AGENDA

Call to Order & Welcome of visitors and board members [Record]

1. Approval of Agenda

2. Approval of Consent Agenda
   A. Regular board minutes—January meeting
   B. Record of Financial Statements & Actions
      - Wyoming Community Bank: $520,936.71 (1-24-24)
      - Capital Investment Fund: $329,130.17 (1-10-24)
      - Tax Distribution—January: $173,726.51 (1-08-24)
      - Cash Reserve: We have $200,000 from the Fremont County Cash Reserve Fund included in our WCB total.
   C. Approval of Bills & Signatures
   D. Approval of Bills for Manual Warrant

3. Correspondence

4. Public Comment

5. Reports Roundtable
   A. Commissioner Update
   B. Director Reports

6. Unfinished Business
   A. 2nd Reading of Library Board Policy & Procedure addition re: Correspondence
   B. Internet Use Policy—discussion of new language

7. New Business
   A. Citizen’s Request for Reconsideration of Library Materials--appeals

8. Action Items Update

Next meeting: Wednesday, March 6, 9:30 am in person at the Dubois Branch Library and via Zoom Meeting
SECTION 3. Policy and Procedure for Public Comment during a FCLS Board Meeting

1. **Agenda:** The FCLS Board Meeting Agenda includes an opportunity for public comments and persons wishing to address the Board during a Library Board Meeting are limited to doing so during this time.

2. **Sign-up:** Speakers may be asked to sign up to speak in the public comments portion of the meeting and may be asked to provide their name and affiliation.

3. **Speakers and Speaker Order:** No member of the Public shall address the Board until the presiding Board member has recognized and invited him/her to speak. If a sign-up sheet is used, the presiding Board member will call on speakers in the order in which they signed up.

4. **Time Limits:**
   a. Public comments are limited to three (3) minutes per individual.
   b. Individuals cannot “donate” their speaking to another individual.
   c. The presiding Board member may shorten a speaker’s time limit based on reasonable factors such as repetition of comments or disruptive behavior as set out elsewhere in this policy.
   d. When the presiding Board member or appointee indicates the time limit has been reached, the speaker may finish his/her current sentence, but must then stop speaking.

5. **Method:** Public comments are limited to presentations of facts, information, or opinion and are not debates.

6. **Addressing the Board:** Comments should be addressed to the Board and not to other members of the audience.

7. **Identification:** Speaker shall clearly state his/her name so it can be recorded in the minutes.

8. **Disruptive Behavior Prohibited:** W.S. 13-4-406 prohibits the disruption of public meetings. If any public meeting is willfully disrupted by a person or group of persons so as to render the orderly conduct of the meeting unfeasible, and order cannot be restored by the removal of the person or persons who are willfully interrupting the meeting, the governing body may order the removal of the person or persons or group from the meeting room and continue in session, or may recess the meeting and reconvene at another location….The presiding Board member may limit or end the comments of a person, or may ask for a person to be removed from the meeting , if they are engaging in belligerent, impertinent, threatening, disparaging, or disruptive behavior.

9. **Relevance:** Public comments should be limited to matters that are relevant to the Fremont County Library and that fall within the purview of the Library Board.

The FCLS Patron Communication Policy is in place to facilitate complaints, comments, and suggestions from library patrons to the library system. Please follow this process for complaints, comments, and suggestions.

The FCLS Citizen’s Request for Reconsideration of Library Materials is available for library patrons to communicate concerns about library materials. Please follow the process and use this form for communicating concerns about library materials.