

**Circular Action Alliance**  
**Colorado Board of Director Meeting Minutes**  
**Meeting #9 – January 12, 2024 (12:30 - 1:30 p.m. MT / 2:30 – 3:30 p.m. ET)**

Item	Substance	Action
1.	Call to Order and Agenda Review	N. Menezes called the meeting to order at 12:33 p.m. MT. Attendees were welcomed and the purpose of the meeting to continue discussion of certain elements of the draft Needs Assessment report was noted.
2.	Antitrust Admonishment	An antitrust compliance reminder was provided by legal counsel.
3.	Consent Agenda	Review and approval of the January 8, 2024 meeting of the Colorado Board (Meeting #8) was deferred until the next meeting.
4.	Needs Assessment Updates <i>Discussion</i>	<p>The modified timeline for submission of the Needs Assessment report that was requested by the Colorado Department of Public Health and Environment (CDPHE) was reviewed. It was noted that the request for the modified submission timeline of January 15, 2024, instead of the statutory deadline of January 30, 2024, was intended to support CDPHE's timeline to review ahead of posting for a 30-day public comment period, followed by CDPHE's submission to the Joint Budget Committee of the Colorado General Assembly before March 15, 2024 with its recommendations.</p> <p>T. Elliott from Eunomia Research and Consulting provided updated scenario results for discussion based on prior feedback shared by Colorado Board Members.</p> <p>After extensive discussion of the hypothetical scenarios, Colorado Board members decided to hold an additional meeting the week of January 15 to allow for a more comprehensive review of the final draft of the Needs Assessment report prior to submission. CDPHE will be notified that the accelerated deadline of January 15 which was requested is not feasible. The additional meeting will be timely noticed.</p> <p><i>Attendance notes:</i>  <i>P. Hargreave joined the meeting at 12:37 p.m. MT.</i>  <i>R. Soreanu joined the meeting at 12:42 p.m. MT.</i>  <i>A. Schenck left the meeting at 1:35 p.m. MT.</i>  <i>A. Steinberg and J. Meyers left the meeting at 1:41 p.m. MT.</i></p>
8..	Other Business	There was no other business to discuss.
9.	Executive Session	No executive session was held.
10.	Adjournment	The meeting adjourned at 1:50 p.m. MT.

**Attendees:**

<b>Voting Members</b>			
General Mills	Neil Menezes	Voting Member	Y
Mars, Incorporated	Eadaoin Quinn	Voting Member	Y
Clorox	Melissa Craig	Voting Member	Y
PepsiCo	Andy Wright	Voting Member	Y
Swire	Mike Bernier	Voting Member	Y
Walmart	Alex Schenck	Voting Member	Y
<b>Nonvoting Members</b>			
Mary Marchun	Colorado Beverage Association	Nonvoting Member	N
John Hewitt	Consumer Brands Association	Nonvoting Member	Y
<b>Project Team</b>			
Ron Soreanu	Project Team	CAA Project Lead	Y
Shane Buckingham	Project Team	EPR Program Planning Lead	Y
Jeff Meyers	Project Team	Senior Strategic Advisor	Y

Peter Hargreave	Project Team	Colorado Program Manager	Y
Olivia Barker	Project Team	Director Communications & Recruitment	Y
Betsy Dorn	Project Team	Policy Advisor (Colorado)	Y
Sue Towle	Project Team	Board and Project Administrator	Y
<b>Invited Guests</b>			
Tim Elliott	Eunomia Research & Consulting	Modeller	Y
<b>Legal Counsel</b>			
Andrew Steinberg	Venable LLP	Legal Counsel	Y

### **Antitrust Compliance**

Circular Action Alliance is subject to federal, state, and international antitrust/competition laws and has a policy of strict compliance with these laws, without exception.

These antitrust laws prohibit competitors from engaging in actions that could result in an unreasonable restraint of trade.

Consequently, competitors must avoid discussing certain topics when they are together, meeting virtually, or at any other time: prices, fees, rates, profit margins, discounts, promotions, rebates, or other terms or conditions of sale; pricing strategies, methods, trends, plans, or timing of price changes; salaries, costs, and other factors that affect pricing; the hiring or recruitment of other members' employees; allocation of markets or customers or division of territories; topics that may lead participants to not deal with or to boycott a particular supplier, customer, or third party; reductions of output; bid-rigging; or any other anti-competitive topics or actions.

Failure to comply with these antitrust laws will not be tolerated in any manner.