

## Donation of Publicly Traded Securities Form

**Please follow these steps to transfer your shares or mutual fund units to the Langley Community Health & Hospital Foundation in electronic form.**

1. Please complete this form with your broker and request him/her to use the form to initiate the transfer. If you do not have a broker, please complete this form and fax it directly to your delivering institution.
  
2. **a) Send a copy of this form by email to our broker: RBC Dominion Securities**  
ATTN: Eric Keegan  
eric.keegan@rbc.com
  
- b) Send a copy of this form by email to: Langley Community Health & Hospital Foundation**  
ATTN: Tim Staunton  
Tim.Staunton@LCHHFoundation.com
  
3. Upon receipt of the transferred shares (which may take up to two days – or a few weeks in the case of mutual funds) and acceptance by Langley Community Health & Hospital Foundation, the Langley Community Health & Hospital Foundation will issue you a tax receipt for the average of the high and low trading prices of the securities on the date that they are received in Langley Community Health & Hospital Foundation’s account and in accordance with Canada Revenue Agency regulations and Langley Community Health & Hospital Foundation policy.

**Thank you for your generosity in donating a gift of publicly listed securities to Langley Community Health & Hospital Foundation.**

**If you have any questions, please call Tim Staunton, Director of Philanthropy at 672 879 2340.**

**www.LCHHFoundation.com**

**Donor / Transferor Information:**

Donor/Transferor: \_\_\_\_\_

Street Address: \_\_\_\_\_

City, Province, \_\_\_\_\_

Postal Code: \_\_\_\_\_

Telephone: \_\_\_\_\_

Email: \_\_\_\_\_

Account No. of  
Donor/Transferor at  
Delivering Institution: \_\_\_\_\_

**Donor’s Broker / Delivering Institution:**

Company Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Telephone: \_\_\_\_\_

Fax: \_\_\_\_\_

Email: \_\_\_\_\_

I hereby authorize and direct the transfer in kind of the following securities from the above noted account to

RBC Dominion Securities (CUID# **DOMA** DTC# **5002**) for credit to:

Account # 839-07863-1-0:  
Langley Community Health & Hospital Foundation

Security Description:	CUSIP/ISN/ SEDOL#	# of shares / units: