME MENTORSHIP.</td>
<td>Yes, please.</td>
</tr>
</tbody>
</table>