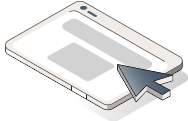


# Agent Application Process

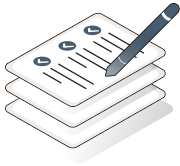
1



## Step 1

There is a “quick quote” option for a price indication. You can access this through the system prior to completing a full application if you choose.

2



## Step 2

Complete the application.

3



## Step 3

The system will generate a premium. Once a quote is submitted to Underwriting for review, the effective date cannot be changed.



Quotes can only be submitted for effective dates within 30 days.

4



## Step 4

If the customer accepts the quote, agent will upload photos of all 4 sides of the dwelling and select “request to bind.”



Agents cannot bind coverage.

5



## Step 5

Agent/insured will e-sign documents.

6



## Step 6

Once the signed application and photos are received, the underwriter will review the application, adjust the premium if necessary and then bind the policy if the risk meets underwriting guidelines.

7



## Step 7

Policyholder billed policies must be paid 21 days from Underwriting approval/request for payment.