The Library Board of Trustees Meeting of the Shelby County Public Library was called to order at 6:39 pm by Gayle Wiley.

**Present**
- Brian Brammer, Treasurer
- Janet Compton, Assistant Treasurer
- Danielle DeWitt, Member
- Bambi Garrison, Vice President
- Justin Stenger, Member
- Debra Tracy, Secretary
- Gayle Wiley, Member

**Others Present**
- Brandy Graves, Library Staff
- Janet Wallace, Library Director
- Hannah Gunnell, The Shelbyville News

**Not Present**

**January Minutes Approval**
Motion – Debra Tracy
2nd – Bambi Garrison
All Approved

**Treasurer’s Report Approval**
Motion – Bambi Garrison
2nd – Danielle DeWitt
All Approved

**Check Register Approval**
Motion – Debra Tracy
2nd – Janet Compton
All Approved

**Public Comments**
None

**Librarian’s Report & Correspondence**
A. Annual report is finished and was submitted.
B. We had a Focus Group to discuss the Strategic Plan last week.
C. We did get a grant from the Wortman Foundation for $7,500 to help jumpstart our Library of Things collection.

D. Selina Rawlings left; Melissa McKinney was hired. Mack Kieffer left; we’ve tentatively hired pending background check. Terra Decker is a new library aide.

E. Starting this month, we have hygiene products available for those who need them.

F. Signed up to be a referral spot for Unite Us, through MHP.

G. Donna Haddix put in her notice. Her last day will be April 12.

H. Carla Black put in her notice. Her last day will be Feb 16.

**Old Business**

A. Board Retreat
   a. Board Retreat is set for March 7, 6 pm – 8 pm
   b. Will be in CEW B, and food will be served.

**Policy Reviews**

A. Displays and Handouts Policy
   a. Approve pending addition of adoption date.
      Motion: Debra Tracy
      2nd: Justin Stenger
      All Approve

B. 3-D Printing Policy
   a. Approve pending a change in the adoption date.
      Motion: Bambi Garrison
      2nd: Janet Compton
      All Approve

C. Tuition Reimbursement Policy
   a. Approve with the correction of the amount being $1500 at the end of each semester.
      Motion: Danielle DeWitt
      2nd: Brian Brammer
      All Approve

D. Library Patron Behavior Policy
   a. Approve with corrections made.
      Motion: Justin Stenger
      2nd: Debra Tracy
      All Approve

**New Business**

A. Non-Resident Fee
   a. Suggested to keep at $45
Motion: Janet Compton  
2nd: Bambi Garrison  
All Approve

B. Leadership Development Day & Staff Development Day 
   a. Close on March 17 & July 14  
      Motion: Bambi Garrison  
      2nd: Danielle DeWitt  
      All Approve

C. Memorials this month $1300.

D. Fundraising letter has brought in some money already.

E. Annual Report  
   a. Clarified some information for Board members

Meeting Adjourned
   Meeting Adjourned: 7:29 pm

Next Meeting  
   March 9, 2023 @ 6:30 pm

Minutes Approved

_____________________________________   __________________
Secretary        Date