MAMMOTH TRAILS COMMITTEE MEETING
Thursday, April 14, 2016 @ 3pm

Mammoth Lakes Tourism Conference Room
2520 Main Street, Mammoth Lakes, California

www.mammothlakesrecreation.org
www.mammothtrails.org

Mammoth Trails Committee Members may participate from a teleconference location if the meeting notice has been published in advance at the site of the meeting and the location that they will be calling in from as the site needs to be accessible to the public. Note: Members of the public may attend the open-session portion of the meeting from a teleconference location, and may address the Board during any one of the opportunities provided on the agenda for public comment.

NOTE: In compliance with the American with Disabilities Act, if you need special assistance to participate in this meeting, please call (760) 934-4932. Notification 48 hours prior to the meeting will enable MLR to make reasonable arrangements to ensure accessibility to this meeting. (28CFR 35.102-35.104 ADA Title II)

NOTE: All comments will be limited by the President to a speaking time of five minutes.

ROLL CALL
Committee Members: Alan Jacoby, Mark Brownlie, Dan Holler, David Page, Danna Stroud

PUBLIC COMMENT (On items not on the Agenda)

ADMINISTRATIVE ITEMS

1. Approval of the Agenda – 5 min

2. Approval of the meeting minutes for 03.24.16 – 5 min
   a. Attach #1

3. Summer schedule 2016 – 3 MLTS events
   a. 1 day on National Trails Day (June 4th), 1 day on (August 13th), 1 day on Great Sierra River Clean Up (September 17th)
   b. MTC direction to modify the TOML/MLTPA contract to respond to the change from 5 SOS days to 3 in the 2016 season.

4. Soft Surface Trails – USFS Permitting – 062_01_USFS_PERMIT1516
   a. Project update – Work plan presentation by Trails Coordinator
   b. Attach #2 Please click here for a hyperlink to the attachment (large file)

5. Signage and Wayfinding – Soft Surface – 052_01_SoftSurf1516
   a. Project update – MLTPA
   b. Attach #3 Please click here for a hyperlink to the attachment (large file)

6. Q4 Budget Reallocations
   a. Attach #4
7. Winter Recreation Summit – TSMP Implementation – 104_01_MWRS1516
   a. Project update – Trails Coordinator
   b. Sub Part C – Town Documents to USFS
   c. Release Measure R Funds from 203 Tunnel Project
   d. Presentation to be projected

8. MLTS Website Blog Update – MLTS Website – Operations and Maintenance – 088_02_MT_WebMgt1516
   a. Project update – MLTPA
   b. Presentation to be projected

9. Advocacy – TOML Ad Hoc
   a. Information on Town Council Direction – Trails Coordinator

10. Future Agenda Items:
    a. SHARP – Trail Alignment Studies – 051_03_TTC1516
       i. Project Update – Trails Coordinator
    b. Signage + Wayfinding – Map Updates and Repair – 052_02_MapUpdate1516
       i. Project Update – MLTPA
    c. Winter Projects – Sherwins – Winter Access/Egress 053_04_ShwEgr1516
       i. Project Update – MLTPA
    d. Adopt A Trail Project – 041_01_AAT1516
       i. Project Update – MLTPA

COMMITTEE MEMBER REPORTS

REQUEST FOR FUTURE AGENDA ITEMS

ADJOURNMENT
To the next meeting of the Mammoth Trails Committee which will occur on May 12, 2016 at 3pm. I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted in the Mammoth Lakes Tourism & Recreation outside showcase not less than 72 hours prior to the meeting dated this 14th day of April, 2016.

______________________________
Rich Boccia, MLR Executive Director
March 24, 2016, Mammoth Trails Committee Meeting Minutes
Mammoth Lakes Tourism and Recreation Conference Room,
2520 Main St, Mammoth Lakes, CA 93546

ROLL CALL
Chair Stroud called the meeting to order at 3:05 p.m. at the Mammoth Lakes Tourism and Recreation Conference Room, 2520 Main St, Mammoth Lakes, CA 93546. Present: Mark Brownlie, Dan Holler, David Page and Danna Stroud

PUBLIC COMMENT
Sandy Hogan reported on the biathlon that happened this past weekend.

ADMINISTRATIVE ITEMS
1. Approval of the Agenda: approved.
2. Approval of minutes from 3/14/2016: Motion to approve the minutes (M Brownlie, S Page, 3-0)
3. MTC FY 16/17 Budget:
   a. Joel Rathje presented a Power Point regarding the recommendations being made to the committee.
      i. It was suggested to keep projects that weren’t initiated this past year to be put in a project “reserve” to be looked at possibly in the future.
   b. Question about TOML Activity code 200 (Town Staff time), needing clarification about what this entails. Holler says that
   c. Question about how the MLTS Winter Mobility Program falls along the TOML snow management program.
   d. Rich Boccia asked about the reserves and where that money came from.
   e. Inyo Craters Shady Rest, question from Sandy Hogan, why did this “pop” back up and its priority: Holler and Rathje mentioned that they are looking at what they will bring to the Forest Service, and field work that will be done to consider whether this will eventually go to a NEPA process. Stroud mentioned this is the next area to consider.
   f. Question about signs, maps and trail guides as being called “Capital,”
   g. Who is the project lead?: Will be answered in the project initiation process. Need to answer who is capable, and things will change in the next few months.
   h. Recommendation that we move this budget to MLR Board (M Page, S Brownlie, 4-0)
      i. Will be presented to MLR Board on April 5.
March 24, 2016, Mammoth Trails Committee Meeting Minutes
Mammoth Lakes Tourism and Recreation Conference Room,
2520 Main St, Mammoth Lakes, CA 93546

i. Discussion about how it should be presented to the MLR Board, in order to keep the presentation tight.
   i. Also what kind of allocation will MLR give the trails system, will it be another 3 year or 5 year allocation?
   ii. Reserve budget examples of what might come up, and the reserve may be used for.
   iii. Include all the information needed, with a note to please read the agenda and to contact Joel about questions.

COMMITTEE REPORTS
• Mark Brownlie gave an update on MMSA, and the activities that happened this weekend.

REQUEST FOR FUTURE AGENDA ITEMS
• April 14, Adopt-A-Trail
• April 14, OSV subpart C
• April 14, Winter Recreation Summit Recap
• April 14, Senator Widen’s bill (RNR Act) - draft letter for the packet
• April 14, National Trails day, what’s happening?

ADJOURNMENT
There being no further business to come before the Mammoth Trails Committee, the meeting was adjourned at 4:24 p.m.

Respectfully submitted,

Lesley-Anne Hoxie
Executive Assistant
Mammoth Lakes Recreation
### MLTS 2015/2016 Project Management Overview
#### Q4 Projects + Budgets + Codes - 10/04/08

#### Attachment 4

<table>
<thead>
<tr>
<th>Program Area</th>
<th>TOML Activity Code</th>
<th>Contractor Code</th>
<th>Project Name</th>
<th>Proj. Lead</th>
<th>Total Budget for 15/16 per TC Adopted Budget</th>
<th>INITIATION RECONCILE MID YEAR</th>
<th>EST FUNDS SPENT TO DATE</th>
<th>EST FUND BALANCE</th>
<th>INITIATION Q4 IN</th>
<th>INITIATION Q4 OUT</th>
<th>INITIATION Q4 BALANCE</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Planning</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Focused Planning Efforts</td>
<td>203</td>
<td>046_01_OSV_203_1516</td>
<td>SR 203 Tunnel – OSV Access to Shady Rest RV Park</td>
<td>TOML</td>
<td>$18,988.00</td>
<td>$10,248.00</td>
<td>-</td>
<td>-</td>
<td>$10,248.00</td>
<td>(10,248.00)</td>
<td>$3,282.17</td>
</tr>
<tr>
<td>Environmental Review</td>
<td>204</td>
<td>096_01_LABSS_ENV1516</td>
<td>LABSS – Environmental Analysis CEQA/NEPA</td>
<td>TOML</td>
<td>$18,988.00</td>
<td>$30,248.00</td>
<td>$16,717.83</td>
<td>$13,530.17</td>
<td>-</td>
<td>(10,248.00)</td>
<td>$3,282.17</td>
</tr>
<tr>
<td>Design</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Guidelines &amp; Standards</td>
<td>211</td>
<td>052_01_SoftSurf1516</td>
<td>Signage and Wayfinding – Soft Surface</td>
<td>MLTPA</td>
<td>$7,500.00</td>
<td>$7,500.00</td>
<td>$2,290.50</td>
<td>$5,209.50</td>
<td>$2,000.00</td>
<td>$2,000.00</td>
<td>-</td>
</tr>
<tr>
<td>Project Design</td>
<td>212</td>
<td>101_01_SHARP_DESIGN_P</td>
<td>SHARP – Trail Design</td>
<td>TOML</td>
<td>$10,000.00</td>
<td>$10,000.00</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Trail Alignment Studies</td>
<td>213</td>
<td>051_03_TTC1516</td>
<td>SHARP – Trail Alignment Studies</td>
<td>MLTPA</td>
<td>$50,000.00</td>
<td>$50,000.00</td>
<td>$1,500.00</td>
<td>$405.08</td>
<td>$1,094.92</td>
<td>$1,500.00</td>
<td>$2,594.92</td>
</tr>
<tr>
<td>Implementation</td>
<td>214</td>
<td>097_01_LABSS_TTC1516</td>
<td>LABSS – Trail Alignment Studies</td>
<td>MLTPA</td>
<td>$50,000.00</td>
<td>$32,250.00</td>
<td>$472.44</td>
<td>$2,732.54</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>MLTS 2015/2016 Project Management Overview</td>
<td>211</td>
<td>094_MLTS_ACT_BUD</td>
<td>MLTS Action Plan + Annual Budget</td>
<td></td>
<td>$254,000.00</td>
<td>$254,000.00</td>
<td>$1,200.00</td>
<td>$1,080.76</td>
<td>$96,521.74</td>
<td>(10,248.00)</td>
<td>$3,282.17</td>
</tr>
<tr>
<td>Management Plan</td>
<td>231</td>
<td>093_01_MLTS_MP_1516</td>
<td>MLTS Authorities and Management Plan</td>
<td>MLTPA</td>
<td>$6,000.00</td>
<td>$6,000.00</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Governance</td>
<td>232</td>
<td>091_01_TOMLSupport1516</td>
<td>TOML Staff Time for MLTS Projects Support</td>
<td>TOML</td>
<td>$18,000.00</td>
<td>$12,000.00</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Management Plan</td>
<td>232</td>
<td>092_MLTS_TC</td>
<td>MLTS Trails Coordinator + Support</td>
<td>TOML</td>
<td>$84,450.00</td>
<td>$109,950.00</td>
<td>$58.80</td>
<td>$109,891.20</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>MLTS ACT BUD</td>
<td>232</td>
<td>094_MLTS_ACT_BUD</td>
<td>MLTS Action Plan + Annual Budget</td>
<td>MLTPA</td>
<td>$10,000.00</td>
<td>$4,000.00</td>
<td>$908.25</td>
<td>$3,091.75</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>MLTS Project Management Support</td>
<td>232</td>
<td>091_02_TOMLCIP1516</td>
<td>MLTS Facilities for TOML CIP</td>
<td>TOML</td>
<td>$3,000.00</td>
<td>$3,000.00</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Interagency Coordination</td>
<td>233</td>
<td>031_02_MLTS_OR1516</td>
<td>Communications – In Support of MLTS</td>
<td>MLTPA</td>
<td>$3,000.00</td>
<td>$3,000.00</td>
<td>$161.70</td>
<td>$2,838.30</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Contingency/Leverage</td>
<td>234</td>
<td>057_06_CONT.LEV1516</td>
<td>Contingency/Leverage Funds</td>
<td>TOML</td>
<td>$21,000.00</td>
<td>$21,000.00</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Website</td>
<td>235</td>
<td>088_02_MT_WebMgt_1516</td>
<td>MLTS Website Operations and Maintenance</td>
<td>TOML</td>
<td>$20,000.00</td>
<td>$20,000.00</td>
<td>$4,647.04</td>
<td>$8,599.60</td>
<td>$1,405.12</td>
<td>$8,000.00</td>
<td>-</td>
</tr>
<tr>
<td>Information Systems</td>
<td>236</td>
<td>029_01_Data_OM1516</td>
<td>MLTS Data Library</td>
<td>FOI</td>
<td>$2,000.00</td>
<td>$4,000.00</td>
<td>$1,512.23</td>
<td>$2,487.77</td>
<td>$5,987.77</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Interpretive</td>
<td>237</td>
<td>095_01_LB_STWRDS1516</td>
<td>Lakes Basin Stewards</td>
<td>FOI</td>
<td>$35,800.00</td>
<td>$35,800.00</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Image Library</td>
<td>240</td>
<td>069_05_Photo1516</td>
<td>MLTS Photo and Image Library</td>
<td>FOI</td>
<td>$4,000.00</td>
<td>$3,000.00</td>
<td>$302.50</td>
<td>$2,697.50</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Wayfinding Maps</td>
<td>241</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Wayfinding Signage</td>
<td>242</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Maintenance</td>
<td>251</td>
<td>102_02_WintMob1516</td>
<td>Winter Mobility Program</td>
<td>TOML</td>
<td>$21,000.00</td>
<td>$21,000.00</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Soft Surface Trail Maint.</td>
<td>252</td>
<td>090_6_FO151</td>
<td>Trail Days - FOI</td>
<td>FOI</td>
<td>$16,000.00</td>
<td>$16,000.00</td>
<td>-</td>
<td>-</td>
<td>$16,000.00</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Nordic Trail Maint.</td>
<td>254</td>
<td>102_01_WintGroom1516</td>
<td>Shady Rest – Winter Grooming</td>
<td>FOI</td>
<td>$20,000.00</td>
<td>$20,000.00</td>
<td>-</td>
<td>-</td>
<td>$20,000.00</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Trailhead Maintenance</td>
<td>256</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Stewardship</td>
<td>272</td>
<td>014_05_MT_OM1516</td>
<td>Mammoth Trails</td>
<td>MLTPA</td>
<td>$1,200.00</td>
<td>$701.00</td>
<td>$94.80</td>
<td>$607.12</td>
<td>$800.00</td>
<td>-</td>
<td>$1,405.12</td>
</tr>
<tr>
<td>Marketing/Promotion</td>
<td>276</td>
<td>041_01_AAT1516</td>
<td>Adopt a Trail</td>
<td>FOI</td>
<td>$1,200.00</td>
<td>$1,200.00</td>
<td>$1,080.76</td>
<td>$119.24</td>
<td>$8,300.00</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>MLTS 2015/2016 Project Management Overview</td>
<td>282</td>
<td>103_01_MapsGuides1516</td>
<td>Printed Maps and Trail Guides</td>
<td>MLTPA</td>
<td>$10,000.00</td>
<td>$10,000.00</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Totals</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$506,668.00</td>
<td>$506,668.00</td>
<td>$52,884.87</td>
<td>$470,500.96</td>
<td>$38,800.00</td>
<td>$73,248.00</td>
<td>$436,052.96</td>
</tr>
</tbody>
</table>