AGENDA  
UNDERGRADUATE STUDENTS ASSOCIATION COUNCIL  
May 28, 2024  
7 PM PST  
Zoom: https://ucla.zoom.us/j/98686577744?pwd=Zm5TeGNIVG5PcTMxQ3MzckN1Z01XZz09  
Password: 245694

- Officers are sworn in by the Judicial Board.

I. Call to Order  
- Adam calls the meeting to order at 7:09pm.

A. Signing of the Attendance Sheet  
- Signed via google docs

II. Approval of Agenda*  
- Add Special Presentation on ARC Training  
- Strike ASRF Allocations  
- Strike TGMF Allocations  
- Strike USA/BOD Allocations  
- Strike ARC Allocations  
- Add CommUnity Fund Allocations  
- Strike BAG Allocations  
- Strike GROWS Allocations  
- Strike SWC Programming Fund Allocations  
- Strike Capital Contingency

- Alicia moves to approve the agenda as amended, Javier seconds.  
- By vote of 14-0-0, the motion passes and the agenda is approved as amended.

III. Approval of the Minutes*  
- No minutes to approve this week.

IV. Public Comment  
- Branden Bohrnsen: “Hi my name is Branden, I am the vice chair of the student fee advisory committee. I noticed that there is a bunch of new officers so just to recap, we oversee the distribution of the student services fee. We directly advise the chancellor on it and he accepts the vast majority of our requests so it is a very influential position. This year we have been trying to get in closer contact with USAC so I hope this continues throughout next year. The reason that I joined is because we are doing a survey on the instructional enhancement initiatives fee which is essentially the technology fee at UCLA. We would like to study students’ awareness about the fee and also whether they think that it is being allocated to things that affect them as students. We decided to run a survey hosted on our Instagram account. There is a $50 giveaway that is attached for participating in the survey and you will be automatically entered into it by filling it out. I would also like to request that all USAC accounts if possible could perhaps repost the survey. We have it permanently linked on our page.”

- Public comment is closed at 7:16pm.

V. Funding  
A. Capital Contingency*  
  - Requested: $15,964.00
  - Recommended: $4,294.33 for 13 non USAC entities and 1 USAC entity
- Alicia moves to approve $4,294.33, Tommy seconds.
- By vote of 13-0-0, the motion passes and Contingency Programming is approved for this week.

C. SFS Allocations\#
   - Allocation: $330.93 for 1 USAC entity
   - No opposition, passes as a consent item.

D. SWC Programming Fund Allocations\#

E. Brain Advocacy Grant Allocations\#
   - Nuñez-Verdugo

F. Grassroots Organizers for Working Students Grant Allocations\#
   - Nuñez-Verdugo

G. ASRF Allocations\#  
   - Espino

H. AAC Travel Mini-Grant Allocations\#  
   - Espino

I. ARC Allocations\#  
   - Verdugo

J. Community Fund Allocations\#  
   - Allocation: 6,000 to 3 non USAC entities  
   - No opposition, passes as a consent item.

K. TGIF  

L. USA/BOD Allocations*  
   - Morrone

VI. Special Presentation
   A. Training on ARC Presentation  
      - Law

      I. What is a USAC Presentation?
         - A. Sits on various committees and bodies in the university
         - B. Varying levels of power
         - C. Can be appointed by select offices, can all be found on Appointment Master Sheet

      II. Why be a USAC appointment?
         - A. Student Input: Advice on student opinion and advocacy, Academic Senate, UCOD, CSC, SFAC, SHAC
         - B. Student Involvement: direct action and power, directly influencing students lives and making decisions.

      III. Appointments Review Committee (ARC)
         - A. Chaired by the IVP by the bylaws
         - B. Three councilmembers
         - C. Time commitment is mostly in the summer/fall
         - D. Must be PUNCTUAL and DEPENDABLE

      IV. Types of Appointments
         - A. Action: must go through an ARC interview, must attend a USAC meeting, must be voted on by USAC council
         - B. Consent: must be voted on by ARC, ARC interview optional (depends on ARC)
         - C. Must be approved by council, asks for no opposition

      V. Appointments Timeline
         - A. After the USAC elections, appointment applications are open for the next term.
         - B. Application deadlines may vary. Look at bylaws and get in contact with committee chairs.

VII. Appointments

VIII. Officer Reports
   A. President  
      - Meeting with Vice Chancellors and Administration during Kerckhoff Protest
         - Along with outgoing EVP Eva and FAC Nilaya, met with:
         -   - Monroe Gorden, Vice Chancellor of Student Affairs
         -   - Michael Beck, Administrative Vice Chancellor
         -   - Suzanne Seplow, Assistant Vice Chancellor for Student Development & Health
- Kayleigh MacPherson, Assistant Vice Chancellor for Student Affairs Administration
  - Discussed the possibility of granting amnesty to the protestors to facilitate good faith negotiations.
  - Addressed the student conduct process for those who were arrested.
- Semi-Weekly Check-In with Administration, Thursday
  - Attended the semi-weekly check-in with the administration on Thursday.
  - Key attendees included
    - Mick Deluca, Assistant Vice Chancellor for Campus Life
    - Suzanne Seplow, Assistant Vice Chancellor for Student Development & Health
  - Discussion points
    - Follow-up on requests for leniency to the Academic Senate.
    - Coordination with Michael Beck, pending since the previous day.
    - Monroe Gorden will communicate the decision on amnesty to the Chancellor’s Office.
    - Ensuring the safety of Black and Brown students, noting the presence of "only" 80 security personnel.
    - The first arrest of counter-protestors from 4/30 was made using CNN footage.
    - Exploring UCLA's involvement in communicating with the DA regarding those already arrested.
- Middle Eastern Student Association End of Year Gala
  - Attended the gala, celebrating the achievements and contributions of Middle Eastern students.
- Meeting on South Bay Leadership Retreat
  - Met with Lorrie, Jonathan, Orlando, Javier, and Josh
  - Discussed the retreat's itinerary, administrative involvement, living arrangements, and leadership workshops.
- Transition Tasks and Administrative Duties
  - Completed required trainings and administrative tasks.
  - Awaiting transition documents to proceed with further tasks.
- Office Structure and Hiring
  - Began working on the office structure.
  - Hired a Chief of Staff and will be sending out officer applications soon.
- Middle Eastern Coalition Meeting
  - Hosted the first Middle Eastern Coalition meeting with over 20 student leaders from Middle Eastern clubs and about 10 USAC officers.
  - More information to be shared soon.
- Semi-Weekly Check-In with Administration, Tuesday (Pending Update)
  - Met with administration for the semi-weekly check-in (details to be updated).
- Meeting with Jonathan (Pending Update)
  - Met with Jonathan (details to be updated)
- Food Distribution with TSR Mona and ISR Tamim:
  - Distributed excess food from an event to the homeless population in Westwood.
  - Engaged with individuals to discuss their struggles and ideas.
- ASUCLA Board of Directors Applications
  - Reviewed all applications.
  - Met with potential appointees for the ASUCLA Board of Directors.
  - Sent two applications to ARC to be interviewed.
- Meeting with Student Protesters
  - Discussed their objectives and demands from the administration.
- Meeting with USC Student Government Executives
  - Along with Javier and Josh, discussed potential collaboration routes with USC Student Government Executives.
  - Topics included:
    - Seeking legal amnesty for students wrongfully arrested while protesting for university divestment from Israeli apartheid
- Continuing efforts to understand mental health support provisions for students, with an emphasis on BIPOC students.
B. **Internal Vice President**

**ARC**
- ARC will be appointed at today’s meeting, we will be conducting our first round of interviews this week to get the ASUCLA Board of Directors appointed into their positions by next meeting

**Office**
- Executive and Director staff applications are open! I am also looking for a campus safety alliance vice chair. I encourage everyone to re-post each other’s graphics. I will also be working on re-launching our USAC wide account so there’s a central place UCLA students can access information
- Our supporting student needs committee and executive team is finalizing allocations for our Housing Relief Fund, to be distributed soon
- Our events team will be hosting a finals de-stress event during week 10, it’ll be a build your own boba social on brinwalk
- Our office is also planning our last social of the year as we wrap things up
- Met with Adam and Javi and USC’s exec team to establish a connection between our two student governments

C. **External Vice President**

Nuñez-Verdugo

- Appointed Chiefs of Staff – External Affairs, Internal Affairs, Operations
  - Preliminary planning doc for the rest of Spring and Summer 2024 has been made and shared with them
- Had my transition meeting with Eva, tea was spilled
- Had my 1:1 with ASUCLA Staff :) got some helpful tips for planning and hiring
- PSE monroe meeting notes
  - PSE - Palestine Solidarity Encampment(s)
    - Looking into discussions with Academic Senate for academic leniency, impacted courses, and drops
    - Waiting to meet with Rick Braziel, the new AVC of Campus Safety, on his campus safety model and how it is disproportionately targeting/harming Black and Muslim students…
- Met with USC Student Government Executives with Adam (President) and Josh (Internal VP) to discuss multiple potential routes for future collaboration
  - Seeking legal amnesty for students wrongfully arrested while protesting for university divestment from Israeli apartheid and the ongoing genocide of Palestinians
  - Continuing my own work to look at what LA County intends to provide to students in terms of mental health support
    - Emphasis on providing adequate support and resources for BIPOC students
- Attended the inaugural meeting of the Middle Eastern Coalition with other USAC officers
  - Offered EVPs support in their long term goals of being in the MO Coalition and meeting with UC Office of the President to strengthen representation, access and retention efforts
- Working with representatives of Students for Justice in Palestine and other relevant UC Divest Coalition organizations in order to offer support to students who received letters from the Office of Student Conduct and/or are facing legal troubles as a result of this administration’s handling of the PSE
  - Advertised and are currently in the works of rescheduling our phone banking to local/state representatives in favor of full amnesty for students that were wrongfully arrested
- UC Students Association had their final board meeting of the 2023-24 academic year
  - Celebrating our Racial Justice Now Coordinator, Thyra, for introducing 5 unique resolutions regarding transfer mental health and academic reparations for black students to ensure academic success
  - [Link to agenda](#)
- Staff Applications are out this Friday 05/31! Will be publicizing a teaser Encourage folks to apply!
  - Proud to announce new positions
    - Directors of Access and Retention + Director of Community Relations
    - Black Student Affairs & Mother Organization Liaisons
  - Apps close the week after finals (06/22)
  - Interviews happening during the summer

**MEDIA**
- Gene Block Congressional Hearing Recap & Call to Action ([link](#))
- Transparency Report About Our Advocacy In Supporting PSE ([link](#))
TO BE DONE
- Set to meet with Eva (outgoing EVP) and Carmen Zambrano (Asst Director of UCLA Government & Community Relations) to establish a better working relationship between our two offices
- Conduct outreach and continue writing a resolution to institutionalize a BIPOC retention program spotlight/appreciation week…more details soon
- Aid in securing a meeting between Chancellor (Genocide) Block and student organizers
- Contact the HSI committee in the Chancellor’s Office about sitting in for the next academic year and offering EVPs support in their advocacy efforts at the state/federal/UC-wide level

D. **General Representative 1**

**Bollo**
- Thrilled to begin my term as General Representative 1 :)
- I look forward to working alongside you to represent our nearly 33,000 undergraduate population, especially those who have been historically underrepresented by USAC and administration. I am honored to be part of a USAC that has a significant number of Latiné, LGBTQ+, and first-generation students, as well as members of other underrepresented communities. I can't wait to lead and co-program with all of you in any shape or form. As General Representative, I look forward to engaging and supporting Latiné, Indigenous, Black students, and other students of color, amplifying their voices. I and many of you are committed to seeing UCLA transition into an HSI (Hispanic-Serving Institution) that serves students, not profit, addressing basic needs and food insecurities, and supporting our student workers, and so much more!
- Opening Director + Staff applications this week!
  - Please forward me any of your offices’ applications, so I can share within my network
- Previous GR1 information has been provided, excited to begin social media engagement + promotion.

E. **General Representative 2**

**Contreras**
- Overall Office
  - Office of Gen Rep 2 Staff Applications will be launching soon!
    - Will be launched on our socials
- Specific Initiatives
  - Resources First:
    - 
  - Bruin Balance:
  - 
- UCLA Forward:

F. **General Representative 3**

**Ramsey**
- Very excited to start as General Representative 3!
- Congratulations to everyone on their new positions; this will be a great year!
- I will spend this week learning more about the internals of USAC and how my platforms and other initiatives will be achieved. After that, I’ll develop the structure of my office, and send out executive board applications soon after. I’ll keep all of you updated.
- My platforms are: Affordability Advocacy, Strengthening Career Support, Simple/Accessible Summer Storage, Expanding Meal Plans, and Improving USAC Accessibility. I’ll provide updates on the progress of each of these platforms throughout the next year.
- Throughout the beginning of my term, my office will work to list out student groups and communities that stand to benefit from or be affected by my platforms and initiatives, to make sure we’re best serving our student community.
- I’m very open to and excited about collaborating with other offices throughout the next year!

G. **Academic Affairs Commissioner**

**Espino**
- Participated in the inaugural meeting of the Middle Eastern Coalition alongside fellow USAC officers.
- Completed Module Set 1 of the mandated training, which included: Robert’s Rules of Order, Payroll and Hiring, and ASUCLA Nuts & Bolts.
- Addressed the current AAC interns, providing an overview of USAC, sharing my personal journey within the AAC and student government, and offering insights into my experiences as a new councilmember to date.
- Rendezvoused with Sujana to discuss the state of the Commission and transitory items
- Rendezvoused with Jonathan, GSS to discuss the office, objectives, etcetera
- Attended USAC Shadowing Day last Tuesday
- Completed required headshots
- Sent an introductory email to my designated Sole Advisor: Melissa Veluz-Abraham
- The applications for the Executive Board and Directorship will be released tomorrow.

H. **Campus Events Commission**

- Hi all! So excited for this year!
- Been meeting with Mason Miller to discuss my transition into this role
  - Going over successes and failures from this year to improve for next year
- **Short Takes Student Film Festival**
  - June 3
  - Kerckhoff Grand Salon
  - Incredible host and guest judges – TBA!
- Chosen my director team for next year – amazing group of new and returning CEC leaders!
  - Meeting with all of them this week to begin discussing goals and plans for the upcoming year
- Meeting with Alicia on Thursday to begin talking Bruin Bash planning and setting community guidelines

I. **Community Service Commissioner**

- Last Friday, CSC hosted a successful **Service Impact Summit 2024**!
  - A celebration of the work of service organizations and individuals and a chance for students to celebrate their best practices, accomplishments, and passion for community service
  - Over 150 attendees, 8 student-led workshops, and 30 showcase presenters
  - Recognized Robert S. Michaels recipients and presented other SIS specific awards to various service groups and community engaged researchers
    - Thank you Jonathan for presenting awards & judging!
  - Shoutout to all CSC staff for making this event come to life, especially the External Programs, Lead Director of Programming, Interns, Outgoing/Incoming Exec, Outreach, and Marketing
- Hosted the last **General Meeting** of the year with all CSC projects last Wednesday
  - Created a feedback form to see how CSC can best support them next year, the most important resources they received, and how we can improve
  - Assistant Commissioner sent out a form to current CSC projects to see if they would like to return as a project
- **Hiring all 2024-2025 Directors/Staff** ([tinyurl.com/cscapp2425](http://tinyurl.com/cscapp2425))
  - Applications close TOMORROW at 5pm
  - Conducting interviews on a rolling basis with new Chief of Staff, Assistant Commissioner, and Chief of Programming
  - Ensuring smooth transitions
    - Checking in with all current directors to ensure they complete a detailed transition document and encouraging letter of advice to their successor(s)
    - Transition meeting with old and new staff during week 10 to facilitate a smooth handoff and welcome new members into the CSC family!
- Attended 1:1 with Jonathan today and finished transitions with Chia Ying last week
- Attended the inaugural Middle East Coalition meeting last Friday

J. **Cultural Affairs Commissioner**

- Applications for CAC staff have closed and I am conducting around 25 interviews this week
- Created a bylaw change and am introducing it today
- Reached out to Robbie / CEC on conducting our first introduction meeting and thereafter we will meet with administrators before finals hopefully.
- Working out director stipends
- Awaiting invoices from ASUCLA and finalizing our budget before we decide to freeze any funding
- Working on how to support UAW 4811 and giving resources to support their strike
- Planning a small graduation ceremony/dinner for CAC directors that are graduating for Thursday 5/30
- Meeting with Jessica next week to discuss questions on bylaws after meeting with Fernando today
- Submitting merch orders before the school year ends so that we are ready for next year’s programming and promotion

K. Facilities Commissioner  
- Sustainable Moveout Events: 6/6, 6/8, and 6/13 on the Hill to promote on-campus resources to donate or recycle household goods during move out

L. Financial Supports Commissioner  
- Began restructuring FSC to more efficiently complete our goals and projects
  - New director titles
  - Each director gets one major project to complete throughout the year
  - Creating smaller, more manageable goals each quarter for stepping stones to the larger project goal
- Talked with current FSC directors & staff about rehiring
- Planned a meeting with outgoing commissioner to better understand FSC and USAC
  - What went wrong with FSC, what went right
  - Best ways to move forward into next school year
- Met with Fernando SGS to go over my platforms
  - Will be setting up FROB (financial review oversight board) this year
    - Fall quarter:
      - setting up FROB, appointments, understanding what FROB is and how it should be run
    - Spring/Winter quarters:
      - pushing for financial transparency, running audits

M. Student Wellness Commissioner  
- Commissioner Updates
  - As we are currently going through our internal transition, I have and am continuing to meet with the current Commissioner to help me transition
    - Had my 1:1 with Jonathan today
  - Currently Hiring all of our 24-25 SWC Executive Board Staff!
    - https://tinyurl.com/applySWC24-25
    - Please encourage people to apply!
  - Applications are due Sunday, June 9th at 11:59pm
  - Will be conducting interviews on a rolling basis with new Assistant Commissioner and Chief of Staff
  - Excited to share that after speaking with current directors, the DiverSWC committee will be moving to become two roles on the executive board, both internal and external
  - DiverSWC coordinators to integrate an identity-informed approach to health and wellness by fostering relationships with Mother Organizations on campus and growing committee collaboration with cultural and other identity-based organizations/centers on campus
  - Last Friday, I attended the first meeting of the Middle Eastern Coalition with other USAC officers
- Transition Preparation
  - Current SWC board are working on transition documents to submit including responsibilities of the role and guidance for their successor
  - To ensure a smooth transition, each new SWC staff member will be required to meet with the current person in the position to go through their document
- SWC Events and Updates
  - Today we held our last general meeting of the quarter!
    - Finished our SWC Committee Recaps for Spring Quarter
- Body Image Task Force is holding Scale Smash event June 3rd in Bruin Plaza, 3:30pm-5:30pm
- Reproductive health product distribution event taking place next week for our surplus supplies from the events were canceled this quarter
- Next week during week 10 is our open welcome meeting to incoming board members!

N. **Transfer Student Representative**
   Tavassoli
   - Met with Fernando: learned more about the role and how I can utilize the position and the office to achieve platforms effectively
   - Attended Middle East Coalition (MEC) meeting: met with student leaders of cultural student orgs from SWANA region and listened to a presentation regarding the development of this new coalition, its structure, goals, vision, etc. and discussion. Brought up input re: the term “Middle East” and the possibility of using a different more centered term (such as SWANA vs. ME) due to general notes regarding the importance of language.
   - In communications with outgoing TSR: received internal office by-laws to assist in setting up office format for the year, discussed director positions and what was successful and what can improve in the upcoming term, received Instagram log-ins and email log-ins.
   - CoS and Director Applications: Internally appointed 1 director and 1 chief of staff (CoS), met with my CoS over zoom to discuss directors, committees, and goals for each role, applications should go out
   - Important discussion point throughout my time so far: how to get transfers more involved in USAC? (e.g. making USAC accessible and appealing)

O. **International Student Representative**
   Ahmad
   - Outreach to Cultural Clubs and International Identity Groups:
     - Communicated glad tidings and office visions.
     - Sought feedback to support the diverse groups.
   - Meeting with Student Government Services:
     - Met with Fernando to understand office procedures.
     - Discussed the roadmap for the office for the current year.
   - Office of International Student Representative Director Applications:
     - Worked on the Application Guidelines for the Director Positions in the office
     - **Application Guidelines**
     - **Application Form**
     - Applications released on Friday, May 24th, 2024
     - Please publicize
   - Worked on USAC Appointments for Committee on International Education and Legislative Council.
     - Flyer (Please Share)
   - Middle Eastern Coalition Meeting:
     - **Notes**
   - Scheduled a meeting with the Dashew Center to discuss about future collaborations
   - Discussed with the incumbent ISR about the roles, responsibilities and director positions.
   - Received and reviewed the transition documents

P. **Administrative Representatives**
   Luna, Alexander, Moran, Klimoski, Wisner
   - Orlando: “Congrats again on your first full meeting and your inauguration. Quick update, this weekend is the Student Leadership Retreat. The agenda has been in flux and we have been in discussion and we are moving things around. We are being student initiated and student led and we are hoping to have that by tomorrow.”
   - Jessica: “I look forward to meeting those of you who I have not met yet. I am really excited to learn about your platforms and the initiatives that you want to work on. We will be helping you through all of that. My office is next to Jonathan and Fernando. Req form update and deadline for this year. Next Friday, week 10 is the req deadline for any activities that have happened this year. So if you have a funding body please make
sure that you are notifying your groups that you are allocating to in the next couple weeks that their deadline will be June 15th.”

- Lori: “I emailed you all for the day that you have for Bruin Plaza to recruit for appointments. Shout out to Josh and Chris who signed up before this meeting. If you can’t come, send someone from your office. Another helpful tip is that if you cannot hire everyone who wants to be in your office, tell them to make an appointment.”

- Jonathan: “You all have been added into the workflow system which is how we do all of the appointment applications. This is how we do the eligibility check for the applicants. Please take a second to see if you have access. The people who end up on ARC will have different access and we will help with that. Also BOD appointment deadlines are next Tuesday. Also try to get all of your appointments done by the start of the fall quarter. Transition information was shared by Emily in our office, please let me know if you did not get this. Make sure to have your officer documents done each week by the meeting because we collect those.”

IX. Old Business
X. New Business
A. Discussion on Appointments and Committees
   - Appointments Review Committee:
     1. Josh (Chair)
     2. Mona
     3. GR1
   - Constitutional Review Committee:
     1. Josh
     2. Alicia
     3. Javier
     4. Chiara
     5. ISR
   - Budget Review Committee
     1. Carolyn
     2. Nico
     3. Alexandra
   - Appointment Search Committee:
     1. Cris
     2. Chris

B. Announcement on Agenda Rules and Officer Reports
   - Josh: “Thank you to all 15 of you for sending in your officer templates before I sent out the agenda. So just a reminder, please fill out your officer report before every single meeting because we will be presenting our officer reports every Tuesday. If you have any changes or additions to the agenda please get it to me no later than 12pm on Fridays.”

C. Article VII By-Law Change
   - Tabled until next week.

XI. Adjournment
   - Adam adjourns the meeting at 8:33pm.

Good and Welfare;

* Indicates Action Item
# Indicates Consent Item
@Indicates Executive Session Item