

T/S EDGE | e-Learning Buying Guide

ABOUT

TCS EDGE (EMPOWER | DISCOVER | GROW | EXCEL)

is brought to you by The Cee Suite, a M/WBE Certified Talent Management Consultancy.



Our learning programs are for individuals and organizations who want to promote social progress, champion equitable and inclusive workplaces and grow effective leaders. Each course introduces core concepts and frameworks, explores equity and inclusion strategies and practical workplace solutions, and includes activities, resources and quiz questions to test your understanding.



Ground your learning with foundational team building and DEI frameworks.



Apply

Practice skills and behaviors to support people management, hiring practices and more.



Disrupt

Develop strategies for building equity across social identities and lived experiences.

All courses are included with your membership. Complete courses to enhance your learning journey, and/or upgrade to our blended learning options to deepen development.

Learn more about The Cee Suite, LLC and the Program Authors and Contributors.

Watch the preview here.

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MICROLEARNING COURSES

DEI FOUNDATIONS

- Social Identities Power and Privilege, and Intersectionality
- Bias
- Psychological Safety
- Rethinking DEI

- 8 videos
- 5 downloadables, including Course Workbook
- 8 articles

DESIGNING FOR EQUITY

- Defining Equity
- Designing for Equity

- 2 videos
- 2 downloadables, including Course Workbook
- 2 articles

AUTHENTIC ALLYSHIP

- Allyship Defined
- Performative vs. Authentic Allyship
- Allyship in Action

- 3 videos
- 2 downloadables, including Course Workbook
- 4 articles

MICROAGGRESSIONS & BRAVE CONVERSATIONS

- Allyship Defined
- Performative vs. Authentic Allyship
- Allyship in Action

- 4 videos
- 4 downloadables and resources, including Course Workbook
- 6 articles

PITFALLS TO AVOID

Pitfalls to Avoid

1 video

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FULL LENGTH COURSE

INCLUSIVE HIRING & INTERVIEWER SKILLS

- **Defining Bias**
- Principles of Inclusive Interviewing
- Structured Interviews and **Questioning Techniques**
- Aligning Questions to the Job Related Criteria
- Using Your Interview Guide and STAR Method
- Wrapping Up the Interview
- Positive Signs and Red Flag **Indicators**
- **Evaluating Candidates and Making** Offers

- 9 videos
- 4 Articles
- 1 downloadable
- 3 articles

ENHANCE YOUR EXPERIENCE WITH BLENDED LEARNING

- Pair learning courses or modules with live sessions facilitated by The Cee Suite
- Live sessions include:
 - Recaps of key learnings
 - Facilitated exercises and processing discussions
 - 1:1 and group coaching
 - Team action planning
 - Open Q&A



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3 MEMBERSHIP OPPORTUNITIES







INDIVIDUAL MEMBERSHIP

 Unlimited access to our entire learning library, glossary, and resources for 1 year

\$725 per learner *

ENROLL NOW

*Payment plans available via Affirm, Afterpay or Klarna

TEAMS MEMBERSHIP

(5 - 20 Learners)

Everything for individuals, plus:

- Learner data and reports
- OPTIONAL ADD-ON *
- Blended learning options: add live Q&A and discussion forums led by expert DEI facilitators

\$250 per learner

<u>SIGN UP</u> in three easy steps!

ENTERPRISE MEMBERSHIP

(20+ Learners)

Everything for individuals and teams, plus:

- Unlimited user capacity
- Cohorts
- Dedicated support
- Custom learning pathways
- Certificate of completion

OPTIONAL ADD-ONS *

- Blended learning options
- Strategy alignment session with existing learning and DEI priorities
- Custom e-learning content is available

<u>CONTACT US</u> for a complimentary consultation





FREQUENTLY ASKED QUESTIONS (FAQs)

QUESTIONS

- 1. What is included in my TCS EDGE membership?
- 2. Do you offer blended learning (e-Learning paired with live, facilitated programs) options?
- 3. How can I access the course materials?
- 4. Can I access the course on my mobile device?
- 5. Is it possible to customize the course content for our organization?
- 6. Is it possible to start with an Individual or Teams plan and later upgrade?
- 7. How long does it take to complete the courses?
- 8. How long do I have access to the materials?
- 9. Can I access the course after I have completed it?
- 10. Can I download the course materials for offline access?
- 11. If someone leaves the company, can we swap out the seat/user email?
- 12. Can team members complete the course at their own pace, or is there a deadline?
- 13. How do I manage technical issues with the course?
- 14. What is your refund/cancellation policy?

1. What is included in my TCS EDGE membership?

Your TCS EDGE membership includes:

- Unlimited membership and access to 6 learning modules and 19 lessons for 1
 year (DEI Foundations, Building Equity, Authentic Allyship, Microaggressions and
 Brave Conversations, and Inclusive Interviewer Skills). Content is designed by
 DEI experts and backed by research and decades of workplace data
- DEI and inclusive language glossary
- Supplementary articles, exercises and downloadable materials
- Growing library of DEI, leadership and team building content

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FREQUENTLY ASKED QUESTIONS (FAQs)

2. Do you offer blended learning (e-Learning paired with live, facilitated programs) options?

Yes! Teams and Enterprise customers can add-on any of the following to enhance the self-paced learning experience:

- Workshops led by expert facilitators (virtual and in-person available)
- Live processing forums
- Action-planning sessions
- 1:1 and group coaching
- Open Q&A

Please contact us to speak to a Program Advisor.

3. How can I access the course materials?

Once you enroll in the course, you will receive an email with instructions on how to access the course materials. You can also log in to your Teachable account and find the course in your My Products page.

4. Can I access the course on my mobile device?

Yes, Teachable is mobile-friendly, and you can access the course on your smartphone or tablet by downloading the Teachable app from your app store.

5. Is it possible to customize the course content for our organization?

Yes, we offer customization options for our Enterprise customers. During your complimentary consultation, your Program Advisor can provide further information on how we can tailor the course(s) and/or learning paths to meet your organization's needs.

6. Is it possible to start with an Individual or Teams plan and later upgrade?

Teams/organizations that need to support more than 20 learners after having purchased a Teams Plan can upgrade to an Enterprise Plan at any time. Please <u>contact us</u> to speak to a Program Advisor.

Individual plans cannot be upgraded to Teams or Enterprise plans.

7. How long does it take to complete the courses?

The duration of the course will vary depending on the specific course you have enrolled in. Most courses are 30 minutes to an hour in duration.

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FREQUENTLY ASKED QUESTIONS (FAQs)

8. How long do I have access to the materials?

You will have membership and access to the entire TCS EDGE catalog and related course materials for one full year.

9. Can I access the course after I have completed it?

Yes, you will have membership and access to the course materials for one full year, even after you've completed the course. You can refer back to the materials at any time within the year.

10. Can I download the course materials for offline access?

Yes, you can download select course materials, such as exercises and resource sheets for offline access. The option to download select materials will be available within the course modules.

11. If someone leaves the company, can we swap out the seat/user email?

We do not allow swapping of user emails/seats.

12. Can team members complete the course at their own pace, or is there a deadline?

Yes, team members can complete the course at their own pace. Learners have membership and access to their purchased courses for one year and each team member will have their own login to access the TCS EDGE course materials. Any other deadlines for completion would be those imposed by an employer.

13. How do I manage technical issues with the course?

Learners on the Individual and Teams plans can access Teachable's robust troubleshooting resources for any technical issues.

Learners on Enterprise plans will also have access to dedicated customer support, and will be assigned a TCS EDGE user experience manager upon contract execution.

14. What is your refund/cancellation policy?

Courses are non-refundable.





Ready to Start Your Journey?

INDIVIDUAL MEMBERSHIP

TEAMS
MEMBERSHIP

ENTERPRISE MEMBERSHIP

ENROLL NOW

*Payment plans available via Affirm, Afterpay or Klarna **SIGN UP** in three easy steps!

CONTACT US for a complimentary consultation