



Knoxville Botanical Garden and Arboretum

Field Trip Lead

Knoxville Botanical Garden and Arboretum seeks Field Trip Leads to facilitate outdoor educational experiences for school groups, summer camps, and community organizations. This part-time position is ideal for someone who is passionate about outdoor education, eager to embrace an inquiry-learning style curriculum, ready to be adaptive and innovative, and believes in the transformational power of nature to teach, heal, and provide.

Essential Job Responsibilities:

- Facilitate dynamic, inquiry-based field trips for groups of various ages across the Garden's 44-acre property.
- Positively engage learners using curiosity, patience, redirection, and movement for effective classroom management in outdoor settings.
- Provide excellent customer service to all visitors by answering questions, assisting with wayfinding, and creating a welcoming environment.
- Collaborate with the Engagement Manager, Garden Educator, and fellow Field Trip Leads to support consistent, high-quality experiences for all groups.
- Maintain safety and group cohesion throughout the visit while adapting programming to accommodate group needs, weather, and seasonal changes.
- Support additional Garden education programs as needed.

Minimum Qualifications:

- Experience working with children or student groups, particularly in outdoor, garden, or environmental education settings.
- Excellent communication skills, with the specific ability to effectively communicate with large groups in an outdoor setting.
- Ability to work independently while also collaborating closely with other staff, teachers, volunteers, learners of all ages, to ensure the success of educational initiatives and garden-related activities.

- Ability to problem-solve and multitask while remaining organized.
 - Comfortable working outdoors in all seasons and walking across uneven terrain and using stairs.
 - Must have flexible weekday availability, particularly mornings between 8am–12noon, afternoons between 3pm–6pm, and occasional weekends for special programs.
 - Basic computer literacy (email, calendars, Google Drive).
 - Valid Driver's License.
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Work Environment:

- The position is primarily outdoors in the gardens, in contact with seasonal weather, insects, and uneven surfaces.
 - Light to moderate physical activity required, including standing for extended periods, walking, bending, and lifting up to 25 lbs.
 - Indoor work may occasionally be required for planning or meetings.
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Schedule & Compensation:

This is a **part-time, seasonal position**, with hours fluctuating based on scheduled field trips. KBGA currently averages 3 field trips per month with the aim of doubling that average in the next year. Peak seasons (spring and fall) will require increased availability.

Compensation: \$20/hour

To Apply:

Please email your resume and cover letter to sarah@knoxgarden.org with the subject line: **“Field Trip Lead – [Your Name]”** by July 1, 2025. No phone calls, please.