

**ASSOCIATED STUDENTS UCLA
UNDERGRADUATE STUDENTS ASSOCIATION
CONSTITUTION**

Preamble

We, the students of the University of California Los Angeles, in order to initiate and coordinate student activities; to promote the opportunity to develop individual leadership qualities and an understanding of group action; to supplement and complement formal education on the University of California campus; to fairly represent student interest, needs, and welfare within the University community; to recognize, represent, and support the diversity of needs and views of students at the University to provide for the expression of student opinion and interests to the community at large on issues affecting student life; to provide a physical and social environment in which to achieve the above objectives in accordance with the educational and cultural standards of the University; to promote the general educational welfare and to enhance the Academic benefits offered by the State of California do hereby establish and ordain this Constitution of the Associated Students of the University of California Los Angeles.

ARTICLE I. THE UNDERGRADUATE STUDENTS ASSOCIATION

SECTION A. Name: The name of the Association shall be the Undergraduate Students Association, University of California Los Angeles; hereinafter referred to as "the Association."

SECTION B. Purpose: The Association shall exist to serve the individual and collective needs of the undergraduate student body.

SECTION C. Membership: All regularly enrolled undergraduates at UCLA shall be members of the Association.

SECTION D. Discrimination: The Undergraduate Students Association Council shall not participate in or affiliate with any organization which discriminates (as discrimination is legally defined) on the basis of: race, creed, sex (except as exempt from Title IX), religion, age, national origin, physical handicap, or sexual orientation.

ARTICLE II. THE LEGISLATIVE BRANCH: THE U.S.A. COUNCIL

SECTION A. Purpose: The Undergraduate Students Association Council, hereinafter referred to as "the Council," shall be the legislative body of the Association.

SECTION B. Powers and Responsibilities:

1. All powers within the Association, except those powers reserved to the Board of Directors of the Associated Students, shall be vested in the USA Council. This final power will be subject to review by the membership of the Association provided in this Constitution.
2. The policy of the Association on matters within its jurisdiction shall be determined by the Council.
3. The specific powers and responsibilities of the Council shall include, but shall not be limited to the following:

- a. The safeguarding of the rights of students to vote, to participate in all ASUCLA - sponsored activities, and to receive a fair hearing of grievances before any agency of the Association of appropriate jurisdiction.
 - b. The promotion of close cooperation between the Association, Administration, Faculty, and Alumni of the University.
 - c. The official representation of the Association, Administration, Faculty, and Alumni of the University.
 - d. The maintenance of relations with student body governments at other universities and colleges.
 - e. The approval of the annual budget of the Undergraduate Students Association.
 - f. The sponsorship of programming for the Association as it deems appropriate.
4. The Council shall have all powers, consistent with the provisions of this Constitution and the Bylaws, necessary and proper for the execution of the purpose of the Association.

SECTION C. Composition of the Council: The Council shall be composed of the following Officers of the Association and Non-Elected Members:

- 1. Elected Officers of the Association
 - a. President
 - b. Internal Vice President
 - c. External Vice President
 - d. General Representative
 - e. General Representative
 - f. General Representative
 - g. Academic Affairs Commissioner
 - h. Campus Events Commissioner
 - i. Community Service Commissioner
 - j. Cultural Affairs Commissioner
 - k. Facilities Commissioner
 - l. Financial Supports Commissioner
 - m. Student Wellness Commissioner
 - n. Transfer Student Representative
 - o. International Student Representative
- 2. Appointed Members of Council
 - a. Administrative Representative
 - b. Alumni Representative
 - c. Faculty Representative
- 3. Ex-Officio Members of Council
 - a. Executive Director of ASUCLA
 - b. Finance Committee Chair

SECTION D. Voting:

1. The President shall vote only in the event of a tie, or where his/her vote will affect a Constitutionally required two-thirds or three-fourths vote. All other Officers of the Association shall have the power to vote on all questions. The Ex-Officio Members and the Appointed Members of Council shall not have the power to vote.
2. Two-thirds of the Officers of the Association shall constitute a quorum throughout the academic year.
3. The Council shall, at the last meeting of the spring quarter, determine the requirements for quorum for the Interim (Summer) Session.
4. Neither attendance by proxy nor vote by proxy shall be recognized.
5. Abstentions by any appointed Member of Council shall not be counted toward any Constitutionally-required two-thirds or three-fourths vote.

SECTION E.

Procedures:

1. The Council shall meet on call of the presiding officer or upon petition by two-thirds of the voting membership of the Council.
2. The President of the Association shall be the presiding officer of the Council. In his/her temporary absence, the acting president shall be determined by the order of naming in Article II, Section C.
3. The Council shall approve the seating of its own members.
4. The first regular meeting of the newly-elected Council shall be convened prior to the end of the academic term in which it was elected.
5. Robert's Rules of Order newly revised, the latest edition, shall determine procedures of the Council, except where superseded by; first, this Constitution; second, the Council Bylaws; and third, policy decisions of the Council.

SECTION F.

Appointments:

1. The terms of office for appointed positions approved by the Council shall be one year, unless otherwise specified in this Constitution or the Bylaws.
2. Annually appointed officers shall be approved by the incoming Council.
3. Any student holding an appointed office approved by the Council may be removed from office only after hearing and for cause by concurrence of two-thirds of the voting members of the Council, which shall be the sole judge of cause.

ARTICLE III.

OFFICERS OF THE ASSOCIATION

SECTION A.

Responsibilities and Duties:

1. The President of the Association
 - a. Shall be the official representative of the Association
 - b. Shall preside at all meetings of the USA Council.
 - c. Shall preside at all meetings of the Association.

2. The Internal Vice President
 - a. Shall act as the President in the case of the temporary absence of the President. At such times, the Internal Vice President can exercise powers delegated to the President. In the event of a permanent vacancy, pursuant to Article III, Section F, he/she shall assume the Presidency.
 - b. Shall be the assistant to the President in coordinating student participation on non-academic committees, boards, and task forces.
 - c. Shall assist the President in facilitating good relations between Council members and student organizations.
 - d. Specific duties shall be those delineated in the Bylaws and other functions as delegated by Council

3. The External Vice President
 - a. Shall assist the President and Council in coordinating advocacy efforts on behalf of student interests and shall represent the Association to off-campus entities as delegated by the President or Council.
 - b. Shall assist the President in ensuring that Council members understand the issues being advocated by USAC and USAC sponsored groups.
 - c. Specific duties shall be those delineated in the Bylaws and other functions as delegated by Council.

4. The General Representatives
 Shall represent to the Council general student interests. They shall be responsible for functions not delegated to other Officers. Specific duties shall be those delineated in the Bylaws and other functions as delegated by Council.

5. The Academic Affairs Commissioner
 Shall represent the Association to the Administration and Faculty on matters of academic policy as head of the Academic Affairs Commission and its representative to the USA Council. Specific duties shall be those delineated in the Bylaws and other functions as delegated by the Council.

6. The Campus Events Commissioner
 Shall organize and execute the Association's all-campus events as head of the Campus Events Commission and its representative to the USA Council. Specific duties shall be those delineated in the Bylaws and other functions as delegated by the Council.

7. The Community Service Commissioner
 Shall develop, organize, and execute the Association's community service outreach programs as head of the Community Service Commission and its representative to the USA Council. Specific duties shall be those delineated in the Bylaws and other functions as delegated by the Council.

8. The Cultural Affairs Commissioner
 Shall organize and execute the Association's cultural arts programs as head of the Cultural Affairs Commission and as representative to the USA Council. Specific duties shall be those delineated in the Bylaws and other functions as delegated by the Council.

9. The Facilities Commissioner
 Shall represent the Association to the Administration, Faculty, and ASUCLA on matters of student and campus facilities as head of the Facilities Commission, and its representative to the USA Council. The Commissioner shall appoint, with

Council approval, the undergraduate members of committees and boards concerning facilities.

10. The Financial Supports Commissioner
Shall address student financial concerns as head of the Financial Supports Commission and its representative to the USA Council. Specific duties shall be these delineated in the Bylaws and other functions as delegated by the Council.
11. The Student Wellness Commissioner
Shall address general student concerns as head of the Student Wellness Commission and its representative to the USA Council. Specific duties shall be those delineated in the Bylaws and other functions as delegated by the Council.
12. Transfer Student Representative
The representative shall function as a facilitator of resources, providing advocacy and support for this group's unique needs. Shall be responsible for bringing transfer students concerns to the administration and the council. Specific duties of the office shall be those delineated in the bylaws and other functions as delegated by the council.
13. International Student Representative
The representative shall function as a facilitator of resources, providing advocacy and support for this group's unique needs. Shall be responsible for bringing international students' concerns to the administration and the council. Specific duties of the office shall be those delineated in the bylaws and other functions as delegated by the council.
14. Limitation:
The above duties, except those outlined for the President of the Association, shall in no way be construed as authorization for the representation of the Association to the administration or the public by the individual members of the USA Council and in keeping with University policy.

SECTION B. Election and Terms of Office:

1. All the Officers of the Association, listed in Article II, Section C, shall be elected by the Association in fair and open elections held in the spring quarter of each year.
2. All elected Officers of the Association shall be installed before the end of the academic term in which they were elected, and shall serve one year, or until removed from office, or until their successors are elected or appointed.

SECTION C. Qualifications for Officers:

1. All elected Officers of the Association shall be members of the Association and shall have an overall 2.0 (c) grade point average to assume and maintain office.
2. The President of the Association shall have completed at least 96 quarter units or 57 semester units by the end of the academic term immediately preceding the regular General Election.

3. The Internal Vice President and External Vice President shall have completed at least 72 quarter units or 42 semester units by the end of the academic term immediately preceding the regular General Election.
4. No member of the Association shall run for or be appointed to an office which he/she is ineligible to hold for its full term.

SECTION D. Oath of Office:

Each elected Officer of the Association shall take the following oath: "I (Name), do hereby solemnly swear (or affirm) that I will, to the best of my ability, support the Constitution and the Bylaws of the Undergraduate Students Association of UCLA, and that I will, to the best of my ability, promote, maintain, and extend the worth, value, and name of the University of California."

SECTION E. Accountability:

1. In the event of malfeasance, misfeasance, or nonfeasance on the part of any of the elected officers, the Council may reprimand, by a two-thirds vote, the offending officer. The term "reprimand" shall be defined here as a formal written statement, presented to, and approved by USAC, showing for cause of malfeasance, misfeasance, or nonfeasance. This statement shall be made available to the UCLA Daily Bruin and other ASUCLA Publications
2. In the case of gross neglect of duty or wrongdoing, any elected Officer of the Association may be removed from office only upon notice after hearing and for cause by the concurrence of three-fourths of the voting members of the USA Council, which shall be the sole judge of cause, and which shall represent the final decision of the Association.

SECTION F. Vacancies:

1. A vacancy shall be deemed to occur when any elected Officer of the Association shall have resigned, been removed from office, lost membership in the Association, or become otherwise ineligible for office as provided in this Constitution. A vacancy shall also be deemed to occur if a new Office has been added to the Council through a constitutional amendment.
2. In the event such a vacancy occurs prior to the midpoint of the term of office, said vacancy shall be filled by a special election no later than twenty eight (28) days after the USA Council has been notified that the vacancy exists. Candidates for the vacancy must have been qualified for the office, as delineated in this Constitution, at the time of the previous Officer's election.
3. If any portion of the twenty eight (28) days falls during finals week of Spring Quarter, finals week of Fall Quarter or during the summer break, a special election will not be held during the Summer break or the Winter break. An Interim Officer may be appointed by a majority vote of the present and voting members of the Council, following the conduction of open interviews and the nomination by the President.
4. In the event such a vacancy occurs after the midpoint of the term of office, said vacancy shall be filled after open interviews, by appointment of a majority of the present and voting members of the Council, upon nomination of the President of

the Association, no later than twenty one (21) days after the Council has been notified that the vacancy exists.

5. In the event that a vacancy occurs in the Presidency after the midpoint of the term of office, the order of succession shall be in the order of listing of the Officers of the Association in Article II, Section C,1. If the succession reaches the General Representatives, the order shall be determined by the greater number of votes received in the final election of the General Election. The vacancy left by the officer who has ascended to the Presidency shall be filled after open interviews, by appointment of a majority of the present and voting members of the Council, upon nomination of the President of the Association, no later than twenty one (21) days after the ascendancy of the new President.

SECTION G. Compensation: The Officers of the Association shall receive a compensation for their services as stipulated in the Bylaws.

ARTICLE IV. NON-ELECTED MEMBERS OF COUNCIL

SECTION A. Appointed Members of Council:

1. The Administrative Representative
 - a. Shall be a member of the Administration of the University of California Los Angeles, and shall represent the Administration on the USA Council, and conversely serve as a representative of Council to the Administration.
 - b. Shall be selected by the Chancellor.
2. The Alumni Representative
 - a. Shall be a member of the Alumni Association of the University of California Los Angeles, and shall represent the Alumni on the USA Council, and conversely serve as a representative of the Council to the Alumni Association.
 - b. Shall be selected by the Executive Council of the UCLA Alumni Association.
3. The Faculty Representative
 - a. Shall be a member of the Los Angeles Division of the Academic Senate of the University of California and shall represent the Faculty on the USA Council, and conversely serve as a representative of the Council to the Faculty.
 - b. Shall be selected by the Academic Senate as provided in that body's procedures.
4. Seating Appointed Members of Council

Appointed members of Council shall be seated as stipulated in the Council Bylaws.

SECTION B. Ex-Officio Members of Council:

1. The Executive Director of ASUCLA
 - a. Shall serve as liaison between ASUCLA Services and Enterprises and the USA Council, provide the Council with information covering ASUCLA administration, and serve as the USAC historian.
 - b. Shall be selected by the ASUCLA Board of Directors.

2. The Finance Committee Chair
 - a. Shall be the representative of the Finance Committee to the USA Council, and shall advise the Council on all financial matters as delineated in the Bylaws and as delegated by Council.
 - b. Shall be appointed by the President of the Association subject to Council Approval.

ARTICLE V. THE EXECUTIVE BRANCH

SECTION A. Purpose: The President shall carry out all executive functions of the Association except those delegated by the President to the Internal Vice President.

1. Presidential executive powers and responsibilities:
 - a. Shall be the chief executive officer of the Association.
 - b. Shall be a member of the ASUCLA Board of Directors and Communications Board, or designate a representative in his/her stead to either or both bodies.
 - c. Shall be a member ex-officio of all commissions, subordinate organizations, and committees of the Association.
 - d. Shall appoint and remove officers and individual members of committees, boards, and agencies in accordance with this Constitution and the Bylaws, subject to Council approval.
 - e. Shall have the power to require in writing the opinion or report of any administrative or student agency of the Association as it pertains to goals, purposes, and results of said agency.
2. Presidential veto power
 - a. Shall have the power of veto over all Association budgets or any section(s) thereof, subject to override by two-thirds vote of the USA Council.
3. Internal Vice Presidential executive duties and responsibilities:
 - a. Shall be the assistant to the President for all executive tasks.
 - b. Shall serve at the request of the President as official representative on any commission, committee, or Association.
 - c. Shall serve at the request of the President as official representative on any University related committee or organization.

ARTICLE VI. U.S.A. JUDICIAL BOARD

SECTION A. Purpose: The USA Judicial Board shall exist as the judicial branch of the Association.

SECTION B. Jurisdiction:

1. The Judicial Board shall rule upon the Constitutionality of legislation and official actions of elected or appointed officials at the request of the Council or any other members of the Association.
2. The Judicial Board shall resolve any disputes related to the implementation and enforcement of the guiding documents of the Association.
3. The Judicial Board may also question, comment, or rule upon other matters at the request of the Council or any member of the Association.

4. The Judicial Board shall serve as a board of appeals to decisions of the Elections Board.
5. The Judicial Board shall have other powers and responsibilities as may be delegated to it by the Chancellor of the University of California Los Angeles.
6. The Judicial Board shall maintain a comprehensive record of every official ruling made. This record shall be housed with the USAC Historian.

SECTION C. Overrule: Concurrence of three fourths of the voting members of the USA Council shall be necessary to overrule any Judicial Board decision.

SECTION D. Composition:

1. The USA Judicial Board shall consist of seven justices who, once approved by the Council, shall serve on the Board for the duration of their tenure as UCLA undergraduate students in good standing, to a maximum of two years.
2. Whenever the Judicial Board has fewer than seven members, the President of the Association shall nominate justices for approval by two-thirds of the voting members of the Council.
3. Any Justice may be removed from the Judicial Board after hearing and for cause upon three-fourths concurrence of the voting members of the Council.

ARTICLE VII. ASUCLA BOARD OF DIRECTORS

SECTION A. Authority: The Board of Directors of the Associated Students of the University of California Los Angeles, shall have full control of all activities of the Associated Students directly or indirectly involving business management, or the receipt and expenditure of funds.

SECTION B. Undergraduate Members:

1. The Undergraduate members of the Board of Directors shall be appointed by the President of the Association, subject to the approval of the USA Council.
2. Undergraduate members of the Board of Directors represent the collective interests of the students of the Undergraduate Student Body. Therefore, they shall regularly seek the opinion of the student body as interpreted by the USA Council regarding issues before their committees and communicate that opinion before the Board and its Committees.

ARTICLE VIII. COMMUNICATIONS BOARD

SECTION A. Responsibility: The ASUCLA Communications Board shall be responsible for ASUCLA publications and the radio station as delineated in the USA Bylaws and in the Communications Board Constitution.

SECTION B. Undergraduate Members: The Undergraduate members of the Communications Board shall be nominated by the President for Council approval, in accordance with the Communications Board Constitution.

SECTION C. Constitution: The USA Council shall have jurisdiction over the Communications Board Constitution and its changes.

ARTICLE IX. ELECTIONS

SECTION A. Voting privileges: All members of the Association who have not forfeited the privileges of membership by infraction of any rule or regulation of the Association as determined by a hearing before the USA Council shall be entitled to vote by secret ballot at any election of the Association.

SECTION B. Elections Board

1. The USA Elections Board shall be responsible for the impartial administration of all elections of the Association in accordance with the provisions of this Constitution and Bylaws.
2. The Chair of the Elections Board shall be nominated by the President for appointment by the Council. The Chair shall nominate other members of the Elections Board, for Council approval.
3. The Elections Board shall report in writing to the Council concerning the conduct of elections and shall propose amendments to the Election Code.
4. The Elections Board Chair shall certify, prior to the installation of the new Council, the candidates elected.
5. The Elections Board shall report the validity of all signatures on any petition to the President of the Association.

SECTION C. Referendum: The USA Council may submit proposed legislation to a vote of the Association upon at least 15 days notice. A majority of all votes cast shall be sufficient to pass such legislation.

SECTION D. Initiative:

1. Initiatives may be presented to the USA Council by any member of the Association, in the form of a petition bearing the signatures of 10 percent of the members of the Association requesting specific legislation upon matters within the Association's authority.
2. Upon determination of the validity of the signatures the Council must either pass such legislation or submit it to a vote of the Association within 15 days of the presentation of petition.
3. A majority of all votes cast shall be sufficient to pass such legislation.
4. Initiative measures approved by popular vote may not be amended in whole or in part by the Council in office at the time the measures are so approved.

SECTION E. Recall:

1. An election for the recall of any elected Officer or the President of the Association shall be called upon presentation to the President of the Association a petition bearing the signature of 10 percent of the members of the Association, and containing a specific statement of the grounds for removal.
2. Upon determination of the validity of the signatures, the Council shall call a special election of the Association within 15 days.
3. A recall movement must register with the USA Council and Elections Board Chair. The necessary signatures must be presented to the President of the Association within 30 days of the date of registration.
4. A two-thirds majority of all votes cast shall constitute a legal removal from office.

ARTICLE X. BYLAWS

The USA Council shall propose and adopt amendments to the By-Laws of the Association as it shall deem necessary, by concurrence of two-thirds of the voting members of the Council.

ARTICLE XI. AMENDMENTS

SECTION A. Proposal:

1. The President of the Association shall appoint, with the approval of the Council, a Constitutional Review Committee to consider and recommend to the Council amendments to this Constitution. Such amendments may be proposed to the Association for ratification following their approval by two-thirds of the voting members of the Council.
2. Amendments may also be proposed by student petition to the President of the Association. Such petition must be signed by at least 15 percent of the Association's members. The validity of the signatures must be determined at least seven days prior to the submission of the proposed amendment(s) for ratification by the Association.

SECTION B. Ratification of Proposed Amendments:

1. The USA Council shall call a Constitutional Election within 15 days following the submission of a proposed amendment by student petition.
2. Amendments proposed by the USA Council shall be submitted to the Association for ratification during the next major election, unless a special election is approved by the Council.
3. Two-thirds of those members of the Association voting on a proposed amendment shall constitute ratification.
4. Proposed amendments shall take effect immediately upon their ratification by the Association unless otherwise specified.
5. Notice of the election and a complete statement of the proposed Constitutional amendment shall be published in the campus newspaper at least one week prior to the election.

SECTION C. Restriction: Amendments to this Constitution may not be proposed either by the Council or by student petition, or ratified by the Association, during a summer term or quarter.

ARTICLE XII. ENABLING ACT

This Constitution shall take effect upon verification by the Elections Board that it has been approved by two-thirds of those students voting in the Constitutional Election, and upon election of the officers listed in Article II, Section C, 1.

Constitution last amended May, 2021

N.B.: The Constitution was corrected by the Undergraduate Students Association Council in an action taken at the April 25, 2006 Council meeting. At that meeting, Council approved by a unanimous vote of 12-0-0 that the Constitution would be retyped to restore to its rightful place the information regarding the vote required to amend the Bylaws which had been mistakenly omitted from the Constitution when it was retyped in 1984 to reflect changes that had been made to the Constitution in 1982.