Job Announcement:  
Coalition Coordinator for Environmental Justice Communities Against Plastics (EJCAP) Coalition

Physicians for Social Responsibility Los Angeles (PSR-LA) is seeking a motivated and energetic Coalition Coordinator to support the Environmental Justice Communities Against Plastics (EJCAP) Coalition in California. The Coalition Coordinator will oversee day-to-day operational functions for the EJCAP coalition. Read more below about EJCAP.

About EJCAP:

Environmental Justice Communities Against Plastics (“EJCAP”)

Our coalition is collaborating to organize frontline Environmental Justice communities and workers to end the era of disposable plastics production and waste, replacing these harmful industries with community and worker-rooted alternatives for environmental and economic justice, zero waste, and healthy local, living, and regenerative economies.

- EJCAP facilitates a collaborative space for environmental justice and community groups to tackle the life cycle of plastic pollution, prioritizing frontline communities' needs. We support developing local, environmentally responsible, zero-waste alternatives that benefit communities directly.
- EJCAP is a broad-based coalition of people and organizations committed to its priorities, principles, and structure. EJCAP is guided by the Steering Committee—consisting of PSR-LA, East Yard Communities for Environmental Justice, Just Transition Alliance, Pacoima Beautiful, Black Women for Wellness, and Valley Improvement Projects— in partnership with Allies. The Steering Committee makes all strategic decisions for EJCAP, and then shares with Allies. EJCAP will form sub-committees to oversee different aspects of the work. The sub-committees range from communications, fundraising, research and policy, and others as areas of work emerge.
Responsibilities:
EJCAP Coalition Coordinator

We are seeking a coordinator with a high level of expertise and interpretive skills on the issues of petrochemical production, toxics, health impacts of plastic production, use and disposal and environmental justice. The coordinator is responsible for coalition operations and management, as well as campaign development and implementation. Specifically, duties will include the following:

- Coordinate and facilitate regular coalition and work group meetings, including scheduling meetings and calls, developing and sharing proposed agendas, recording and distributing minutes, and ensuring assigned tasks are completed according to deadlines.
- Lead EJCAP campaign development and implementation process, including tracking and evaluation, alongside coalition leadership.
- Support EJCAP’s continued strategic planning process by working as a team member alongside the steering committee and coalition to meet project goals and objectives via work plans, etc.
- With support from coalition members, lead the planning and implementation of EJCAP events and training workshops, which will involve the assessment of training/technical assistance needs of the coalition.
- Represent EJCAP as its issue and policy expert in meetings, hearings and/or events with allies, policy makers, press, etc.
- Take a leadership role in developing and maintaining relationships with EJCAP coalition partners, relevant stakeholders and allied organizations, elected officials, state agencies and departments, and funders.
- Document coalition activities and progress toward outcomes in reports to lead organization and steering committee, funders, and coalition members (where appropriate).
- Attend EJCAP events and state/federal/international policy meetings on plastics as needed.
- Manage multiple grants and sub-contracts, develop budgets, and track spending and deliverables throughout the duration of the grant.
- Track local, regional, and state legislation related to plastics pollution, toxics, and petrochemicals.

Qualifications/Skills:
- 5+ years of experience working with coalitions, campaigns, policy advocacy and community organizing.
• Masters degree in Public Health or Public Policy is preferred; experience in lieu of education will be considered.
• Proven experience coordinating high-level campaigns, with a deep commitment to social and environmental justice.
• Knowledge of the regulatory and policy landscape as it relates to plastics in California.
• Strong public speaking, writing, and advocacy skills.
• Ability to work with stakeholders, including community organizations, academic institutions, government officials, businesses, and youth.
• Interpersonal communication skills and the ability to build consensus with multiple stakeholders.
• Ability to analyze situations and develop strategic responses.
• Demonstrated experience working with community-based organizations, environmental justice organizations and communities, social justice organizations, and people of color in general.
• Self-directed and organized; ability to work independently when necessary.
• Bilingual, English-Spanish, -Korean, etc. a plus.

**Employment Status:** Full-Time / Non-Exempt / Salaried

**Compensation:** $75-80k is the starting salary.

**Benefits:** PSR-LA offers a robust benefits package that includes employer-paid healthcare, dental & vision premiums for employees, spouses and dependents. Paid time off starts at 80 hours accrued annually, 14 vacation days, and paid winter break, averaging two weeks. We also offer group life insurance, a 403 (b) retirement plan and professional development support. Staff are provided a $500 one-time stipend for a home office setup.

**To Apply:**
Please upload a cover letter and resume for consideration to [Google Forms](https://forms.google.com) or email to [Jobs@psr-la.org](mailto:Jobs@psr-la.org) with the subject line EJCAP. Applications will continue to be accepted until the position is filled.

*This is a one-year full-time non-exempt position with the high possibility of continuation depending on available funding.* The position is hybrid, based in the greater Los Angeles region with requirements for travel for in-person meetings. The position will be housed at Physicians for Social Responsibility – Los Angeles (PSR-LA)*, one of the founding organizations. Established in 2021, EJCAP founding members include:
- Physicians for Social Responsibility – Los Angeles
- Just Transition Alliance
- Pacoima Beautiful
- East Yard Communities for Environmental Justice (EYCEJ)
- Valley Improvement Projects
- Black Women for Wellness

Physicians for Social Responsibility – Los Angeles is a membership organization working towards system and policy changes to ensure that communities are healthy, safe, and equitable places to live, work, play, and learn. In particular, PSR-LA works to protect public health from environmental health harm. By working with physicians, health professionals, and concerned residents, we ensure that the medical community and policymakers are informed about environmental threats; advocate for safer practices and alternatives; build coalitions with local, state-wide, and national organizations; and support the ability for our members and allies to engage in meaningful public health and environmental advocacy.