The Library Board of Trustees Meeting of the Shelby County Public Library was called to order at 6:30 pm by Bambi Garrison.

**Present**
- Brian Brammer, Treasurer
- Bambi Garrison, Vice President
- Justin Stenger, Member
- Gayle Wiley, Member

**Others Present**
- Brandy Graves, Library Staff
- Janet Wallace, Library Director
- Hannah Gunnell, The Shelbyville News
- Danielle DeWitt
- Jason Garrison, Member of the Public

**Not Present**
- Janet Compton, Assistant Treasurer
- Debra Tracy, Secretary

**Board of Finance Report**
Brian called around to banks and found 4% rates for CDs. Income from Trust money was $890 this year so it should go up next year. Closed Board of Finance at 6:33 pm.

**December Minutes Approval**
Motion – Gayle Wiley, with a name spelling correction
2nd – Justin Stenger
All Approved

**Treasurer’s Report Approval**
Motion – Justin Stenger
2nd – Gayle Wiley
All Approved

**Check Register Approval**
Motion – Justin Stenger
2nd – Gayle Wiley
All Approved
Public Comments
None

Librarian’s Report & Correspondence
A. Staff Changes:
   a. Hired Milla James Sept 14 to replace Lisa Jones
   b. Sean Crook took medical leave in Oct and resigned in Nov.
   c. Ashton Sizemore was released Dec.
   d. Selina Rawlings put in her notice and her last day is 1/13/23
   e. Hired Zane Hunter in adult services.
   f. Hired new library aide Terra Decker.
   g. Currently interviewing to fill Selina’s position.
B. Received a large card from Headstart for helping with their diaper drive.
C. Janet did include in Board Packet board meeting dates and a special events sheet.

Old Business
A. Schedule Board meeting retreat evening
   a. Janet is going to look at booking March 7, 2023 for a Board Retreat.

Policy Reviews
A. Displays and Handouts Policy
   a. Tabled until next meeting.

B. 3-D Printing Policy
   a. Tabled until next meeting.

C. Tuition Reimbursement Policy
   a. Tabled until next meeting.

New Business
A. Officers
   a. Gayle Wiley was nominated as President.
   b. Bambi Garrison was nominated as Vice-President.
   c. Debra Tracy will continue as Secretary.
   d. Brian Brammer will continue as Treasurer.
   e. Janet Compton will continue as Assistant Treasurer.
      Motion: Justin Stenger
      2nd: Brian Brammer
      All Approve
B. Transfer for Funds
   a. Resolution was made to redistribute funds between major
categories for the amount of $12,792.07 so that everything would
zero out.
   Motion: Brian Brammer
   2nd: Gayle Wiley
   All Approve

C. Rainy Day Fund
   a. This is a way to beef up the fund; we can put up to10% of our
remaining balance in the Operating Fund so we transferred
$70,000.
   Motion: Brian Brammer
   2nd: Gayle Wiley
   All Approve

D. Items approved for advanced payment.
   a. Includes such bills including health insurance premiums, utilities,
   fuel expenses, subscription, conference and meeting fees,
evergreen state library bill, and bond payments.
   Motion: Brian Brammer
   2nd: Gayle Wiley
   All Approved

E. Received a bill from $1,330.57 from Johnson Controls and needs
   approval to pay.
   Motion: Justin Stenger
   2nd: Gayle Wiley
   All Approved:

Meeting Adjourned
   Meeting Adjourned: 7:01 pm

Next Meeting
   February 9, 2023 @ 6:30 pm

Minutes Approved