

Hi Aimbridge Associates

WE INVITE YOU TO BE OUR GUEST!

Introducing Aimbridge Passport, where you can book hotel rooms at **ASSOCIATE SPECIAL RATES** at Aimbridge managed hotels throughout the United States!

As an eligible Aimbridge Associate, you can not only take advantage of discounted hotel rooms, you can also get **DISCOUNTS ON FOOD & BEVERAGES** during your stay at participating hotels. With Aimbridge Rates, you get to choose from thousands of hotels throughout the United States with the click of a button.

HERE'S HOW IT WORKS:

For Associates

- Eligible Aimbridge Associates will be emailed an Aimbridge Passport from My.AimbridgeHospitality with all the details, rules and policies
- To book your room, go to www.AimbridgePassport.com
- Find the hotel you would like to book and click on it
- Select "Book Associate Rate" button
- This will bring you to the hotel brand site where the discount is already included
- Select your room for your desired dates
- When you check into the hotel, bring your current Aimbridge Passport and a photo ID

For Friends & Family

- Book Friends & Family rate at www.AimbridgePassport.com
- Complete Friends & Family Authorization Form
- Send the completed Authorization form to your Family member or friend
- Your family member or friend must present the completed Friends & Family Authorization Form and a matching ID upon check in

Please be sure that you read the policies on AimbridgePassport.com and the terms of use on your Discount Card and your Friends & Family Authorization form so that you and your family can have a great experience.

We hope you will take advantage of this special perk and treat yourself to some Aimbridge Hospitality. Thank you for all that you do.

Sincerely,
Aimbridge HR

*Subject to Availability.



Frequently Asked Questions

Q. How do I get my Aimbridge Passport Discount Card?

A. It will be emailed to the personal email address on file in My.AimbridgeHospitality.

Q. When will I get my Aimbridge Passport?

A. 4/23/2021

Q. When can I start using my Aimbridge Passport?

A. You can book a room as soon as receive your Aimbridge Passport.

Q. Does my Aimbridge Passport expire?

A. Yes, to ensure that eligible Associates are using the program, the Passport will expire every 3 months and eligible associates will be issued a new one each quarter.

Q. What if I book a room for a later date and then I leave the company?

A. You must present your current Aimbridge Passport and picture ID at check in.

Q. What if I don't have my Passport when I check in what should I do?

A. You must have your unexpired Aimbridge Passport to take advantage of the discount rate at the hotel. Check your email for your Aimbridge Passport to show at the front desk.

Q. Can I just call the hotel of my choice to book a room at a discount?

A. No, you must book through www.AimbridgePassport.com to receive the discount.

Q. What do I do if I do not get my discount card?

A. You must first have a Personal Email on your My.AimbridgeHospitality profile. Once that is added, your General Manager has access to request a new Aimbridge Passport in My.AimbridgeHospitality. A replacement card will then be emailed to you directly.

Q. How many rooms can I book at one time?

A. 2 rooms per night, Subject to availability.

Q. Is there any restriction to how many days I can stay at a discounted rate?

A. A maximum of 7 consecutive days, but subject to availability.

Q. I am trying to book a room, but it is not available for the dates I am selecting.

A. If you do not find the Associate or Friends & Family Rate available online, unfortunately the discounted rate is not available on your selected dates. If your plans are flexible, please try checking alternate dates.

Q. How do I use the Food and Beverage Discount?

A. Food and Beverage discounts may not be available at some hotels or on certain holidays. During check in the hotel will advise you about their participation in Food and Beverage Discounts.

Q. Do Friends and Family get the food and beverage discounts?

A. No, this benefit is only available to Aimbridge Associates who present an unexpired Aimbridge Passport.