

Project Manager Wonderweekend (m/f/x)

Are you a project manager and do you have...

- Proven experience as a project manager, preferably in the event or festival industry?
- Experience in bringing creative ideas to life and coordinating with creative directors?
- Experience managing and coordinating volunteers?
- Strong communication and negotiation skills?
- Ability to work well under pressure and meet tight deadlines?
- Strong attention to detail and ability to multitask?
- Hands-on mentality with the ability to work independently and in a team?
- Strong understanding of budget management and cost-saving measures?

Then we might want to meet up and talk about your future at Indiandribble.

When you join Indiandribble you're plunging into an entrepreneurial communication agency with a Brussels heart and a global view. Here we translate our client's briefings to concrete and applicable communication and connection tactics that we use as tools to create or build Communities, Content & Culture.

Now as a project manager at Wonderweekend you will...

- Oversee all aspects of the festival, including scheduling, logistics, and safety, ensuring that all expenses are kept to a minimum.
- Coordinate with suppliers to negotiate prices, secure necessary equipment and services, and manage the setup and breakdown of equipment, ensuring that all expenses are kept to a minimum.
- Plan and schedule the festival's buildup and breakdown, ensuring that all deadlines are met, while minimizing costs.

But your job is not just limited to the above. You will also...

- Manage the production of the festival, including coordinating with vendors and coordinating the setup and breakdown of equipment.
- Coordinate and manage a team of volunteers to ensure that all tasks are completed on time, while minimizing labor costs.
- Coordinate with the creative director to bring their ideas to life, ensuring that the festival's atmosphere and environment are magical for our visitors.
- Monitor and analyze the festival's financial performance, generating reports and making recommendations to improve profitability.

This is a full-time position. If you are passionate about producing events or festivals and have the skills and experience we are looking for, we encourage you to apply.

Interested?

Send your CV to hello@indiandribble.com and tell us why you are the missing link and why you want to join our team.