Phone: 203-345-6537 Fax: 203-916-7009



#### **EMPLOYMENT APPLICATION**

INSTRUCTIONS: If you need help filling out this application of employment process, please notify the person who gave you this form and every reasonable effort will be made to meet your needs in a reasonable amount of time.

- ° Please read "Applicant Note" below.
- ° Complete all pages of this application.
- ° Print clearly. Incomplete or illegible applications may not be accepted.
- <sup>o</sup> If more space is needed to complete any question, use blank section on the back.
- ° Application will be valid for one year.

APPLICANT NOTE: This application form is intended for use in evaluating your qualifications for employment with us, an independently owned and operated agency. This is not an employment contract. Please answer all appropriate questions completely and accurately. False or misleading statements during the interview and on this form, are grounds for terminating the application process or, if discovered after employment begins, terminating employment. All qualified applicants will receive consideration and will be treated throughout their employment without regard to race, color, religion, sex, national origin, age, disability, marital status or any other protected class status under applicable law. The agency will be required a criminal background check prior to employment. We are an equal opportunity employer.

PERSONAL INFORMATION		Today's Date:				
Positions(s) applying for please circle the one:	CNA HH	A Homemakin	g Companion			
Print Name:						
Last	First		Middle			
Current Address:	City	State	Zip Code			
Home Phone: Cell Phon	Other:	Other:				
Emergency Contact						
Name Valid Driver's License # Sta	te Issued:/_		Relationship Date://			
Make Model of Vehicle: Pol	licy #	Expired Date:	:			
In the past seven years where did you live.						
CNA License: Registration # Expiration Date:						
Have you ever applied with Marcel Home Care before? Yes NO if yes when?						

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# **AVAILABILITY**

				_	rantee can be m k? Month, Date,					ırs worked.
Ple	ease c	omplete all a	reas of	avail	ability:					
Мо	rnings _	Afterno	on	_ Eveni	ngs Ove	ernights	We	ekdays	Weeker	nds
	Pleas	se indicate the d	ays of the	week	as well as the ea	rliest and late	st time	es that you	ı are available	for work.
Sh		Monday	Tuesd	ay	Wednesday	Thursday	F	riday	Saturday	Sunday
A۱	Л									
Р١	Λ									
Ple	ease inc				which you are w	· ·		k CT	_ Darien CT	Stamford
Ρı	ıt a che	ck mark nevt to	n the dut	v's vo	u have done be	fore so that N	Marce	l Home C	`are is aware	of your skills
1 0		anionship	J the dat		Housekeeping	TOTE 30 that i	Viaice			Transportation
		F			(dust/vacuum)			2114114	3, 3110 pp.118,	. anoportation
	Meal	Preparation			Laundry			Person	al Care	
	Activi	ies games/craf	ts		Medication Re	minders		Demen	tia/Alzheime	r's Care
cu re	rrent a	uto insurance.	A motor	vehic	r run errands, y le record check lient with a pet	will be condu	icted,	and prod	of of insuranc	
	•	• .			lient that smok	•	,	,		Ü
Are	you le	gally authorize	d to wor	k the I	United States?	YES /NO				
Have you ever been employed here before?		YES /NO								
Have you ever applied here before?			YES /NO							
Have you been given a copy of the job description			YES/ NO							
Ηον	w did yo	u hear about Ma	arcel Hon	necare	? Walk-In / N	ew Letter /	Inte	net/ Ot	her	
Hav	ve you	ever had a traf	fic violati	ion(s)	YES /NO if yes,	Please descri	be:			

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## JOB RELATED SKILLS

Schools Name	City, State	Major / Subjects	Years Attended	Graduate (circle)
High School				YES NO
Vocational/ Technical				YES NO
Collage/ University				YES NO
Certification /License				YES NO

<u>Please circle highest grade completed: Grade School: 6 7 8 High School: 9 10 11 12 College: 13 14 15 16</u>

<u>For employment, our minimum education requirement is either a GED or High School diploma</u>

#### **WORK HISTORY**

Your application will not be considered unless all questions in this section are answered. Since we will make every effort to contact previous employers, the correct telephone numbers of past employers are essential.

Are you currently working for this employer? YES/NO If yes, may we contact? YES/NO

### MOST RECENT EMPLOYER

City ————————————————————————————————————	State  iitle	Phone Number  Supervisor's Name
	ïtle	Supervisor's Name
1 dOL	itte	Supervisor's Name
	Reason	for Leaving
<u>OYER</u>		
City	State	Phone Number
Job Title		Supervisor's Name
		Reason for Leaving
	<u>OYER</u>	City State  Job Title

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# THIRD MOST RECENT EMPLOYER

		( )	
Company Name	City	State	Phone Number
Dates Employed: Fromtoto		and the second s	
	Job Title		Supervisor's Name
Duties			
\$ per Salary		Reason for L	eaving
REFERENCES (Do not include rel	atives)		
Names	•	hone Numbers	Years
1)	<u> </u>		
2)			
3)			
Job Related Skills			
Describe any training or life skill	s that apply to c	aring for a senior:	
,			
CERTIFICATION OF RELEASE.			
<b>CERTIFICATION OF RELEASE</b> : I certify that and that the answers given by me to the			
to the best of knowledge and behalf. I ur			
facts in this application may result in reje			
authorize the company and/or its agents		•	
including, but not limited to, criminal his	tory and motor vehic	cle driving records. I autho	orize all persons, schools,
companies and law enforcement authori	ities to release any ir	nformation concerning my	background and hereby
releasing said persons, schools, compani	es and the law might	t result from making such	investigations. I also
understand that the use of illegal drugs i	•		
detect the use of illegal drugs prior to an			• •
contract of employment. My employment	• •		•
drug test or criminal background check.		_	
contrary, of employment relationship be		•	
both the company and I remain free of c			
changes disclosed. I also understand that from Marcel Home Care, LLC.	t due to the nature o	of the business, no amoun	t of work can be guaranteed
nom warter nome care, ite.			
X			
XApplication Signature		Today's I	Date:

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### **Annual T B Questionnaire**

The annual Tuberculosis Questionnaire is used to evaluate your current TB status. We cannot utilize the tuberculin skin test (PPD or Mantoux) because you have a positive reaction to the test. A position skin test means that sometime during your life you came into contact with tuberculosis or have had a vaccination to prevent you from contracting tuberculosis. It does not mean that you have TB now.

In the past yearly chest x-rays were performed; however, recent studies show that they are unnecessary. Instead, this health survey will assist Employee Health to monitor possible TB Symptoms. Chest x- rays are required every two years.

TB symptoms can progress slowly and/or mimic other diseases. You can develop symptoms of

TB a few weeks after contracting the bacteria-or not until years after the initial infection. The questionnaire targets some of the most common symptoms. Please familiarize yourself with them. You are the first to know when you are not feeling well and may have TB symptoms.

#### **Tuberculosis Health Check Survey**

Have you ever experienced any of the following symptoms **NOT** associated with a specific illness (i.e. flu or cold) lasting 3 weeks or longer?

Cough	YES	NO	
Blood Streaked Sputum (phlegm)	YES	NO	
Loss of Weight (unplanned)	YES	NO	
Night Sweats	YES	NO	
Fever	YES	NO	
Anorexia (loss of appetite)	YES	NO	

This authorization will expire one year from the dated signature below.

Print Name:	Date:	/	_/	
Signature:	Date:	/	/	