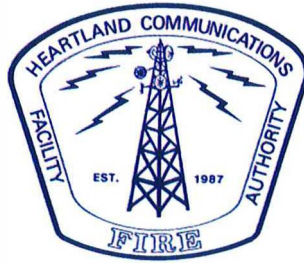


HEARTLAND COMMUNICATIONS FACILITY AUTHORITY

JPA MEMBERS BEING SERVED:

ALPINE FIRE PROTECTION DISTRICT
BONITA FIRE PROTECTION DISTRICT
EL CAJON FIRE DEPARTMENT
LA MESA FIRE DEPARTMENT
LAKESIDE FIRE PROTECTION DISTRICT
LEMON GROVE FIRE DEPARTMENT
SAN MIGUEL FIRE PROTECTION DISTRICT
SANTEE FIRE DEPARTMENT
VIEJAS FIRE DEPARTMENT



ALSO SERVING:

BARONA FIRE PROTECTION DISTRICT
SYCUAN FIRE DEPARTMENT

BOARD OF CHIEFS MEETING AGENDA TUESDAY, NOVEMBER 1, 2022 – 07:00 A.M. Heartland Communications Facility Authority Location: Heartland Communications 100 E Lexington Avenue El Cajon, CA. 92020

AGENDA

- Call To Order\Roll Call
- Pledge Of Allegiance
- Postings: The Secretary posted the agenda for the November 1, 2022 regular meeting in accordance with State Law and agency policy.
- Approval/Changes on the Agenda
- Public Comment: State Law prohibits taking action or discussing any item not on the posted agenda. The Board of Chiefs may briefly respond to statements or questions by persons exercising their public testimony rights. If appropriate, a matter of business may be placed on a future Agenda.

**** Information Attached***

CONSENT ITEMS:

1. Approval of the Minutes from the Regular BOC Meeting July 5, 2022*
2. Approval of the Minutes from the Regular BOC Meeting September 6, 2022*
3. Approval of the Fund Financial Statements* with Summary Revenue and Detail Expenditures Reports for the Pay Period Ending June 30, 2022 (unaudited) – (Hard copies of revenue and expenditures available at meeting)
4. Investment Report for the Period Ending June 30, 2022

ACTION ITEMS:

5. ELECT A CHAIR AND VICE CHAIR FOR HCFA BOARD OF CHIEFS 2023 CALENDAR YEAR
The BOC to elect a Chair and Vice Chair for the calendar 2023

HEARTLAND COMMUNICATIONS FACILITY AUTHORITY

INFORMATIONAL ITEMS:

6. HCFA CURRENT UPDATES

- Executive Director first two months
- Update on HCFA Remodel Project
- Nurse Navigator
- VHF FY20 - Sun Wireless Backhaul Study

REPORTS

Chair, Board of Chiefs
Fire Chiefs
HCFA Director
Administrative Coordinator

NEXT MEETING:

The next Regular meeting of the HCFA Board of Chiefs is scheduled for Tuesday, January 3, 2023 Location: Heartland Communications Classroom 100 E Lexington Avenue El Cajon, CA. 92020.

**MINUTES OF
HEARTLAND COMMUNICATIONS FACILITY AUTHORITY
BOARD OF CHIEFS REGULAR MEETING
7:00 A.M. – Tuesday, July 5, 2022
Heartland Communications Facility Authority
100 E Lexington Ave. El Cajon, CA 92020**

AGENDA

- **Call To Order – Vice Chair Fire Chief Sims**
- **Roll Call**

VICE CHAIR	SIMS, Bonita
CHIEFS PRESENT	BOGGELN, Alpine
	SWANEY, HFR
	BUTZ, Lakeside
	BRAINARD, San Miguel FPD
	PFOHL, Viejas
- CONTRACT AGENCIES PRESENT

KREMENSKY, Barona
CARRILLO, Sycuan
- HCFA STAFF PRESENT

MCCLARTY, Interim Director
JOHNSON, Operations Manager
NELLIS, Administrative Coordinator
SCHOEN, HCFA JPA Treasurer
- ABSENT

GARLOW, Santee (BOC Chair)

- Pledge Of Allegiance - Boggeln
- Approval/Changes on the Agenda

Motion by Swaney, seconded by Butz to approve the agenda as presented

Motion carries unanimously by all Fire Chiefs present.
- Public Comment: NONE

CONSENT AGENDA ITEMS:

**** Information Attached***

All item(s) listed under the Consent Agenda are considered routine and will be enacted in one motion. There will be no separate discussion of these items prior to the Board of Chiefs action on the motion, unless member(s) of the Board of Chiefs, staff or public request specific items are removed from the Consent Calendar.

1. Approval of the Minutes from the HCFA BOC Regular Meeting held May 5, 2022
2. Period 10 FY22 Financial Update

HEARTLAND COMMUNICATIONS FACILITY AUTHORITY

ACTION ITEMS:

3. **2022 RIDER TO THE HCFA LEASE AGREEMENT WITH THE CITY OF EL CAJON***

HCFA Interim Director Diane McClarty reports Staff had a meeting with the city on the content of the Rider that will become a part of our current Lease Agreement with the City. We requested certain language to be put in the Rider that will state HCFA's needs in handling the relocation project. Our Director will be signatory on all invoices for reimbursement for remodel project. Any significant changes to operations or functions of HCFA shall be reviewed and mutually agreed upon by both us and the City. Any additional changes proposed for sole benefit of the city will be at their cost. The square footage is an educated estimate at this time; will be adjusted at completion of the project. Our recommendation is that the HCFA BOC approve the Rider to the Current HCFA Amended and Restated Lease and the HCFA BOC Chair be the signatory on the Rider.

Motion by Brainard, Pfohl seconded to approve the Rider to be a part of the current HCFA Amended and Restated Lease and allow Chair of the BOC John Garlow to be the signatory on the Rider.

Motion carries unanimously by all Fire Chiefs present.

4. **3 VHF SITES via AGREEMENT BETWEEN LAKESIDE Fire Protection District (LFPD) AND SAN DIEGO RIVER CONSERVANCY**

Fire Chief spoke in detail on the agreement between Lakeside FPD and San Diego River Conservancy for the installation of 3 radio repeater towers. He is asking that the BOC take the recommendation to the Commission to accept and understand the Standard Agreement between LFPD and San Diego River Conservancy allowing installation of three VHF sites which ultimately become a part of the Central Regional VHF Zone and; after installation HCFA will cover sustaining utility and annual maintenance cost in their future general operating budgets.

Motion by Swaney, seconded by Boggeln to take the recommendation forward to the Commission to understand and accept the Standard Agreement between LFPD and San Diego River Conservancy which allows the installation of three VHF Sites and that HCFA accepts ownership upon completion of the installation of all three VHF sites

Motion carries unanimously by all Fire Chiefs present.

5. **RECOMMENDATION TO RECLASSIFY TWO HCFA DISPATCH POSITIONS***

HCFA Operations Manager Kristan Johnson reported that HCFA has been operating with only two dispatch classifications; a Dispatcher and a Supervisor. There is no middle role to help prepare for a succession plan. The goal of this reclassification would be to take dispatchers that wish to promote and start to educate and train them to prepare for a future supervisor opening.

Motion by Butz, seconded by Swaney that the BOC accept the recommendation to take and reclass one Dispatcher and one Dispatch Supervisor position in the approved FY23 HCFA General Budget into two "Lead" Dispatcher positions and accept the Lead Dispatcher Job Description as presented today and the BOC take the reclassing of positions to the HCFA Commission for final approval, per the JPA Agreement Section 5-D, Budget Administration.

Motion carries unanimously by all Fire Chiefs present.

6. AUTHORIZING HYBRID MEETINGS FOR ALL HCFA BROWN ACT MEETINGS

HCFA Interim Director Diane McClarty reviewed the DRAFT HCFA Policy H-10 regarding the request from the Commission to have a Hybrid meeting policy in place for all HCFA Brown Act held meetings. Staff drafted Resolution # 2022-07 that will address Brown Act requirements for Hybrid Brown Act Meeting allowing HCFA to continue to have the flexibility to meet via tele/video conference.

Motion by Butz, seconded by Swaney to take the recommendation to the Commission at their next regular meeting to approve the Hybrid Policy and Resolution # 2022-07.

Motion carries unanimously by all Fire Chiefs present.

7. NURSE NAVIGATOR (NN) IMPLEMENTATION

HCFA Interim Director Diane McClarty open discussion on Nurse Navigator status to define how it should work. The dispatcher receives 9-1-1 call, it goes thru approved triage process; if determined it meets the criteria for the determinant approved for NN (alpha or omega calls in ELC ONLY) dispatcher will transfer call to NN.

NN is responsible for follow-up back to HCFA with a) request for a response if needed; b) no further need and close call. There is no difference in triage for the dispatchers. NN will be responsible for all QA/QI and monthly written reports to Local EMS Agency (LEMSA) Chief Swaney will present the proposal of this procedure to City Council on 7/12/22 for final approval of contract with NN/Access to Care. Once approval is obtained, an implementation team will be put into place to include AMR, HCFA, & appropriate personnel 90-day implementation process to prepare/finalize protocols, P&P's, etc. The estimated date for GO LIVE on this project around mid-October

8. HCFA EXECUTIVE DIRECTOR RECRUITMENT STATUS

HCFA Interim Director Diane McClarty spoke on status of the Executive Director recruitment and that an Interview Panel has been established; Garlow, Boggeln, City Manager Greg Humora and Director McClarty. To date three (possibly four) eligible candidates; two local and two from out-of-state (but confirmed willing to relocate). Interview date set for Tuesday July 19th, 10:00-3:00pm

INFORMATIONAL ITEMS:

9. CURRENT UPDATES ON HEARTLAND COMMUNICATIONS

➤ HCFA Remodel - HCFA Interim Director Diane McClarty

Met with the Asst to City Manager, Dave Richards and maintenance personnel to review SOW for the remodel and expected estimated timeline. The Rider to the lease (approved by the City) must go to Commission for final approval at their July 28th meeting. If approved, staff will forward to Dave Richards by close of business Friday July 29th. He must take it to City Council for approval first week in August. No work can start until then.

El Cajon FD Admin and Support personnel are expected to move to new building between September- December; then construction of upstairs can be started.

Timeline of remodel completion and HCFA taking possession of the upstairs is estimated for December 2023 however could be longer. We will keep the BOC apprised as the project plays through.

HEARTLAND COMMUNICATIONS FACILITY AUTHORITY

➤ New Employee(s) IT Technician/Separation & Recruitment of Admin Assistant
IT Tech interviews are done; we hired Brett McFadden who started part time July 21st. He is training with Henry Kozik, Systems Administrator and doing very well. Once fully trained, will could transition him to full-time and will then may share IT CDO duty with IT & GIS departments.

Admin Assistant, Our Admin Assist gave notice of resignation and last day was June 30th. We contacted Robert Half International for Temp Services for a part-time Admin Asst to work approximately 4-5 weeks or until the position can be filled; Rachael Hoffman will start Wednesday July 6th. We have posted our job recruitment for this position and currently have 5-8 viable candidates. We will conduct interviews the week of July 11th with anticipation of a start date first week of August/September.

➤ New CAD System Project – HCFA Operations Manager Kristan Johnson states things are moving forward however there are still issues with the Visinet Browser. She will meet with IT department and Director McClarty later this day.

➤ Update on VHF Regional Project – Fire Chief Boggeln reports all sites are in a current holding pattern. FYI we are looking at a few new sites; East Ridge, Cowels and Barona into FY23 UASI.

REPORTS NONE

NEXT MEETING:

The next Regular meeting of the HCFA Board of Chiefs is scheduled for Tuesday, September 6, 2022 Location: Heartland Communications Classroom 100 E Lexington Avenue El Cajon, CA. 92020.



Valerie Nellis
Administrative Coordinator

**MINUTES OF
HEARTLAND COMMUNICATIONS FACILITY AUTHORITY
BOARD OF CHIEFS REGULAR MEETING
7:00 A.M. – Tuesday, September 6, 2022
Heartland Communications Facility Authority
100 E Lexington Ave. El Cajon, CA 92020**

- **Call to Order** – Chair of the BOC Fire Chief John Garlow
- **Roll Call**

CHAIR	GARLOW, Santee
VICE CHAIR	SIMS, Bonita Sunnyside
	BOGGELN, Alpine
	SWANEY, HFR
	BUTZ, Lakeside
	BRAINARD, San Miguel
	PFOHL, Viejas
- HCFA STAFF PRESENT

MCCLARTY, Interim Director
LOGAN, Executive Director
NELLIS, Administrative Coordinator
JOHNSON, Operations Manager
- Introduction of HCFA Newly Appointed Executive Director – Jeff Logan
 Interim Director McClarty states Jeff Logan is a stellar person and right for this position. He will work very hard and hold people accountable.
 Executive Director Logan states he is honored to be a representative of HCFA and promises to work hard for all the fire agencies.
 Chair of the BOC Garlow states Jeff Logan is well qualified and he is pleased to have been a part of the recruitment and ensure the hiring of the position would bring the right person.
 Interim Director McClarty states her thankfulness for their trust and support during these past months and believes she is leaving Executive Director Logan in a good and stable agency.
- Approval/Changes on the Agenda

Motion by Butz, seconded by Brainard to approve the agenda as presented

Motion passes unanimously by all Fire Chiefs present
- Public Comment: NONE

INFORMATIONAL ITEMS:

1. **HYBRID MEETING LANGUAGE FOR THE HCFA COMMISSION FUTURE AGENDAS**
 HCFA Interim Director Diane McClarty reports moving forward with all HCFA Commission meetings, per their request, each agenda shall include in the intro the following:

HEARTLAND COMMUNICATIONS FACILITY AUTHORITY

This is an "In-Person/Virtual Hybrid HCFA Commission Meeting Pursuant to AB 361 (Government Code Section 54953(e)(1)-(2)), and HCFA Resolution # 2022-07, as stated in HCFA Meeting Policy"

2. NURSE NAVIGATOR 9-1-1 STATUS

HCFA Interim Director gave update on the Nurse Navigator 9-1-1. Proposed program was approved by BOC's & Commission in July and the City of El Cajon Council approved it the first week of August. The implementation phase is estimated to be 90 days; however, we are working out program details. Our estimated time line to start pilot program is mid-October.

3. VHF BACKHAUL RFP STATUS

HCFA Interim Director Diane McClarty reported on HCFA's RFP for a backhaul study for the VHF Public Safety Radio and Microwave System. Our RFP will be put out on 09/01 and ran through 09/21 (3 weeks). Administrative Coordinator Valerie, VHF SME Chief Boggeln and Executive Director Jeff Logan will review the bids & make a recommendation on who should be awarded the Backhaul Study contract.

Please note, this will require a Special Commission meeting for approval on their recommendation of the award. We are estimating to call a meeting about 2 weeks from close of bids. We are shooting for Thursday 10/06 via Zoom.

4. HCFA CURRENT UPDATES

➤ Rider to the HCFA Amended and Restated Lease

The Rider to current lease was approved by BOC's, Commission, City of El Cajon Council and signed by the Mayor of El Cajon

➤ Reclassify Two Dispatch Positions into LEAD Position

Operations Manager Kristan Johnson held interviews for the two new Lead Dispatcher positions on 8/23. These will be internal promotions & will be announced sometime this week. Lead positions to be implemented in October at schedule shift change (10/22)

➤ Update on HCFA Remodel Project

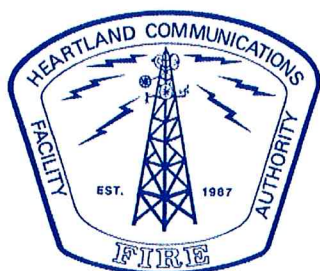
Remodel of the new fire admin office space at the PD building is underway. Fire Admin is estimating they will move before the end of the year. City of El Cajon will be hiring a contractor for the major work to be done on remodeling upstairs, they are also using El Cajon maintenance personnel as needed. No specific timeline on this at this time

REPORTS - NONE

NEXT MEETING:

The next Regular meeting of the HCFA Board of Chiefs is scheduled for Tuesday, November 1, 2022 Location: Heartland Communications Classroom 100 E Lexington Avenue El Cajon, CA. 92020.


Valerie Nellis
Administrative Coordinator



HEARTLAND COMMUNICATIONS FACILITY AUTHORITY AGENDA REPORT

AGENDA ITEM NO: Consent Item
MEETING DATE: October 27, 2022

TO: BOARD OF COMMISSIONERS
BOARD OF CHIEFS
HEARTLAND COMMUNICATIONS FACILITY AUTHORITY

FROM: CLAY SCHOEN, TREASURER/CONTROLLER
HEARTLAND COMMUNICATIONS FACILITY AUTHORITY

SUBJECT: FINANCIAL REPORTS

RECOMMENDATION:

That the Commission review the attached financial reports and documents for discussion and acceptance.

1. Fund Financial Statements with Summary Revenue and Detail Expenditure Reports for the Period Ending June 30, 2022 (Unaudited)
2. Investment Report for the Period Ending June 30, 2022

BACKGROUND AND ANALYSIS:

The above reports and documents are provided in accordance with the duties and responsibilities of the Treasurer/Controller for the Heartland Communications Facility Authority.

FISCAL IMPACT:

Compliance and accountability is necessary to meet the objectives of the Authority and operations of the Facility.

A handwritten signature in black ink, appearing to be "Clay Schoen", followed by a horizontal line.

Clay Schoen, Treasurer/Controller
Heartland Communications Facility Authority

**HEARTLAND COMMUNICATIONS FACILITY AUTHORITY
GENERAL FUND (FUND #950)
FOR PERIOD ENDING JUNE 30, 2022
(UNAUDITED)**

	<u>Budget</u>	<u>Actual</u>	<u>YTD/Budget</u>
OPERATING REVENUES AND EXPENDITURES			
Operating revenues:			
Member contributions	\$ 3,161,927.00	\$ 3,161,927.09	100.00%
Other contributions	54,960.00	61,387.40	111.69%
Investment income	8,000.00	(44,057.45)	-550.72%
Miscellaneous reimbursements	5,000.00	8,059.92	161.20%
Total operating revenues	<u>3,229,887.00</u>	<u>3,187,316.96</u>	<u>98.68%</u>
Operating expenditures:			
Salaries and benefits	2,687,221.00	2,347,123.90	87.34%
Materials, supplies and services	542,665.00	528,841.10	97.45%
Total operating expenditures	<u>3,229,886.00</u>	<u>2,875,965.00</u>	<u>89.04%</u>
Excess of revenues over expenditures	<u>1.00</u>	<u>311,351.96</u>	<u>31135196.00%</u>
Other financing uses:			
Transfer out to equipment replacement fund	(810,360.00)	(810,360.00)	100.00%
Total other financing uses	<u>(810,360.00)</u>	<u>(810,360.00)</u>	<u>100.00%</u>
Net change in operating fund balance	<u>(810,359.00)</u>	<u>(499,008.04)</u>	
NON-MEMBER REIMBURSEMENTS AND EXPENDITURES (1)			
Reimbursements	-	-	
Expenditures	-	-	
Excess (deficiency) of reimbursements over expenditures	<u>-</u>	<u>-</u>	
PASS-THROUGH REIMBURSEMENTS AND EXPENDITURES (2)			
Reimbursements	-	34,618.75	
Expenditures	-	(38,528.50)	
Excess (deficiency) of reimbursements over expenditures	<u>-</u>	<u>(3,909.75)</u>	
Fund balance, beginning	<u>1,274,734.72</u>	<u>1,274,734.72</u>	
Fund balance, ending	<u>\$ 464,375.72</u>	<u>\$ 771,816.93</u>	

(1) Budgeted non-member reimbursables for staff attending CalNena meetings, State CHP incoming line, and other miscellaneous expenditures.

(2) Unbudgeted member agencies pass through expenditures for Radio Maintenance (Bear Com), Verizon, Tri Tech (NCDJPA), Fireview (The Omega Group), Pagers (American Messaging), and others.

**HEARTLAND COMMUNICATIONS FACILITY AUTHORITY
GRANTS FUND (FUND #951)
FOR PERIOD ENDING JUNE 30, 2022
(UNAUDITED)**

	<u>Budget</u>	<u>Actual</u>	<u>YTD/Budget</u>
Revenues:			
Federal grants	\$ 1,426,928.00	\$ 749,928.21	52.56%
State grants	-	-	-
Miscellaneous reimbursement	\$ -	\$ 12,372.79	-
	<u>1,426,928.00</u>	<u>762,301.00</u>	<u>53.42%</u>
Total revenues			
Expenditures:			
Materials, supplies and services	500,000.00	279,808.63	55.96%
Buildings and improvements	-	-	100.00%
	<u>500,000.00</u>	<u>279,808.63</u>	<u>55.96%</u>
Total expenditures			
Excess (deficiency) of revenues over expenditures	<u>926,928.00</u>	<u>482,492.37</u>	<u>52.05%</u>
Other financing uses:			
Transfer out to equipment replacement fund	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>
Total other financing uses			
Net change in fund balance	926,928.00	482,492.37	
Fund balance, beginning	<u>(612,301.00)</u>	<u>(612,301.00)</u>	
Fund balance, ending	<u>\$ 314,627.00</u>	<u>\$ (129,808.63)</u>	

Prepared by the City of El Cajon Finance Department 10/19/22

**HEARTLAND COMMUNICATIONS FACILITY AUTHORITY
EQUIPMENT REPLACEMENT FUND (FUND #955)
FOR PERIOD ENDING JUNE 30, 2022
(UNAUDITED)**

	<u>Budget</u>	<u>Actual</u>	<u>YTD/Budget</u>
Revenues:			
Member contributions	\$ 282,820.00	\$ 282,820.50	100.00%
Other contributions	5,090.00	4,775.00	93.81%
Investment income	20,000.00	(72,510.20)	-362.55%
	<u>307,910.00</u>	<u>215,085.30</u>	<u>69.85%</u>
Total revenues			
Expenditures:			
Materials, supplies and services	-	2,369.66	-
Minor furniture and equipment	16,000.00	8,646.19	54.04%
Minor computers	47,000.00	34,918.42	74.29%
Software	15,000.00	4,019.00	26.79%
Furniture and equipment	1,000,000.00	824,624.47	82.46%
Buildings & Improvements	2,000,000.00	23,103.25	1.16%
	<u>3,078,000.00</u>	<u>897,680.99</u>	<u>29.16%</u>
Total expenditures			
Excess (deficiency) of revenues over expenditures	<u>(2,770,090.00)</u>	<u>(682,595.69)</u>	<u>24.64%</u>
Other financing sources:			
Transfer in from general fund	104,959.00	810,360.00	772.07%
	<u>104,959.00</u>	<u>810,360.00</u>	<u>772.07%</u>
Total other financing sources			
Net change in fund balance	(2,665,131.00)	127,764.31	
Fund balance, beginning	4,225,473.42	4,225,473.42	
Fund balance, ending	<u>\$ 1,560,342.42</u>	<u>\$ 4,353,237.73</u>	

Prepared by the City of El Cajon Finance Department 10/19/22

**HEARTLAND COMMUNICATIONS FACILITY AUTHORITY
GENERAL FUND (FUND #950)
FOR PERIOD ENDING JUNE 30, 2022
SUPPLEMENTARY NOTES TO UNAUDITED FINANCIAL REPORTS**

Note 1:

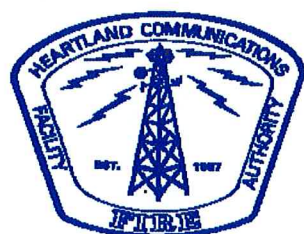
Budgeted non-member reimbursables for staff attending CalNena meetings, State CHP incoming line, and other miscellaneous expenditures.

	Reimbursements Received	Expenditures To Date	Expenditures (over) under reimbursements
Cal NENA	\$ -	\$ -	\$ -
State CHP Incoming Line to Dispatch	-	-	-
Miscellaneous	-	-	-
Total	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

Note 2:

Unbudgeted member agency pass through reimbursables for Radio Maintenance (Bear Com), Verizon, Tri Tech (NCDJPA), Fireview (The Omega Group), Pagers (American Messaging), and others.

Agency:	Reimbursements Received	Expenditures To Date	Expenditures (over) under reimbursements
Alpine	\$ 4,850.00	\$ 4,850.00	\$ -
Barona	-	1,954.87	(1,954.87)
Bonita	1,850.00	1,850.00	-
Campo	-	-	-
El Cajon	3,818.75	3,818.76	(0.01)
Lakeside	5,900.00	5,900.00	-
La Mesa	-	-	-
Lemon Grove	-	-	-
San Miguel	7,250.00	7,250.00	-
Santa Ysabel	-	-	-
Santee	4,550.00	4,550.00	-
Sycuan	3,200.00	5,154.87	(1,954.87)
Viejas	3,200.00	3,200.00	-
Totals	<u>\$ 34,618.75</u>	<u>\$ 38,528.50</u>	<u>\$ (3,909.75)</u>



HEARTLAND COMMUNICATIONS FACILITY AUTHORITY

TREASURER'S REPORT

AS OF JUNE 30, 2022

CASH BASIS

	Balance as of June 30, 2022	Yield/Interest Rate	Quarter to Date Interest Earnings	Fiscal Year to Date Interest Earnings	Market Value*
Operating Cash					
UBOC Checking (Master)	\$ 375,500	0.30%	\$ 268	\$ 821	\$ 375,500
Total Operating Cash	<u>\$ 375,500</u>		<u>\$ 268</u>	<u>\$ 821</u>	<u>\$ 375,500</u>
Operating Investments					
LAIF ⁽¹⁾	\$ 1,113,860	0.69%	\$ 1,025	\$ 3,855	\$ 1,099,520
CAMP ⁽²⁾ Portfolio	3,300,444	1.39%	8,322	41,199	3,220,488
Total Operating Investments	<u>4,414,304</u>		<u>9,347</u>	<u>45,054</u>	<u>4,320,008</u>
Total Operating Cash and Investments	<u>\$ 4,789,804</u>		<u>\$ 9,615</u>	<u>\$ 45,875</u>	<u>\$ 4,695,508</u>

The Authority has no separate bank accounts or investments other than investments held by bond trustee and the Authority's equity in the cash and investment pool managed by the City of El Cajon. The Agency is a voluntary participant in that pool. This pool is governed by and under the regulatory oversight of the Investment Policy adopted by the City Council of the City of El Cajon. The Authority has not adopted an investment policy separate from that of the City of El Cajon. The fair value of the Authority's investment in this pool is reported at amounts based upon the Authority's pro-rata share of the fair value calculated by the City for the entire City portfolio. The balance available for withdrawal is based on the accounting records maintained by the City, which are recorded on an original cost basis.

I certify that all investments under the management of the Authority are in compliance with the City of El Cajon's adopted investment policy, and I certify that Authority's investments plus projected revenues, are sufficiently liquid to meet the Authority's next six (6) months cash flow requirements per the adopted budget.

Clay Schoen, Treasurer

July 31, 2022
Date

*Source: Bank and Trustee Statements

Note (1): The Local Agency Investment Fund (LAIF) is a voluntary investment alternative for California's local governments and special districts authorized by the California Government Code. LAIF is managed by the State Treasurer's Office with oversight by the Local Agency Investment Advisory Board. All securities in LAIF are purchased under the authority of Government Code Sections 16430 and 16480.8. LAIF is part of the State Treasurer's Pooled Money Investment Account (PMIA). The PMIA Investment Policy is guided by the goals of portfolio safety/diversification, liquidity, and yield.

Note (2): The California Asset Management Program (CAMP) is a California Joint Powers Authority established in 1989 to provide California public agencies with professional investment services. The CAMP Pool is a permitted investment for all local agencies under California Government Code Section 53601(p). CAMP is directed by a Board of Trustees, which is made up of experienced local government finance directors and treasurers.