



Admissions Policy 2025 - 2026

Students will be admitted without reference to academic ability or aptitude. The number of intended admissions for the year commencing September 2025 will be 270.

The school proposes to continue to admit students with Education, Health & Care Plans where that is the wish of the parents and of the local authority administering the plan.

Where parental preferences for admission exceed the number of places available, the following criteria will be applied in the order set out below, to decide which children to admit.

Oversubscription criteria

1. Children who are in public care (Looked After). This includes children who ceased to be looked after because they were adopted or became subject to a residence order or special guardianship order within the regulations set out by the School Admission Code of February 2012. This includes children who appear to have been in state care outside of England and have ceased to be in state care as a result of being adopted. (The Governors will adopt the same criteria used by the LA)
2. Students of All Saints Primary, Bowling Green Primary, Cross Lane Primary, Elland CE (VA) J&I, Holywell Green Primary, Old Earth Primary, St Patrick's Catholic Primary, The Greetland Academy and West Vale Primary schools
3. Children who have a brother/sister (including step brother/sister living at the same address) who at the time of application is on roll and is expected to be attending the school when the younger sibling.
4. Children of staff at the school. "Staff" for this purpose are defined as anyone employed at the school who has a permanent contract with the school at the date of the deadline for Year 7 admissions applications relating to the child in question (usually 31st October in the year before the child would start in Year 7)
5. Children who have a particular aptitude for sport. Allocations under this criterion will be limited to up to 10% of the planned admission limit. Parents must complete a separate application form for consideration under this category. This must be returned to the school by the deadline set by the school. Parents must also have expressed a preference for the Brooksbank School on the online application form. Applicants under this criterion will be invited to attend a session where their sporting aptitude will be assessed. All those who are above the minimum standard in the test will be submitted (in ranked order) for consideration under this criterion in the allocation process
6. Students attending a Together Learning Trust primary school.

7. Proximity to a child's home to school as measured by the 'straight line' method (direct distance) as defined by the Local Authority's Geographical Information System (GIS), from the front entrance of the school.

Waiting Lists

Students placed on the waiting list during the transition process from year 6 to 7 will be maintained on the waiting list in accordance with the Local Authority co-ordinated Admission Policy. If Parents wish their child to remain on the waiting list after 1st September they must inform the school in writing.

As places become available they will be allocated from the waiting list according to the over-subscription criteria.

If Parents requested a place in other Year groups which are full they can request to go onto the waiting list for that year group.

Late Applications during the Transition Year

If an application for a place in Year 7 is received after the deadline as laid down in the coordinated admission scheme and the school has allocated all the places for Year 7, the student's name will be put on the waiting list. As places become available, they will be allocated as detailed above.

General

Where a student lives with parents with shared responsibility during the week, parents must state which is the predominant address of the child, together with details. Over-subscription criteria will be applied on the basis of the predominant address, which may be checked with the current primary school.

Parents need to be aware that the Governors, when allocating places consider the present permanent place of residence. They will not take into account the intention to move to another address.

In order for a student's current school to be considered as a valid feeder school, please see Calderdale's Admission to Secondary School Admission procedure.

Non-Admission

Governors will establish arrangements for appeals against non-admission. This appeals process is completely independent of the school. Details of appeal arrangements are available from the school.