



PRESIDENT'S CLUB

/THREEFOLD

PCXII // DOMINICAN

TRIP CHECKLIST

NOW

- ☐ REGISTER (link is in your email)
 - ☐ **DOWNLOAD UMAPPED V2 APP**
 - 1. **CREATE UMAPPED ACCT-
USE THE "PREFERRED
EMAIL" YOU SUBMITTED IN
YOUR REGISTRATION.**
 - 2. **ENABLE NOTIFICATIONS**
 - ☐ BOOK SITTER / PET BOARDING
 - ☐ REVIEW YOUR TRIP SCHEDULE, DOCS & MESSAGES IN UMAPPED V2 APP
 - ☐ PLAN EXCURSIONS IN UMAPPED (VETTED BY OUR TRAVEL ADVISOR)
 - ☐ VERIFY WHETHER YOUR DEVICE CHARGING PLUGS REQUIRE ADAPTERS
 - ☐ NOTIFY CREDIT CARD & CELL COMPANIES OF TRAVEL DATES
- ☐ **PASSPORT EXPIRES AFTER 8/18/25?**
 - YES? ALL SET!
 - NO? APPLY FOR / RENEW PASSPORT
 - 1. Use "Expedited Service"
 - 2. Submit your new passport information by reusing the link in your original registration email).

LATE-JANUARY

- ☐ RECEIVE FLIGHT ITINERARY & CONFIRMATION# IN UMAPPED APP
- ☐ FILL OUT THE DOMINICAN'S REQUIRED E-TICKET FORM (INSTRUCTIONS)
(Save the Application Code & QR Code from each e-ticket submission)
- ☐ VERIFY YOUR COMPANY'S TRAVEL INCIDENTAL EXPENSE POLICY
- ☐ PREPARE CLIENTS & TEAMMATES FOR YOUR ABSENCE
- ☐ ORDER MEDS YOU NEED TO BRING WITH YOU - BRING EXTRA



Do you need
to add
international
coverage to
your cell
plan?

24 HRS BEFORE DEPARTURE

- ☐ CHECK IN ON YOUR AIRLINE APP
- ☐ FILL OUT THE DOMINICAN'S REQUIRED E-TICKET FORM IF YOU HAVEN'T YET
- ☐ SET AUTO REPLIES FOR WORK