Approved Minutes

Regular meeting of the Fremont County Library System Board of Directors held on Wednesday, July 5, 2023 in person at the Lander Branch Library and via Zoom.

Board Members Present: Perry Cook, Kristen McClelland, Carrie Johnson, John Angst, and Marta Mossburg. Also present: Anita Marple - Director, Shari Haskins - Assistant Director. Guest: Cady Shoutis and Sherry Shelley.

The meeting was called to order at 9:30 am by Perry Cook, Chair.

1. Approval of Agenda - Moved by Carrie. Passed.
2. Board Member Introductions: New board member Marta Mossburg and current board members.
3. Review of Board Member Ethics & Board Policies & Procedures

4. Approval of Consent Agenda Moved by John. Motion passed.
   A. Regular board minutes—June meeting
   B. Special Budget Hearing minutes 6-7-23
   C. Record of Financial Statements & Actions
      ● Wyoming Community Bank: $ 498,279.34 (6-30-23)
      ● WSL Combined Interest Fund: $ 363,787.78 (6-28-23)
      ● Tax Distribution—June: $ 107,699.84 (6-12-23)
      ● Cash Reserve: We have $200,000 from the Fremont County Cash Reserve Fund included in our WCB total.
      ● Affirmation of approval for $350,000 check to the FCLS Combined Interest Fund with the Wyoming State Library. Moved by John. Motion Passed.
   D. FCLS Prepaid Collection Development: Motion: “Approve the Library Director to request transfer of $35,000 from CIF account to the Lander, Riverton, and Dubois accounts with the Wyoming State Library.” made by Carrie. Motion passed.
   E. Approval of Bills & Signatures

5. Correspondence
   A. Anonymous letter from Dubois community member re: condition of Dubois grass

6. Public Comment - none

7. Reports Roundtable
   A. Commissioner Update - not present
   B. Director & Assistant Director Reports - Shari gave a verbal report for the adult section of the Riverton librarian as it relates to the unhoused visitation to the Riverton Library.

8. Unfinished Business
   A. Update on new FCLS website project - another update will be forthcoming at the August meeting.
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B. Update on Request for Opinion—Public Use of Meeting Room Space - No report from Legal
C. Report on policy and procedure communication process to employees

9. New Business
   A. Board members complete Conflict of Interest Acknowledgment form
   B. Executive session deliberations and notation in the board minutes
   C. Memorial leaf for Don Dailey - Make payments to Fremont County Library Foundation and send it to Shari. John agreed to write a letter of condolence to Don’s family.

10. Action Items Update - August will be board elections for chair, vice-chair, secretary, and treasury. John voiced his appreciation for the work that Perry has done this past year as chair and treat bringer!

Meeting Adjourned at 11 am.

Next meeting: Wednesday, August 2, 9:30 am in person at the Riverton Branch Library and via Zoom Meeting.