

Circular Action Alliance
Colorado Board of Directors Meeting Minutes
Meeting #10 – January 17, 2024 (9:00 - 11:00 p.m. MT / 11:00 – 1:00 p.m. ET)

Item	Substance	Action
1.	Call to Order and Agenda Review	<p>N. Menezes called the meeting to order at 9:06 a.m. MT. Attendees were welcomed and the purpose of the meeting to continue discussion of certain elements of the draft Needs Assessment report was noted.</p> <p>M. Bernier proposed the agenda include discussion on the process for Colorado Board members to approve the release of draft deliverables for comment and the final Needs Assessment before submission.</p> <p>Attendance note: S. Buckingham joined at 9:05 a.m. MT M. Marchun joined at 9:10 a.m. MT</p>
2.	Antitrust Admonishment	An antitrust compliance reminder was provided by legal counsel.
3.	Consent Agenda	The draft minutes of the January 8, 2024 (Meeting #7) and January 12, 2024 (Meeting #8) meetings of the Colorado Board were adopted without objection.
4.	Needs Assessment Updates Discussion and Approval	<p>Discussion was introduced and focused on the status of completing the Needs Assessment report. Colorado Board members received a presentation highlighting the control factors for scenario development and the differences between the three scenarios outlined in the draft Needs Assessment. Board members shared feedback with the Project Team on the draft chapters of the Needs Assessment report.</p> <p>The timeline and process for seeking feedback from and submission to the Colorado Department of Public Health & Environment and the Producer Responsibility Advisory Board was reviewed. It was noted that the Needs Assessment is targeted for submission on January 25, 2024.</p> <p>A motion to submit discussion drafts of Elements 1-14 of the Needs Assessment report to Colorado's Producer Responsibility Advisory Board for feedback prior to final approval by Colorado Board, with appropriate draft watermarks included, was proposed. Moved by N. Menezes. Seconded by E. Quinn. Unanimously carried.</p> <p>Attendance note: R. Soreanu left the meeting at 9:27 a.m. MT M. Bernier left the meeting at 10 a.m. MT and returned at 10:45 a.m. MT.</p>
6.	Other Business	There was no other business to discuss.
7.	Executive Session	No executive session was held.
8.	Adjournment	The meeting adjourned at 10:58 a.m. MT.

Attendees:

Voting Members			
General Mills	Neil Menezes	Voting Member	Y
Mars, Incorporated	Eadaoin Quinn	Voting Member	Y
Clorox	Melissa Craig	Voting Member	Y
PepsiCo	Andy Wright	Voting Member	Y
Swire	Mike Bernier	Voting Member	Y
Walmart	Alex Schenck	Voting Member	Y
Nonvoting Members			
Mary Marchun	Colorado Beverage Association	Nonvoting Member	Y

John Hewitt	Consumer Brands Association	Nonvoting Member	N
Project Team			
Ron Soreanu	Project Team	CAA Project Lead	Y
Shane Buckingham	Project Team	EPR Program Planning Lead	Y
Peter Hargreave	Project Team	Colorado Program Manager	Y
Jeff Meyers	Project Team	Senior Strategic Advisor	N
Olivia Barker	Project Team	Director Communications & Recruitment	Y
Betsy Dorn	Project Team	Policy Advisor (Colorado)	N
Sue Towle	Project Team	Board and Project Administrator	Y
Invited Guests			
Dan Bacehowski	HDR Inc.	Waste/Environmental Practice Lead	Y
Sarah Edwards	Eunomia Research & Consulting	Sub-Contractor	Y
Tim Elliot	Eunomia Research & Consulting	Modeller	Y
Legal Counsel			
Andrew Steinberg	Venable LLP	Legal Counsel	Y

Antitrust Compliance

Circular Action Alliance is subject to federal, state, and international antitrust/competition laws and has a policy of strict compliance with these laws, without exception.

These antitrust laws prohibit competitors from engaging in actions that could result in an unreasonable restraint of trade.

Consequently, competitors must avoid discussing certain topics when they are together, meeting virtually, or at any other time: prices, fees, rates, profit margins, discounts, promotions, rebates, or other terms or conditions of sale; pricing strategies, methods, trends, plans, or timing of price changes; salaries, costs, and other factors that affect pricing; the hiring or recruitment of other members' employees; allocation of markets or customers or division of territories; topics that may lead participants to not deal with or to boycott a particular supplier, customer, or third party; reductions of output; bid-rigging; or any other anti-competitive topics or actions.

Failure to comply with these antitrust laws will not be tolerated in any manner.