



York Rouleurs

YORK ROULEURS CYCLING CLUB

Constitution

1. Name

The Club shall be called York Rouleurs Cycling Club (YRCC), henceforth referred to as 'the Club'.

2. Purpose

The Purpose of the Club is to promote participation in the amateur sport of cycling in and around York, United Kingdom.

3. Objectives

The objectives of the Club are:

- ◇ To organise rides of distances and speeds that encourage social cycling;
- ◇ To promote the Club within the local community and cycling;
- ◇ To discharge its duty of care to members;
- ◇ To conduct business in a way that is fair to everyone.

4. Membership

4.1. Membership of the Club shall be open to anyone interested in the sport on application, regardless of sex, age, disability, ethnicity, nationality, sexual orientation, religion or other beliefs, except as a necessary consequence of the requirements of cycling.

4.2. The Club may have different classes of membership and subscription on a non-discriminatory and fair basis. These are:

- ◇ Adult member (aged 18 years or above);
- ◇ Junior member (aged 17 years or below);
- ◇ Lifetime member (at the sole discretion of the Management Committee).

4.3. Junior membership is conditional on the consent in writing of a person who exercises parental responsibility on behalf of the member.

4.4. All members are subject to the constitution. By joining the Club, members are deemed to accept these regulations and any policies or codes of practice that the Club shall adopt from time to time.

4.5. The Club committee may refuse membership, or remove it, only for good cause such as conduct or character likely to bring the Club or sport into disrepute. Appeal against refusal or removal may be made in accordance with the provisions set out in Section 10.

- 4.6. The Club will keep subscriptions at levels that will not pose a significant obstacle to people participating.
- 4.7. Subscription rates shall be determined at the Annual General Meeting.
- 4.8. Individuals shall not be eligible to take part in the business of the Club, vote at general meetings or be eligible for selection of any Club team unless the applicable subscription has been paid by the due date and/or membership has been agreed by the Club committee.
- 4.9. Members shall be entitled to receive the following information on written request to the Secretary: the identity of the current members of the Management Committee; these Rules or any policy or code of practice of the Club; the total number of current members; the dates which have been set for any Management Committee or General meetings; and the latest prepared accounts. If demanded, such information shall be supplied within 21 days.
- 4.10. All property, whether intellectual or otherwise, created or acquired by a member for or on behalf of the Club shall vest jointly in the Club for the duration of membership and shall become the sole property of the Club on cessation of membership. Members shall take all steps necessary to effect any transfer as directed by the Management Committee.

5. Sports Equality

- 5.1. The Club is committed to ensuring that equality is incorporated across all aspects of its development. In doing so it acknowledges and adopts the following Sport England definition of sports equality:

Equality is about recognising and removing the barriers faced by people involved or wanting to be involved in sport. It is about changing the culture of sport to one that values diversity and enables the full involvement of disadvantaged groups in every aspect of sport.

- 5.2. The Club shall not tolerate discrimination either directly or indirectly, on the grounds of race, disability, class or social background, religious belief, sexual orientation, ethnic or national origins, gender, marital status, pregnancy, parental status, age, colour or political persuasion.
- 5.3. All club members have a responsibility to oppose discriminatory behaviour and promote equality of opportunity.
- 5.4. The Club is committed to everyone having the right to enjoy their sport in an environment free from threat of intimidation, harassment and abuse.
- 5.5. The Club shall deal with any incidence of discriminatory behaviour or harassment seriously, according to club disciplinary procedures.

6. Management Committee

- 6.1. The affairs of the Club shall be conducted by a Management Committee, henceforth referred to as 'the Committee'. This shall consist of the following members:

- ◇ Chair
- ◇ Secretary
- ◇ Treasurer
- ◇ Communications
- ◇ Kit Coordinator
- ◇ Routes (long)

- ◇ Routes (40 and below)
- ◇ Welfare
- ◇ Equality, Diversity and Inclusivity (ED&I)

- 6.2. The activities of the Committee are conducted on a voluntary basis.
- 6.3. The Committee members shall be elected at the Annual General Meeting.
- 6.4. All Committee members must be fully paid-up members of the Club and shall be of good character.
- 6.5. The term of office shall be for one year, and members shall be eligible for re-election.
- 6.6. Should any member vacate their position, the Committee shall have the power to fill the vacancy until the next General Meeting.
- 6.7. The Committee may elect a Vice Chair from among its members.
- 6.8. The Committee shall have the power to appoint any advisors to the Committee as necessary to fulfil its business.
- 6.9. The Committee shall be responsible for adopting new policies, codes of practice and rules that affect the organisation of the Club.
- 6.10. The committee meetings shall be convened by the Secretary of the Club and be held no less than quarterly.
- 6.11. Only the positions listed above shall have the right to vote at Committee meetings.
- 6.12. The quorum (minimum number of members) required for motions to be agreed at Committee meetings shall be a majority of the number of currently occupied Committee positions.
- 6.13. In any matter put to a vote, Committee members may appoint a proxy to exercise their vote at their direction by notification to the Secretary at the Club email address.
- 6.14. Committee members holding more than one Committee post shall have only one vote.
- 6.15. The Chair shall hold a deliberative as well as a casting vote at Committee meetings.
- 6.16. The Committee shall be responsible for disciplinary hearings of members who infringe the Club constitution and any rules or regulations it may adopt. The Committee shall be responsible for taking any action following such hearings.
- 6.17. Any member of the Committee may be required to vacate their office early either by way of a disciplinary sanction imposed under Section 10 or via a majority confidence vote of members attending an Extraordinary General Meeting convened for that purpose.
- 6.18. The point of contact for the Committee shall be maintained and publicised.
- 6.19. While there is no remuneration attached to membership of the Committee, the Committee may be provided with such tools/services/facilities to assist members in achieving the Club's

purpose and objectives. Any personal benefits that accrue from such provision is incidental. The Committee may withdraw such benefits at its sole discretion.

7. Finances

- 7.1. The Club Treasurer shall be responsible for the finances of the Club.
- 7.2. The financial year of the Club shall run from 1 November and end on 31 October.
- 7.3. All club monies shall be banked in an account held in the name of the Club.
- 7.4. A statement of annual accounts shall be presented by the Treasurer at the Annual General Meeting.
- 7.5. The Treasurer shall advise the Committee of the current state of the Club's finances at each Committee meeting.
- 7.6. All members of the Club shall be jointly and severally responsible for the financial liabilities of the Club.
- 7.7. All surplus income or profits are to be reinvested in the Club. No surpluses or assets will be distributed to members or third parties.

8. Annual General Meeting and Extraordinary General Meetings

- 8.1. General Meetings are the means whereby the members of the Club exercise their democratic rights in conducting the Club's affairs.
- 8.2. The Club shall hold the Annual General Meeting (AGM) in the month of November to:
 - ◇ Approve the minutes of the previous year's AGM;
 - ◇ Receive reports from the Chair, the Secretary;
 - ◇ Receive a report from the Treasurer and approve the Annual Accounts;
 - ◇ Elect members of the Committee;
 - ◇ Consider any proposed changes to the Constitution;
 - ◇ Deal with other relevant business.
- 8.3. Notice of the AGM shall be given by the Club Secretary with at least 28 days' notice to be given to all members.
- 8.4. Nominations for members of the Management Committee shall be sent to the Secretary at least 7 days prior to the AGM.
- 8.5. Proposed changes to the Constitution shall be sent to the Secretary prior to the AGM, who shall circulate them at least 7 days before the AGM.
- 8.6. All members have the right to vote at the AGM. Members may appoint a proxy to exercise their vote by notification to the Secretary at the Club email address.
- 8.7. The quorum (minimum number of members necessary to conduct business) for AGMs shall be 25 per cent of the membership. Any proxies shall count towards quoracy.
- 8.8. The Chair shall hold a deliberative as well as a casting vote at general meetings.

8.9. An Extraordinary General Meeting (EGM) shall be called by an application in writing to the Secretary supported by at least 25 per cent of the members of the Club. The Committee shall also have the power to call an EGM by decision of a simple majority of the Committee members.

8.10. All procedures at an EGM shall follow those outlined above for AGMs.

9. Welfare Officers and Safeguarding

9.1. Welfare officers shall assist in the safeguarding and protection of children and young people within the Club, and promote the Club's policies and procedures thereon.

9.2. Welfare officers shall undergo DBS checking.

9.3. The Club may require Welfare officers to undergo safeguarding and protecting children training.

10. Discipline and Appeals

10.1. The disciplinary and appeal committees ordinarily shall comprise members of the Management Committee. Members of the Club in good standing may be co-opted to sit on either the disciplinary or appeal committee in the event that insufficient members of the Management Committee are available.

10.2. All complaints regarding the behaviour of members should be presented and submitted in writing to the Secretary. On receipt of a complaint, a disciplinary committee and an appeal committee, each of three members. The appeal committee shall take no part in the disciplinary proceedings unless and until an appeal is made.

10.3. The disciplinary committee shall meet to hear complaints within 28 days of a complaint being lodged. The disciplinary committee has the power to take appropriate disciplinary action including the termination of membership. The member who is the subject of the complaint shall have the right to make representations either in person or in writing ahead of any disciplinary action being finalised.

10.4. The outcome of a disciplinary hearing should be notified in writing to the person who lodged the complaint and the member against whom the complaint was made within 14 days of the hearing.

10.5. There shall be the right of appeal to the appeal committee following disciplinary action being announced. The appeal committee shall consider the appeal within 28 days of the Secretary receiving the appeal. The decision of the appeal committee is final.

10.6. The disciplinary powers of each of the disciplinary and appeal committees shall include: expulsion; suspension of membership for a period not exceeding 12 months; removal from office. The Club has no power to levy fines.

10.7. No member of the Management Committee who either is the subject of the complaint or is the complainant shall be eligible to sit on either the disciplinary or appeal committee.

11. The Constitution

11.1. The Constitution shall only be changed by agreement of the majority vote at an AGM or EGM.

11.2. The Management Committee shall have the power to interpret any term of this constitution.

12. Dissolution

12.1. A resolution to dissolve the Club can only be passed at an AGM or EGM through a supermajority vote of two thirds of the membership.


12.2. If all positions on the Management Committee remain unfilled for 18 months, the Club shall be dissolved automatically.

12.3. In the event of dissolution, all debts shall be cleared with any club funds by any person with signing authority for the Club account.

12.4. Upon dissolution of the Club, any remaining assets shall be given or transferred to another registered CASC, a registered charity or the sport's governing body for use by them in related community sports.

13. Declaration

York Rouleurs Cycling Club (YRCC) hereby adopts and accepts this constitution as a current operating guide regulating the actions of members.

Name	Dr Mark Presley	Position	Chair
Signature		Date	2nd December 2022

Name	Nigel Clarkson	Position	Secretary
Signature		Date	