



Homeless Prenatal Program

Community Health Worker Apprenticeship Program

The Community Health Worker Apprenticeship is a 16-month paid training program offered to members of the community and former clients. The apprenticeship combines on-the-job training with classroom instruction. A CHW is a frontline public health worker who is a trusted member of the community served. They mirror that population and build community through outreach, education, client-centered counseling, social support, and advocacy.

In partnership with City College of San Francisco, CHW apprentices will be required to take 17 units of core courses and upon completion, participants will receive a nationally-recognized certification from The Department of Labor.

Are you interested in entering the social services and healthcare field? Do you want to find rewarding employment in support of your community? Are you committed to growth?

Apply Now

Attend one of our in-person information sessions onsite at HPP. Submit an updated resume, cover letter, and two letters of recommendation. Come prepared to share about yourself!

Fill out the interest form using the QR code below:

Information Sessions

Tuesday, October 28, 2025

9:30 - 11:30 am

1:00 - 3:00 pm



Requirements

- Committed to securing permanent employment in the social services or health field.
- Must have stable housing, stable transportation, and stable childcare.
- Must be available for full-time in-person work Monday through Friday as well as one Saturday per month.
- Must be willing to enroll with City College of San Francisco.
- If candidate is in recovery, commitment to an active Wellness and Recovery plan is required.
- Must have authorization to work in the U.S. and speak English.
- Bilingual applicants are welcome.

Questions? Contact Edith Loeza at chwjobs@homelessprenatal.org

homelessprenatal.org

2500 18th Street | San Francisco CA, 94110





Homeless Prenatal Program

Title: Community Health Worker Apprentice

Reports to: Program Manager, Community Health Worker Program

Directly Supervises: None

Summary of Job:

The Community Health Worker Apprenticeship is a 16 month paid training program offered to former clients and other members of the community. The Apprenticeship combines classroom instruction with on-the-job training. On-the-job training consists of working with clients, utilizing reception skills, performing client intakes, use of the HPP database and other computer applications, local resources, outreach, and many other social service skills. In partnership with City College of San Francisco, the CHW apprentices will be required to take 14 units of CHW core courses and upon completion, participants will receive a nationally-recognized certification from The Department of Labor. A CHW is a frontline public health worker who mirrors the population served and builds community through community education, informal counseling, social support, and advocacy.

Essential Duties and Responsibilities:

- Take 17 units of CHW core courses at City College of San Francisco.
 - Complete all homework assignments and remain a student in good standing during the length of the apprenticeship.
- On-the-job training with the Operations Team to support HPP's weekly client food and items distribution. This includes preparing client gift cards and items, organizing and sorting items in our garage, and supporting Friday distribution including diaper distribution, data entry, gift card distribution, registration, food packing and general client support.
- On-the-job training with the Client Services Team. This includes outreach to clients seeking services with HPP, providing information regarding available resources and supporting clients with accessing these resources. Support with on-site client drop-in days on Mondays and Wellness Wednesday for pregnant clients. Conducting intakes with clients and making the proper referrals.
- The final six months of apprenticeship is an internship with an internal HPP department or with an external agency.
 - Participate in interview process to determine placement in internship

- During internship, support the team as needed, build skills, and learn case management and/or health education skills depending on placement.
- CHW's continue to support clients on Fridays via HPP's Friday distribution.
- At the conclusion of internship, prepare a resume and cover letters and apply to internal and external positions.

Core Competencies:

All HPP Staff are expected to meet the expectations of our Core Competencies:

- **Accountability and Reliability:** Shows up for the team, the clients, and the organization; takes responsibility for actions, and follows through on tasks and projects.
- **Collaboration:** Helps colleagues as needed, views responsibilities as shared; Actively participates in agency-wide initiatives/ efforts.
- **Communication:** Uses effective written and oral communication with coworkers and community served; understands emotions of self and others, and responds with empathy.
- **Continuous Learning:** Demonstrates curiosity and eagerness to learn and develop professionally.
- **Equity Mindset:** Understands and is committed to goals of diversity, equity, and inclusion and fostering an inclusive environment; consistently centers equity in the organization's work both internally and externally.
- **Proficiency in area of focus:** Has skills and knowledge in role and area of focus.

Qualifications:

- Be looking to find an entry-level position in the social service sector
- Must be able to enroll in City College of San Francisco
- Must be available for in-person work and training Monday-Friday and one Saturday per month
- Good people skills
- Multi-tasking skills
- Highly dedicated and motivated
- Ability to maintain appropriate professional and personal boundaries with high integrity
- Extremely reliable
- Knowledge of and/or working in diverse communities. Ability to work sensitively with these diverse populations
- Commitment to HPP's mission and culture
- Knowledge of the community HPP serves
- Bilingual Spanish English welcomed
- Understanding of, and commitment to, social justice, anti-racism, and HPP's mission and organizational values.
- Understanding of the intersection of racism and poverty and a commitment to social justice, anti-racism, and HPP's mission and organizational values.

HPP recognizes the value of having a staff that brings a wide range of perspectives to this work based on language, ethnicity, race, gender, socio-economic background, political beliefs, sexual orientation, and disability. We are committed to maintaining a diverse, multicultural working environment and particularly encourage applications from candidates with lived experience in the communities we seek to serve.

Physical Requirements: This position requires the ability to work under stress and handle multiple project deadlines.

Work Environment: Fast-paced, multi-cultural, collaborative work environment

Hours: 41.5 hours/week with 30 minute paid lunch

Salary: Starting at \$23/hour + excellent benefits package

FLSA Status: Non-exempt

Please send a cover letter and resume to jobs@homelessprenatal.org with Community Health Worker Apprentice as the subject line. Applications must have the job title in the description to be accepted.

About HPP



Founded in 1989, the Homeless Prenatal Program (HPP) is a nationally recognized family resource center in San Francisco that empowers homeless and low-income families, particularly mothers motivated by pregnancy and parenthood, to find within themselves the strength and confidence they need to transform their lives.

HPP helps families become healthy, stable and self-sufficient. We focus on the social determinants of health, supporting both parents and children in order to strengthen the whole family. With services ranging from emergency support to intensive case management, the agency partners with parents to address family needs during the critical years from pregnancy through kindergarten.

The first agency in San Francisco to hire former clients as staff, HPP's evolution has been guided by the community it serves. More than half of HPP's immensely talented staff of 125+ come from the community and/or are graduates of the agency's Community Health Worker Apprenticeship Program, which trains individuals for careers in the nonprofit sector.

Over the years, HPP has received considerable recognition for its service to the community. In 2022, we were named "Nonprofit of the Year" by the San Francisco Chamber of Commerce, and our work has been highlighted by The New York Times, CNN, KQED, The Huffington Post, People and The San Francisco Chronicle. Additionally, HPP receives consistently high ratings by leading philanthropic evaluators such as Guidestar and Charity Navigator.

The Homeless Prenatal Program is an Equal Opportunity Employer and provides equal employment opportunities to all employees and applicants for employment and prohibits discrimination and harassment of any type without regard to race, color, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal, state or local laws. Pursuant to the San Francisco Fair Chance Ordinance, we will consider for employment qualified applicants with arrest and conviction records.