YISS Yongsan International School of Seoul

Admissions Application Requirements

Documents must be uploaded as **PDFs**. All documents must be provided electronically via the online application (https://yisseoul.openapply.com/)

Photo

- Applicant's photo of high quality, taken within the last six months
- Recommended sizes are 2x2 in or 3.5x4.5 cm
- Photo must be uploaded in PNG or JPG format.

Passport Copies

- Valid passport title pages of the applicant, father, and mother
- Expired copies are not accepted.

Birth Certificate of the Applicant

- The certificate has to indicate the names of the applicant, father, and mother.

Transcripts (Report Cards)

- Official school records may only be emailed directly by the current school to apply@yisseoul.org
- Unofficial copies of school records may be uploaded via Openapply.
- Documents must be in English or officially translated into English and notarized.
    - K-1st Grade: All available school transcripts
    - 2nd-12th Grade: Transcript of the current school year plus the two previous school years

Recommendation Letter

- Parents should provide the teacher's contact information on the application website. YISS will send an electronic recommendation form directly to the teacher's email address.
    - K-5th Grade: 1 current Homeroom teacher
    - 6th-12th Grade: current English teacher and Math teacher
- Non-YISS recommendation forms are not accepted.

Standardized Test Scores

- K-2nd Grade: Standardized test scores are not required for applicants entering K-2nd Grade. However, please provide standardized test scores if available. Selected Kinder and 1st Grade applicants will be invited for an initial screening.
- 3rd-12th Grade: Please provide standardized test scores taken within the last 12 months.
    - If an applicant is coming from the US, you may upload State Standardized test results or MAP test results.
    - If an applicant is coming from non-US countries, the ISEE (Independent School Entrance Exam) result is required.
    - You may take ISEE at home. Find more information and register at https://www.erblearn.org/families/isee-at-home
    - You may register exam onsite exam at https://www.erblearn.org/families/isee-registration
    - Fees range from $100 – $180, depending on the type of testing center.
    - YISS ISEE Code: 682450

Please note that failure to submit the required document will delay the review process and the admissions decision.