

DOLPHIN BAY HOA ARCHITECTURAL CONTROL FORM

The Dolphin Bay Governing Documents require that before making any changes to your lot, a request for architectural review must be submitted to the appointed Architectural Control Committee at acc@dolphinbayhoa.com.

This form must be submitted by the person making a request for a proposed change to his/her lot. He/she is responsible for providing all information necessary to render a decision on their particular request. Any and all incomplete forms and/or requests with insufficient information will be automatically denied. Any and all changes must be made in accordance with the plans and specifications submitted and approved and may not deviate from said changes without prior approval by the Board of Directors and/or Architectural Control Committee.

The sanctioned time limit for request consideration shall not begin until all information necessary for the review of the architectural request have been submitted. This request shall be deemed active for a period of 10 days from when the completed form and all necessary and relevant information is received and logged in at the office of Priestley Management, 6331 Oleander Drive, Wilmington, NC 28403.

If approved, the changes are required to be made within 90 days, unless a different period is agreed to by the ACC.

Please complete the form below and attach any/all plans and specifications showing the nature, kind, shape, height, materials, and location of same:

Name _____ Date _____

Dolphin Bay Address _____ Lot No. _____

Telephone: Home: _____ Mobile: _____ Work: _____

E-mail address: _____

Contractor Name _____

Desired Start Date _____ Anticipated Completion Date _____

Description of Changes (please attach drawing and plot plan with measurements if applicable):

I certify that I have read the above Architectural Control Form and hereby agree that I will abide by same.

Signature: _____ Date: _____

Priestley Management:

Date Received _____ Date 90 Days Expire _____

Date Sent to the Dolphin Bay BOD/ACC _____

Approved _____ Disapproved _____

Reason:

E-mail: acc@dolphinbayhoa.com