



MELROSE EVENTS

Our

WEDDING

PLANNER



MELROSE EVENTS

WEDDING CHECKLIST

planning

12 MONTHS BEFORE

- ☐ MAKE A GUEST LIST
- ☐ DECIDE ON STYLE AND THEME
- ☐ CHOOSE A BRIDAL PARTY
- ☐ BOOK A VENUE
- ☐ HIRE PHOTOGRAPHER
- ☐ HIRE BAND AND DJ
- ☐ WEDDING DRESS SHOPPING

9 MONTHS BEFORE

- ☐ SELECT CATERER
- ☐ SELECT INVITATIONS
- ☐ BRIDESMAID DRESSES
- ☐ BOOK FLOWERS
- ☐ WEDDING WEBSITE
- ☐ ORDER INVITATIONS

6 MONTHS BEFORE

- ☐ CHOOSE WEDDING RINGS
- ☐ BOOK HONEYMOON
- ☐ SCHEDULE WEDDING SHOWER
- ☐ SEND INVITATIONS
- ☐ ORDER WEDDING CAKE

3 MONTHS BEFORE

- ☐ CREATE SEATING CHART
- ☐ CHOOSE GUEST FAVOURS
- ☐ MEET WITH THE OFFICIANT
- ☐ HAIR AND MAKEUP TRIAL
- ☐ BOOK TRANSPORT
- ☐ CHOOSE CEREMONY SONGS

1 MONTH BEFORE

- ☐ DRESS FITTING
- ☐ PICK UP THE MARRIAGE LICENSE
- ☐ WRITE WEDDING VOWS
- ☐ FINALIZE THE GUEST COUNT

1 WEEK BEFORE

- ☐ PRACTISE WEDDING VOWS
- ☐ MANI & PEDI
- ☐ FACIAL TREATMENT
- ☐ HAIR APPOINTMENT

AFTER THE WEDDING

- ☐ SEND THANK YOU CARDS
- ☐ SHARE PHOTOS

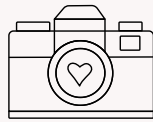




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WEDDING DETAILS

:00 AM/PM
PHOTO
SHOOT



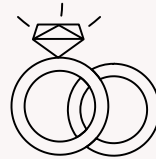
:00 AM/PM
ARRIVE AT
VENUE



:00 PM
FIRST
DANCE



:00 PM
DEPART
WEDDING



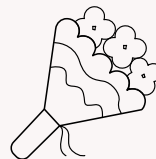
:00 AM/PM
WEDDING
CEREMONY



:00 AM/PM
WEDDING
BREAK



:00 PM
COCKTAIL
HOUR



:00 PM
THROW
BOUQUET

WEDDING DAY

Budget Planner

Wedding Budget

Groom's Family: Bride's Family: Groom & Bride:

Ceremony



	\$	
	\$	
	\$	
	\$	
	\$	

Reception



	\$	
	\$	
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Decorations



	\$	
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Wedding Attire



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	\$	

Other



	\$	
	\$	
	\$	
	\$	

Total Spent :

Remaining :



TASTING MENU

wedding



FOOD	NOTES	Y	N



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NOTES:



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CONNECT WITH OUR CLIENT SERVICES TEAM:



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