

Introduction

Jamestown Reformed Church is a multi-generational, Truth-seeking, community-based church located in a rapidly growing area in West Michigan. The lead pastor at JRC will walk in Christian integrity, live in the Word, and be invested in prayer. This person shall fulfill a God-given call of the Gospel Ministry to the people of Jamestown Reformed Church and the Jamestown area in full commitment to Jesus Christ and the Word of God.

JRC Mission: A community of Truth-Seekers inviting you to join our journey to pursue Jesus.

Major Responsibilities

1. Worship/Preaching – Lead worship services, providing biblical teaching and preaching
 - a. The lead pastor should dedicate significant and meaningful time each week to study and prayer.
 - b. Apart from scheduled vacation and educational leave, the lead pastor's presence is crucial for JRC worship, including special services and events. Any exceptions must be approved by the Consistory.
 - c. Oversight and development of all Sunday and Consistory-approved special worship services, in conjunction with the Worship Team and paid or unpaid staff
 - d. Administer the sacraments
2. Pastoral Care – Oversee the provision of pastoral care to the congregation and community members
 - a. The lead pastor at JRC plays a crucial role in pastoral care, working alongside the elders to ensure that all members, adherents, and families within the JRC community receive regular pastoral support. Special focus is given to individuals in hospitals, those requiring follow-up care, shut-ins, and residents in care facilities.
 - b. With assistance from the elders, the lead pastor will ensure that communion is brought to those who have been unable to participate in the congregation's communion celebrations.
 - c. The lead pastor will ensure that there are opportunities to meet with people who are seeking counseling.
 - d. The lead pastor at JRC is expected to uphold harmony within the church, maintain confidentiality in sensitive matters, and demonstrate professionalism in all interactions.
3. Vision/Mission – The lead pastor of JRC is the main executor of the Vision/Mission chosen by the Consistory.
 - a. Support the development and implementation of disciple-making strategies that will effectively lead and equip JRC to connect with and draw our neighbors, family and friends into the kingdom.
4. Administration/Staff – Facilitate the day-to-day functions of the church

- a. The lead pastor of JRC will serve as the president of the Consistory, and will serve as the chairperson of the meetings of elders, Consistory, congregation and staff.
 - b. As a member of the Executive Committee, the lead pastor will work to prepare agendas and execute the will of the Consistory in an appropriate manner.
 - c. Provide support and advice as requested to all Ministry Teams
 - d. The lead pastor and elders will maintain the church's membership records.
 - e. The lead pastor will keep regular office hours at the church.
5. Education – Provide support and advice as required to the Education Committee
- a. Assist in the development and leading of Adult Sunday School and Adult Discipleship programs
 - b. Coordinate and lead new members' classes as needed

Qualifications

- First and foremost, this person must demonstrate a personal relationship with Jesus Christ.
- Advanced Theological Training (M.Div. or higher) is preferred
- Ordained or ordainable as a Minister of the Gospel
- Previous experience in pastoral ministry, preferably in a similar church setting
- Experience in Pastoral roles preferred
- Ability to connect with and care for a church congregation
- Exhibits both a healthy ego and a humble spirit
- Willingness to work collaboratively, fostering open communication, with church leadership and members
- Demonstrates a passion for spiritual growth and discipleship within the church community
- Strong administrative leadership skills; facilitating day-to-day church operations
- Must exhibit appropriate Christian ethical and moral boundaries, as expressed in Galatians 5:16-26, in their relationships with others within and outside of Jamestown Reformed Church

Direct Reporting and Accountability

- Directly accountable to the Executive Team and indirectly to the Consistory
- A performance review will be done annually by the Executive Team based upon previously approved job description expectations, performance standards, and goals.
- A competitive salary and compensation package will be offered, commensurate with experience.