Approved Minutes

Regular meeting of the Fremont County Library System Board of Directors held on Wednesday April 5, 2023 in person and via Zoom.

Board Members Present: Perry Cook, Kristen McClelland, Carrie Johnson, John Angst, and Sherry Shelley. Also present: Anita Marple -Director, Shari Haskins -Assistant Director

The meeting was called to order at 9:30 am by Perry Cook, Acting Chair.

1. Approval of Agenda Kristen moved, motion passed.

2. Guest: none

3. Approval of Consent Agenda John moved, motion passed
   A. Regular board minutes—March meeting
   B. Record of Financial Statements & Actions
      Wyoming Community Bank: $ 860,678.62 (3-29-23)
      WSL Combined Interest Fund: $ 13,597.46 (3-10-23)
      Tax Distribution—March: $ 40,550.29 (3-13-23)
      Cash Reserve: (No separate FCLS Cash Reserve in FY22-23) We have $200,000 from the Fremont County Cash Reserve Fund included in our WCB total.
   C. Approval of Bills & Signatures

4. Correspondence - Text from Pepper Ottman

5. Public Comment

6. Reports Roundtable
   A. Commissioner Update - none
   B. Director & Assistant Director Reports

7. Unfinished Business
   A. Budget process update
   B. By-laws: Conflict of Interest (Perry) Kristen moved to have the following added to the Policies and Procedures: In case of personnel issues, a Board Member should recuse himself from both discussion and voting if the person in question is a friend or family member.
      Perry moved to direct Anita to work with the county attorney to create a conflict of interest declaration for board members to sign. Motion passed.
   C. Library board letter to County Commissioners (John)

8. New Business
   A. FCLS Unattended Child Policy (Anita) No action needed.
   B. FCLS Administrative Restructuring Proposal: discussion & action - John moved to Adopt the proposed Administrative Restructure plan to separate the Library Director & Lander Manager positions effective June 2023 and to remove the Assistant Director position and restore the Riverton Manage position effective December 2023. Motion passed.

9. Action Items Update

Adjourned at 10:36 am
Next meeting: Wednesday, May 3, 9:30 am in person at the Riverton Branch Library and via Zoom Meeting.