Call for Co-Spokesperson, Treasurer and Executive Committee Members

Deadline for application: July 24th, 2024 23:59 CEST (4 weeks before the General Assembly)

The Executive Committee is the second highest decision-making body of FYEG after the General Assembly and is responsible for running the organisation between General Assemblies, including its political and communication activities as well as representing FYEG externally.

The Executive Committee of FYEG is composed of 8 members, including two co-Spokespersons, one Treasurer and five regular Board Members. At least half of them must be people who identify as woman, trans or genderqueer.

Being a member of the Executive Committee is a demanding and time consuming role, but it is also extremely rewarding with a multicultural working environment, possibility to decide on FYEG’s political and strategic development, cross European travelling, and being at the centre of a pan European project to represent Young Greens. We are looking for people who believe in the Green values and principles and are willing to voluntarily dedicate an average of 10 hours a week to FYEG, plus around 30 full days of participation in statutory and educational activities during the coming year (not including travel time).

The mandate of the Executive Committee members will last until the next General Assembly, planned in June 2025. This is therefore a short mandate of the FYEG. Following the end of the FYEG Strategy 2022-2025 approved in Spring 2022, this mandate will have, besides the regular work, the exciting task of leading the process of creating the Strategy 2025-30 in the aftermath of the EU elections 2024 and the great organisational development of FYEG we witnessed in the last years. It is therefore an exciting moment to join the EC.

Your time in the Executive Committee of FYEG will offer you:

- The opportunity to work for a dynamic, youth-powered, and growing European political youth organisation.
- A mandate in which you will get familiar with organisational growth and structures, political strategising, and interaction with the MOs.
- Space to work within the Green family on international, European, and national contexts
- A chance to improve your professional, political, and activist skills and enhance them with hands-on experience.
A possibility to work on a project based in multicultural and international teams and through this develop your team-work and leadership skills.

The members of FYEG Executive Committee are entitled to a monthly allowance up to a maximum of 100 EUR per month. The FYEG EC members are free to claim the allowance according to their need.

The allowance is meant to cover equipment and preparation for the participation in the processes of FYEG and its partners as well as attending to the following meetings:
- FYEG activities, including regular EC meetings;
- EGP Committee Meetings and Congresses (if applicable);
- Study Visits to Member Organisations approved by the EC;
- Other events or meetings approved by the EC.

In addition to the monthly allowance, Executive Committee members are entitled to reimbursement for their costs for travel, accommodation, food and child care costs when travelling, in accordance with the FYEG reimbursement rules.

Responsibilities of the Executive Committee Members

The Executive Committee of FYEG is composed of 8 members (two co-Spokespersons, one Treasurer and five Board Members) of which at least half of them identify as woman, trans or genderqueer.

Co-Spokespersons

The Co-spokespersons coordinate the Executive Committee and represent FYEG to the public. This includes working with media and social media, leading the creation of political statements and representing FYEG towards the European Green Party and other organisations just as well as medially. You should have very good communication skills and ideally experience with the media. You should also be willing to take extra responsibility for the overall work of the Executive Committee and be a good organiser and team leader with vast experience in teamwork. The cospokes should be ready to travel frequently to Brussels and have strong networking skills.

If you have questions about this role you can contact the current spokespersons: Benedetta (bennedeta.scuderi@fyeg.org) and Sean (sean.currie@fyeg.org).

Treasurer

The Treasurer is responsible for the yearly budget of FYEG. You should either have experience in the financial management of an organisation or be willing to learn. You should have an understanding for what kind of costs a board and an organisation can have. You should set goals and priorities for where to put the money and give regular
updates to the EC on finances. You also have the responsibility for fundraising. The treasurer works closely together with the Secretary-General, the Finances and HR Officer. The treasurer is also a regular EC member and is therefore also expected to take some of the tasks described below.

If you have any questions about this role you can contact the current treasurer, Emil (emil.schenkyr@fyeg.org).

**Executive Committee Members**

The Executive Committee Members are responsible for making strategic decisions about the organisation during their mandate and between General Assemblies. The main tasks are divided at the beginning of the mandate among the EC itself. They mainly consist of:

- Overseeing and actively participating in the preparation and running of the various activities FYEG conducts throughout the year (such as the summer camp, seminars, trainings, conferences).
- Steering and facilitating regional coordination of the Member Organisations, especially through the regional groups.
- Overseeing and actively participating in the design and implementation of Statutory Activities, as well as ensuring the FYEG is working in line with the Statutes and IRPs.
- Being updated about relevant news concerning FYEG bodies and its partners (especially those in the Green Family and like-minded youth NGOs).
- Coordinating and facilitating the work of the Working Groups and other bodies.
- Providing input for the creation of campaigns.
- Participating in the creation of plans and reports, including but not limited to the Strategic Plan 2025-2030.
- Overall, being active in the FYEG spaces, both in real life and online, enabling the participation of Young Greens and contributing to the general lively atmosphere of the network.

It is highly recommended to have experience in managing and running such activities and processes.

The work includes a lot of emailing, video calling and other work behind your computer as well as a lot of travelling (visiting MOs and having in real life EC meetings). As an EC member, you also represent the organisation to our partners, member organisations, as well as legally towards the Belgian state.

For questions contact the current EC members: Anja (anja.presnukhina@fyeg.org), Christina (christina.kessler@fyeg.org), Lone (lone.kristiansen@fyeg.org), Srish (srishagon.abraham@fyeg.org), and Klavs (klavs.veseluns@fyeg.org).
Requirements

EC candidates should:

● Not be older than 35 years old.
● Speak and write comfortably in English (as a working language).
● Be proactive and have a sense of initiative.
● Have enough time and thus preferably not cumulate with other mandates (for example, in their MOs or mother party).
● Have good organisational skills.
● Have an experience within one of FYEG Member organisations and/or FYEG's bodies
● Be a good team player.
● Be responsible for the tasks undertaken, especially projects preparation, implementation and follow up in line with the team and the office.
● Be committed to the goals of FYEG and not be a member of another political party or a movement in contradiction with FYEG’s political platform.
● Be prepared to travel: There are approximately six to eight in real life activities a year that you need to attend; additionally you most probably will have responsibility for additional projects where you must be present (study visits, educational activities, partners meetings, etc), as well as many possibilities to participate in other international activities. Co-spokespersons are required to attend additional IRL meetings (4 to 6 additional activities)
● Have regular Internet access and be prepared to do most of the communication online.

Please take into consideration that the work in the EC is time consuming. The IRL EC Meetings take place in Brussels, mostly on weekends from Friday to Sunday (plus travel time), and online meetings are held on a weekly basis. Before you apply for a position, please consider if you have personal resources for continuous and challenging work for a year.

Multiple positions holding

FYEG strives to have non-cumulation of positions. EC members have to be able to combine their commitments to FYEG with whatever other tasks they may have. Candidates to the EC have to lay open what other mandates and functions they have.

Applications

EC Candidates must submit their applications to https://amend.fyeg.org/ before 24th of July 2024 23:59 CET. The candidacies will be published on 1st of August 2024.

The application must be submitted in the platform linked above, and will include all these documents:
● A comprehensive **motivation letter**, explaining how your experiences match the profile, what you think you can contribute to FYEG and your vision on the role of a European political youth organisation.

● **Your vision for FYEG**, that outlines your plans are for the organisation

● Detailed CV

● A digital image for our website (at least 900px)

● **A nomination letter provided by your Member Organisation**, unless:
  ○ the Member Organisation does not support the candidacy of its member.
  In this situation: (1) the MO will provide an explanation of their rejection to support them, and (2) the possible candidate has the right to provide a letter of justification. These two letters will be sent to cinta.gonzalezsentis@fyeg.org and will be circulated to all MOs ahead of the GA. The GA will decide whether this person is admitted to be a candidate or not.

A candidate needs at least two Member Organisations' support, that is at least one on top of their own MO that is nominating them. Only the MO of the candidate (nominating MO) needs to provide a nomination letter. Other supporting MOs should show their support through the Amendment Tool until the 8th of August. All FYEGers planning to run for EC are encouraged to start contacting MOs to gather their support and encouraging their own MOs to produce the nomination letters.

Please bear in mind that your CV and your motivation letter will be publicly available on FYEG website, to all MOs and delegates at the GA. Prepare your documentation accordingly, not including personal contact information.

If elected, your data will remain accessible on FYEG website at the latest until 1 year after the end of your mandate. If not elected, the data will be deleted up to three months after the end of the GA.

For more information about FYEG’s privacy policy, please visit [https://fyeg.org/privacy-policy](https://fyeg.org/privacy-policy)

**General Assembly**

We expect all the candidates to attend the General Assembly. The travel costs will be reimbursed but you will have to pay the participation fee that covers the accommodation and food. The participation fee should not stop anyone from candidating so if you and your organisation find yourself unable to pay this fee please get in contact with the Treasurer (emil.schenkyr@fyeg.org) at least two weeks before the General Assembly.
In case you are elected you will be asked to have a handover meeting between former and newly elected EC members on Sunday afternoon. This meeting is expected to last until 15:00 CET and will take place at the hostel or venue of the GA. Please plan your travel accordingly. If elected you will also be asked to attend a longer first EC meeting in person in Brussels, in September (all candidates to the EC will be asked to share with FYEG their availability for this meeting in due time before the GA to plan it with enough time).