




## contact info

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## education

**M.A. Interior Design**

Marymount University  
Arlington, VA  
Graduated May 2009

**B.A. English**

Salisbury University  
Salisbury, MD  
Graduated May 2004

## certifications

**NCIDQ**

License # 29524

## computer programs

Sketchup Studio  
Revit  
AutoCAD  
Enscape  
Adobe Photoshop  
Adobe InDesign  
Microsoft Office Suite

## hobbies

Reformer Pilates  
Jogging in Central Park  
Painting  
Museums  
Volunteering  
Concerts

## work experience

**Proper Design Studio** - New York, NY

*Freelance Interior Designer - May 2022 to Present*

- Prepare restaurant design & construction documents in collaboration with Architect of Record
- Contractual position as Senior Designer & Consultant for high-end residential design firm
- Prepare specifications and execute procurement and logistics of FF&E

**Tacombi** - New York, NY

*Senior Design Manager - October 2019 to May 2022*

- Report to the CDO & CCO to meet the the forecasts of scale while upholding the brand tenents
- Present design topics to executive audiences to assist in high level decision making
- Develop FF&E library utilizing Revit & BIM to scale across the country
- Create design guidelines, drawings, details & Revit standards for consistency across consultants
- Prototyped custom furniture and accessories for scale
- Source, interview and hire architects regionally in target markets
- Manage multiple restaurant projects in different phases of design, construction and permitting
- Collaborate with construction on building methodologies while maintaining the brand philosophy
- Researched and developed a proprietary steel storefront system for scale
- Prepared & presented functional layouts to the operations team for alignment on site selection, equipment layout and projected needs of the business

**Urbanspace** - New York, NY

*Design Manager - March 2019 to October 2019*

- Design liason between CEO & COO to bridge the communicaton between design and construction
- Guide food vendors in the design and execution of their booths while upholding the Urbanspace brand aesthetic
- Primary point of contact for all external A&E consultants & the internal Operations team

**Starbucks Coffee Company** - New York, NY

*Design Manager - April 2015 to March 2019*

- Design 35+ new stores and renovations yearly in the NYC Metro Region
- Complete schematic design presentations for internal approval and Architect of Record
- Oversee the production and quality of construction documents by external consultants
- Conduct and coordinate internal weekly design charettes with fellow designers
- Collaborated with Seattle Operations & Innovations team to develop new company standard

**Two One Two Design** - New York, NY

*Project Architect - February 2014 to March 2015*

- Supervised a team of designers in preparation of schematic & design development documents
- Primary point of contct to the Starbucks program manager
- Reviewed documentation provided by the Architect of Record to ensure conformance to

**SKB Architecture & Design** - Washington, DC

*Interior Designer - August 2008 to November 2013*

- Managed 4 to 5 projects simultaneously while in various design and construction phases
- Assisted with designing, implementing and managing 10,000 to 60,000 square foot new and renovation-in-place projects
- Created complete construction documents through coordination with consultants as required