



2023

Student

Policies and Procedures

2024

The Programming

Early Stages

The FAYC Early Stages program encourages students to play, work together, and build confidence, all while inspiring a passion for music, drama, and movement.

These introductory-level classes inspire children to dream, explore, think, and connect through imaginative storytelling on stage and in the classroom. Our teaching artists help students to bring their stories to life in a way that inspires them to dream about who they are and may become, to explore stories from different points of view, and to think by connecting with other people and new ideas.

Musical Theatre

The FAYC Musical Theatre program provides in-depth education for students moving from our Early Stages program, as well as for those who are taking classes for the very first time! Our comprehensive training in singing, acting, and dance is intended to develop students' skill sets while guiding them to becoming confident well-rounded performers.

In addition to our fundamental training, FAYC teaching artists provide education in all aspects of theatre, including but not limited to; character development, scene study, audition preparation, combating nerves, terminology, etiquette, and discipline.

The Policies

Withdrawal Policy

Written notice is required for all group program withdrawals.

Refund Policy

1. Withdrawal 7+ days before first day of class:
A refund, minus an administration fee of \$50 will be available.
2. No refunds will be issued less than 7 days before the first day of classes.

Class Cancellation

FAYC reserves the right to cancel any group class or camp due to insufficient enrolment. All tuition fees will be fully refunded.

Class Attendance & Commitment

Attendance is an extremely important factor in all our group programs. It is recommended that students not miss more than two classes per term. Students should arrive dressed and ready to start class on time. If a student will be away or late for a class, we request that the student call or email the school prior to the class so that class schedule adjustments can be made as early as possible.

Class Calendar

Our academic year runs as follows:

FIRST TERM: September - December

SECOND TERM: January - May

Photography and Videography

Upon permission from the parent or guardian of each student, First Act Youth Company reserves the right to use photos and videos taken during classes, rehearsals and productions for promotional use including brochures, advertisements, in house archives, social media promotion or any other instance.

Lost and Found

First Act Youth Company will keep and protect all found items in the studio lost and found box for a maximum of two weeks. FAYC is not responsible for any items lost on the premises.

Food and Drink

Food and drink (excluding water) is permitted only in the reception room. No food shall be eaten when a student is in costume. Consumption of peanuts and/or gum is forbidden.

Uniform

Students MUST come to class/rehearsal in uniform. This includes jazz shoes or indoor runners, black yoga pants or sweatpants and the FAYC uniform shirt included in the tuition fee. Additional uniform shirts can be purchased for \$25.

Footwear

For the student's safety, rehearsing while wearing socks will not be permitted. Jazz shoes, indoor runners or bare feet only.

Costumes

For productions, main costume pieces will be provided by FAYC. Any basic costume pieces/accessories such as shoes, leggings and undershirts must be supplied by the student. A full list of required costume pieces will be provided by FAYC through email.

Liability

First Act Youth Company, and its employees and contractors, are not responsible for any injury, damage or loss arising out of or in connection with First Act Youth Company. Students, parents and guardians shall indemnify and hold the company harmless for all claims asserted against the company.

Respect for the studio

It is expected that all students follow all policies listed above. It is the students responsibility to keep the studios clean and clear of food, throw all garbage in the trash cans and maintain a bully & gossip free environment.

Behaviour Expectations

- Talk in a pleasant and positive manner.
- Foul language, put downs and bullying will not be tolerated.
- Treat all equipment and supplies with proper care and respect.
- Show respect for the teachers, assistants, volunteers and directorial team.
- Running and excessive shouting while indoors is not permitted.
- Aggressive physical games are not allowed while on breaks.
- Aggressive or violent behaviour that is threatening to another child, staff or others will not be permitted.

Our teachers work hard to ensure that students understand what behaviour is acceptable and what is not. These expectations are introduced at the beginning of the program, and the culture of respect for everyone and everything is fostered from that point forward. Teachers will always use their best judgement to ensure that everyone is having a positive experience in our programs

Personal Technology Policy

All cell phones, tablets and laptops must be turned off or put on silent while in the rehearsal room, backstage, and during performances (unless otherwise approved by instructors if informed of an expected or urgent call). Any teacher maintains the right to collect any item of personal technology and hold it until the end of a class should these procedures not be followed. For all students, failure to adhere to the terms and conditions of the policy will result in disciplinary measures and communication to parents.

Should you have any questions about our policies and procedures, please contact us:

E: info@firstactyouth.ca

P: (905) 431-7164